

XIE Pte Ltd

Opening Bal as at 1 Mar 2024


Trial Balance

Debit (\$)

Credit (\$)

| | | |
|---------------------------|----------------|----------------|
| Cash | 12,000 | |
| Accounts receivable, Kyle | 7,000 | |
| Office Equipment | 13,000 | |
| Inventory | 8,000 | |
| Bank Loan, UOB | | 8,000 |
| Accounts payable, MedTech | | 4,000 |
| Accounts payable, Simkins | | 4,000 |
| Ordinary Share Capital | | 11,000 |
| Sales Revenue | | 92,000 |
| Sales Returns | 5800 | |
| Cost of sales | 51,000 | |
| Salary expense | 12,300 | |
| Rent expense | 7,000 | |
| Utilities expense | 1,500 | |
| Travelling expense | 1,400 | |
| | 119,000 | 119,000 |

X962024

| | |
|--|--|
|  XIE Pte Ltd | |
| 1 | |
| Share Certificate | |
| This is to certify that | |
| XIE Tan | |
| is the registered holder of 50,000 Ordinary shares of \$2.50 each fully paid in the above company. | |
| Date of issue: 1 Mar 2024 | |



XIE Pte Ltd

111 Middle Road
#06-01 Midland House
Singapore 071807

Date: 1 Mar 2024

Receipt No: R0001

OFFICIAL RECEIPT

Received with thanks

XIE Tan

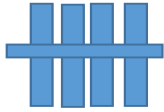
the sum of dollars

One Hundred Twenty Five Thousand Dollars and Zero Cents

\$125,000

Cash / Cheque No.

4-Mar-24



United Overseas Bank

1

Dear XIE Tan

We are pleased to inform you that your application for a bank loan of \$50,000 has been approved and the funds will be banked in the following day.

The interest rate that you have to pay on the loan will be 4% per annum.

The tenure of the loan will be for 10 years.

Yours sincerely

Shirley Tan

Shirely Tan Lay Peng
Loan Manager

CANDY ELECTRICAL PTE LTD

1 Rochor Road
#02-4532
Blk 44, Rocher Central
Singapore 071807
Tel: 78890322
Email: Candy88@gmail.com



No: R88907

1

Date: 8/3/2024

OFFICIAL RECEIPT

| | |
|---------------------------|---|
| Received with thanks from | XIE Pte Ltd |
| the sum of dollars | Thirty Nine Thousand Dollars and Zero Cents |
| being payment for | 65 Computers |

\$39,000.00

Cash / Cheque No. 110

Received by: Roy Cheng

MEDTECH PTE LTD

BLK 909 KITCHENER COMPLEX
#02-688 FRENCH ROAD
SINGAPORE 082008
TEL: 6654138
email: medtech99@gmail.com



CREDIT NOTE

CUSTOMER : XIE Pte Ltd
111 Middle Road
#06-01
Midland House
Singapore 071807

Date:

11-Mar-24

Credit Note Number:
CN-0001

| Description | | Quantity | Price | Amount |
|-------------------------------|---------|----------|--------------|----------------|
| Wrong specification - Invoice | R06-345 | 9 | 600.00 | 5400.00 |
| | | | TOTAL | 5400.00 |

CREDIT ADVICE

To:

MEDTECH PTE LTD

BLK 909 KITCHENER COMPLEX
#02-688 FRENCH ROAD
SINGAPORE 082008
TEL: 6654138

CUSTOMER : XIE Pte Ltd

111 Middle Road
#06-01
Midland House
Singapore 071807

Credit Note Number:
CN-0001

Please deduct this credit from your next payment to us.

