*Requestor: The Eye, CSEA*

*Subject: Request for Reimbursement for the “Aerovision 2023” Event*

*Submitted by: Dhanush Gowdhaman, Event Coordinator*

| **#** | **Expense Category** | **Description** | **Potential Vendors** | **Preferred Vendor** | **Quantity** | **Total Cost** | **Justification** | **Mode of Payment** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 1 | **Refreshments** | Day 1: Maa Juice | College Canteen | College Canteen | 80 | INR 800 | Networking, Energization, Incentive for Motivation. | Direct to Canteen |
| 2 | **Certificates** | Personalized Certificates for Participants and Organizers | Local Printing Hub | Local Printing Hub | 35 | INR 420 | Hard Copies only for winners and organizers | Reimbursement |
| 3 | **Hosting** | Hosting Web Server for CTF Challenges | Amazon AWS | Amazon AWS | 1 | INR 1,289 | Hosting CTF Challenges | Reimbursement |
| 4 | **Prize Money** | Prize Money for Contributions | - | - | 1 | INR 12,000 | Fostering Competition, Honoring Talent | Direct – during CSEA Inauguration |
| 5 | **Documentation, Reports Printing** | Printing final reports and documentation | Local Printing Hub | Local Printing Hub |  | INR 520 | Expenses incurred on printing reports and event documentation for internal official work | Reimbursement |
|  | **Total Expenditure** |  |  |  |  | **INR 15,029** | |  |
|  | **Total Amount to be Reimbursed** | | | | | **INR 2,229** | |  |

Sincerely,

Dhanush Gowdhaman - Event Coordinator & Aaditya Rengarajan – POC, The Eye