*Requestor: The Eye, CSEA*

*Subject: Request for Reimbursement for Student Lanyards*

*Submitted by: Aaditya Rengarajan – POC, The Eye*

| **#** | **Expense Category** | **Description** | **Vedor** | **Quantity** | **Total Cost** | **Justification** | **Mode of Payment** |
| --- | --- | --- | --- | --- | --- | --- | --- |
| 1 | **Student Lanyards** | Lanyards for Event Organizers and members | Kovai Cards | 26 | INR 1,534 | Club Membership, Unspoken Publicity,  Incentive for Motivation. | Cash |
|  | **Total Amount to be Reimbursed** | | | | **INR 1,534** | |  |

Sincerely,

Aaditya Rengarajan – POC, The Eye