**XIE Pte Ltd**

111 Middle Road
#06-01 Midland House
Singapore 071807

Kyle Pte Ltd
1 Scotts Road
#19-08 Shaw Centre
Singapore 092209

INVOICE NO: 5567

DATE: 16/3/2024

Cash Sale Slip

| DESCRIPTION | QUANTITY | UNIT PRICE | AMOUNT |
|-------------|----------|------------|-------------|
| COMPUTERS | 28 | 1428.57 | 40000.00 |
| TOTAL | | | \$40,000.00 |

Received Above in Good Order

Cost of goods sold
\$28,000

MEDTECH PTE LTD

BLK 909 KITCHENER COMPLEX
#02-688 FRENCH ROAD
SINGAPORE 082008
TEL: 6654138
email: medtech99@gmail.com



INVOICE

Invoice No: R06-345
Date: 8-Mar-24

CUSTOMER : XIE Pte Ltd
111 Middle Road
#06-01
Midland House
Singapore 071807

| | UNITS | DESCRIPTION | UNIT PRICE | TOTAL |
|-----------------|-------|-------------|------------|----------|
| GOODS ORDERED : | 52 | COMPUTER | 600.00 | 31200.00 |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

Balance due \$31,200.00

Thank you for your business

Terms & Conditions
Please pay within 30 days.

MEDTECH PTE LTD - A COMPANY YOU CAN TRUST



XIE Pte Ltd

111 Middle Road, #06-01, Midland House, Singapore 071807

The Accounts Manager
Medtech Pte Ltd
Blk 909 Kitchener Complex
#02-688 French Road
Singapore 082008

11-Mar-24

Dear Sir

RETURN OF DEFECTIVE GOODS

Please note that the 9 units of the computers has been returned to you due to wrong specifications.

We would appreciate it very much if you could send us a credit note to that effect as soon as possible.

Your reference : R06-345

Yours sincerely

Peck Choo

Tan Peck Choo
Accountant
XIE Pte Ltd

INTEROFFICE EMAIL

To: Pauline
 From: Peck Choo
 Date: 14/3/2024

Kindly issue cheque payable to MEDTECH PTE LTD
 amount \$18,060 being partial settlement of computers purchased.

Please pass the cheque to Vivian for signature.

Cheque # 111

Thank you.

Payment Voucher

XIE Pte Ltd

No: 331

Date: 14/3/2024

Pay to MEDTECH PTE LTD

being partial payment for purchase of computers

| | Amount |
|-----------------------------------|-----------|
| Balance owing from previous month | 4,000 |
| Invoice R06-345 | 31,200.00 |
| Credit Note Number: CN-0001 | -5,400 |
| | 29,800 |
| Partial payment | 18,060 |
| Balance outstanding | 11,740 |
| | |

Please acknowledge receipt

Vivian

Authorised by

Cheng Heng

Received by:

**XIE Pte Ltd**

111 Middle Road
#06-01 Midland House
Singapore 071807

Kyle Pte Ltd
34 Pioneer Sector
Jurong, Singapore 226222

CREDIT NOTE: 2501

DATE: 21/3/2024

YOUR PURCHASE ORDER: 4096

INVOICE REF: 5566

| DESCRIPTION | QUANTITY | UNIT PRICE | AMOUNT |
|--|----------|------------|---------------------|
| RETURN OF DEFECTIVE GOODS BEING THE RETURN OF THE FOLLOWING ITEMS: 9 COMPUTERS | 9 | 1,000.00 | 9,000 |
| TOTAL | | | \$9,000.00 ===== |

Cost of goods sold
\$6,300

FOR XIE Pte Ltd

John Tang

ACCOUNTS COPY



XIE Pte Ltd

111 Middle Road
#06-01 Midland House
Singapore 071807

Kyle Pte Ltd
34 Pioneer Sector
Jurong, Singapore 226222

INVOICE NO: 5566

DATE: 19/3/2024

4096

PAYMENT: 30 DAYS

| DESCRIPTION | QUANTITY | UNIT PRICE | AMOUNT |
|-------------|----------|------------|-------------|
| COMPUTERS | 30 | 1000.00 | 30000.00 |
| TOTAL | | | \$30,000.00 |

