

Project: Vendor Evaluation Dashboard V2. Project**Topic: Data Retention Sign-off for Non-SAP [Microsoft SQL Server]**

| No | System Name | Client | Data Retention Period | Remark |
|----|----------------------|--------|-----------------------|---|
| 1. | Microsoft SQL Server | - | 3 Years (2+1) | <p>Data Retention Data will be retained for a period of three years, which includes the current year and the two preceding calendar years.</p> <p>Data Run Frequency For raw material and packaging assessments, data runs are conducted twice per year during the period from June to July and December to January. For all other categories, assessments are conducted once per year during the period from September to October.</p> |

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Appendix:

| No. | Topic | Description |
|-----|--------------|---|
| 1 | Data Purging | Data Purging is the process of permanently removing obsolete data from a specific storage location when it is no longer required. (Rouse, 2021) |

References

- Rouse, M. (2021, November 8). *Data Purging*. Retrieved from Technopedia:
<https://www.techopedia.com/definition/28042/data-purging>