OnTrack Methodology

- OnTrack is an online assessment tool that provides students with a task-oriented approach to portfolio assessment. Students work through a series of tasks in order to complete their unit learning outcomes.
- In OnTrack, your target grade indicates to both you and the Faculty/Program Managers/ evaluators how you are looking to approach your unit of study.
- This unit includes a certain number of tasks which can be categorized into 4 sets :
  - Pass Task
  - Credit Task
  - Distinction Task
  - High Distinction Task
- As you move from P to HD, the task complexity as well as the efforts required for successful completion increases.
- There are four target grades:
  - P - Pass.
  - C - Credit.
  - D - Distinction.
  - HD - High Distinction.
- The target grade will determine the number of tasks to be successfully completed to achieve that grade. For example: in SIG720 you need to successfully complete 4 Pass tasks to achieve a Pass grade, however, to achieve a Credit grade you would need to complete all of the Pass tasks and the Credit tasks.
  - P - Successfully complete all Pass tasks
  - C - Successfully complete all P + all C tasks
  - D - Successfully complete all P, C + all D tasks
  - HD - Successfully complete all P, C, D + all HD tasks.
- Students can access all tasks from Day 1 and submit all/any tasks at any point till the end of the unit. But each task has a suggested deadline in order for a student to be eligible for receiving feedback.
- The final date to submit tasks is by **27th August 2023 EOD.**
- **It is imperative for a student to clear all Pass Tasks in order to be eligible for a Pass grade**
- There is no provision of an extension or a re-evaluation request in an OnTrack unit

OnTrack for SIG 720

- This module has 8 Tasks:
    - Pass Tasks: 4 tasks
    - Credit Tasks: 2 tasks
    - Distinction Tasks: 1 task
    - High Distinction Tasks: 1 task
- There are 6 key milestones (read deadlines) for you to submit your unit tasks. Only when you adhere to these milestones, you'll be eligible for receiving feedback and subsequent reattempts.

#	Task	Target Grade	Suggested Deadline	Resubmission Deadline
1	P1	Pass	23 July	6 Aug
2	P2	Pass	30 July	13 Aug
3	P3	Pass	06 Aug	20 Aug
4	P4	Pass	20 Aug	3 Sep
5	C1	Credit	23 July	6 Aug
6	C2	Credit	20 Aug	3 Sep
7	D	Distinction	27/8/2023	20/8/2023 to 27/8/2023. No resubmission post 27th August
8	HD	High Distinction	27/8/2023	No Resubmissions

- All resubmits are to be done within the mentioned resubmission timelines after the respective deadline has passed. Resubmit option is only available for you if you have submitted on time.
- All tasks are accepted till the end date of the unit. If for a specific task, a submission is made after the suggested deadline is passed, you will not be eligible for receiving any feedback. The task will remain in the **Time Exceeded** status and the status may or may not be marked as "**Complete**" depending on the submission quality.
- There is no resubmit option provided for the HD Task
- In order to avail a resubmit feature for the D Task, the task must be submitted on or before **20th Aug 2023**. The resubmit feature for the D task will be available for these students till 27th Aug.
- No submissions/resubmissions will be accepted for the D task post 27th Aug 2023. .

- Your final grade will be calculated based on a holistic assessment of your **Student Portfolio**.
- A **Student Portfolio** is the collection of student tasks (submissions) throughout a unit which provides evidence of student learning. This will take into account the tasks the student has got to the **Complete** status (submitted before deadline and to quality standards), **Time Exceeded** (after deadline, with either complete or Incomplete status), **Feedback Exceeded** (before deadline but exceeded number of resubmissions, standard must be checked), as well as **the quality of the student reflection in the learning summary report**. Other factors such as the timeliness of submissions, engagement with staff, engagement within the unit, may also be taken into account.
- The final grade will vary from HD to N (Fail <50%)
- **Feedback on Tasks:**
  - Please submit the task within the suggested deadline to be eligible for feedback
  - Feedback will be provided within 5 days of task submission
  - Your evaluator will provide you with a task status :
    - **Successfully completed**
    - **Incomplete** (Not successfully met the requirements of the task)
    - **Feedback exceeded** (Task has been submitted too many times, with the evaluator concluding that the student is not heeding feedback)
    - **Need to Resubmit** (Task needs to be improved and resubmit)
    - **Time Exceeded -** (If you fail to submit your assignment by the suggested due date, you shall be ineligible for the feedback. Time exceeded status would come.It may be Complete or Incomplete, the status will be provided at the unit end)
    - **There will be no feedback provided for HD Tasks**
  - Other feedback will be shared on how you can improve your submission standards with areas of improvement.