Cost of goods sold
\$21,000

FOR XIE Pte Ltd

HARRY LEONG

CUSTOMER COPY

**TAN HOE REALTY PTE LTD**

221 Henderson Road, #02-16 Henderson Building
Singapore 039876
Tel: 6754398

| | | | |
|---|---------|-----------|-------------------|
| XIE Pte Ltd | INVOICE | : | 1 28709 |
| 111 Middle Road #06-01 Midland House Singapore 071807 | Date: | 25/3/2024 | |

| | |
|--|------------|
| Rental of warehouse for the month of March 2024 | \$4,000.00 |
| TOTAL AMOUNT | \$4,000.00 |
| | ===== |
| <i>Cheques must be crossed and drawn to the order Tan Hoe Realty Pte Ltd</i> | |

TAN HOE REALTY PTE LTD

This is a computer generated form,
no signature is required

CUSTOMER COPY

| <u>Payment Voucher</u> | |
|--------------------------------------|---------------------------|
| XIE Pte Ltd | No: 333 |
| | Date: 25/3/2024 |
| Pay to <u>TAN HOE REALTY PTE LTD</u> | |
| being payment for | |
| MARCH RENTAL | 4,000.00 |
| | |
| | |
| | |
| | |
| | 4,000.00 |
| Please acknowledge receipt | |
| <i>Peck Choo</i> | Cash/Cheque no. 113 |
| Authorised by | Received by: Harry |

Received by: _____

SIMKINS PTE LTD
76-B LOYANG CRESENT
SINGAPORE 175017
TEL: 6789-1278
EMAIL: SIMKINS.AMS@GMAIL.COM



INVOICE : 9877

| | |
|-----------------|-----------|
| OUR REF: | LKY/DT |
| YOUR ORDER REF: | 111/AVN |
| TERMS: | 30 DAYS |
| DATE: | 24-Mar-24 |

XIE Pte Ltd

111 Middle Road
 #06-01 Midland House
 Singapore 071807

| QUANTITY | DESCRIPTION | UNIT PRICE | TOTAL PRICE |
|--|--|---|--------------|
| 1 | MULTI-FUNCTION DIGITAL PHOTOCOPIER deliver to above address | \$ 62,000.00 | \$ 62,000.00 |
| SIMKINS PTE LTD <i>Bobby Cheng</i> ----- Product Manager | | Cheques must be crossed and drawn to the order of Simkins Pte Ltd No receipt of this nvoice is valid unless given in the compnay's official receipt. | |

Kyle Pte Ltd

34 Pioneer Sector
Jurong, Singapore 226222

ATTN ; The Finance Manager
XIE Pte Ltd
111 Middle Road
#06-01 Midland House
Singapore 071807

FROM ; ANG SENG SOON
ACCOUNTS MANAGER
Kyle Pte Ltd

DATE : 21-Mar-24

RETURN OF DEFECTIVE GOODS

We have bought 30 units of computers from your company. The goods were delivered to us two days ago and accepted by our store-keeper. However, upon subsequent inspection of the goods performed by our engineer, we realized that 9 units were of the wrong specifications. We therefore have sent back the computers to you and would appreciate it very much if you could send us a credit note to this effect.

INTEROFFICE EMAIL

TO: Pauline Ang
From: Peck Choo
Date: 21 Mar 2024

Message Please kindly prepare Credit Note for Kyle Pte Ltd amounting to \$9,000 being CN for return of 9 units of computers.

Thank you.

ELECTRICITY BOARD

ORCHARD ROAD P.O. BOX 289, SINGAPORE 912903

ENQUIRIES
Tel:

Penny Tham
1800-66352281

25/3/2024

Account : 1098762

XIE Pte Ltd
111 Middle Road
#06-01 Midland House
Singapore 071807

ELECT ESTIMATED 289 1.64 700.00

TOTAL CHARGES FOR THIS MONTH 700.00

THIS IS AN ESTIMATED BILL. THE ESTIMATED CHARGES WILL BE ADJUSTED WHEN METERS ARE NEXT READ.

Please address all correspondence to the Assistant Director (Customer Services) and quote account number.

Payment Voucher

XIE Pte Ltd

No: 334

Date: 25/3/2024

Pay to ELECTRICITY BOARD

being payment for

UTILITIES EXPENSE

Amount

700.00

700.00

Please acknowledge receipt

Cash/Cheque no.
114

Peck Choo

Authorised by

Received by: Alex

**Kyle Pte Ltd**34 Pioneer Sector
Jurong, Singapore 226222**REMITTANCE ADVICE**

DATE : 22-Mar-24

CHEQUE NO. : 868899

AMOUNT : \$ 12,600

PAYEE : XIE Pte Ltd

YOUR REFERENCE : 5566

BY : MIKE TAN
(FOR Kyle Pte Ltd)

**NITED BANKING CORPORATION LIMITED**

22-Mar-24

PAY XIE Pte Ltd or bearer**DOLLARS** Twelve Thousand Six Hundred Dollars and Zero Cents \$ 12,600

Willy Tham

Signature

Kyle Pte LtdCHEQUE NO.
"868899"BANK - BRANCH NO.
"7399" "501"ACCOUNT NO.
"239016" "001"

**XIE Pte Ltd**111 Middle Road
#06-01 Midland House
Singapore 071807**REMITTANCE ADVICE****CHEQUE NO:** 112 1Simkins Pte Ltd
76-B Loyang Crescent
Singapore 175017

| <u>DATE</u> | <u>DESCRIPTION</u> | <u>AMOUNT</u> |
|-------------|--------------------|---------------|
| 24/3/2024 | Invoice n 9877 | \$37,200 |

| | | |
|-------|-----|---------------------|
| TOTAL | SGD | <u>\$ 37,200.00</u> |
|-------|-----|---------------------|

**THE OCBC BANK OF SINGAPORE**

24-Mar-24

Pay Simkins Pte Ltd or bearerDollars Thirty Seven Thousand Two Hundred Dollars and Zero Cer \$ 37,200.00*Vivian*

Signature

XIE Pte Ltd

CHEQUE NO.
*112*BANK - BRANCH NO.
*7171*001*ACCOUNT NO.
0123321



XIE Pte Ltd

111 Middle Road
#06-01 Midland House
Singapore 071807

The Manager
Zarabank
7 Raffles Place
OCBC Building
Singapore 010601

13 February 2024

Dear Sir

RE: PAYROLL INSTRUCTION FOR FEBRUARY (A/C 001-0123321)

The payroll statement for the month of February shown below for your reference. Please debit our account accordingly on 25/3/2024

| NAME | A/C # | TOTAL AMOUNT TO CREDIT (\$) |
|-----------|--------------|-----------------------------|
| GRACE ONG | 871-498-0098 | 5,000 |
| ANDY LEE | 367-117-5466 | 5,000 |
| SALLY YAP | 247-897-9087 | 0 |

TOTAL AMOUNT TO BE DEBITED TO OUR ACCOUNT

\$10,000.00

Approved By:

John Leong

(JOHN LONG, DIRECTOR)

Eng Eng Yeo

(YEO ENG ENG, DIRECTOR)

XIE Pte Ltd**TRAVELLING EXPENSES CLAIM FORM**

| DATE | BILL NO. | PURPOSE | PLACE | Amount \$ |
|-----------|----------|----------------------|--------------------|-----------|
| 17/3/2024 | 90987 | Transport to airport | Singapore Computer | 53.30 |
| 19/3/2024 | 98765 | Transport to airport | Singapore Computer | 52.80 |
| 21/3/2024 | 667854 | Transport to factory | Jurong Town Hall | 48.40 |
| 22/3/2024 | 777654 | Transport to airport | Singapore Computer | 46.30 |
| 24/3/2024 | 876908 | Transport to factory | Bedok Avenue | 52.60 |
| 25/3/2024 | 347865 | Transport to factory | Woodlands | 146.60 |

TOTAL CLAIM

\$400.00CLAIMED BY: **Andy**

APPROVED BY:

ACCOUNTANT

Peck Choo

DATE: 25 Mar 2024

Payment Voucher

XIE Pte Ltd

No: 335

Date: 25/3/2024

Pay to ANDY LEE

being payment for

Travelling expense

Amount

400.00

400.00

Please acknowledge receipt

Cash/Cheque no.

115

*Peck Choo*Authorised by**Andy**
Received by: