

Ref : LTIM/HR/61064397
Date : 07/21/2023

Name: Suwendu Polley
Location: Bengaluru-Global City Kengeri-Ph 1

Dear Suwendu Polley,

Relieving Letter

We are in receipt of your intimation on 05/08/2023 tendering your resignation from the services of the company, which we hereby accept.

As requested, you will be relieved of your duties from the close of the working hours of 07/21/2023. The following adjustments towards the notice period are made:

Request Notice Period(Days)	90
Notice Period given by you(Days)	75
Notice Period waived off as LWD falling on Weekly off(Days)	1
Shortfall in notice period(Days)	15
Notice Period to be waived off	15
Leave balance(Days)	44
Leave to be adjusted against the Notice Period	0
Balance Shortfall after adjusting leave	0
Balance leave to be paid(Days)	44
Balance Recovery(Days)	0

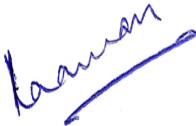
On clearance from concerned departments, the SSC team will settle your dues, post recoveries (if any).

On completion of your Full & Final settlement with no-dues, service certificate will be issued.

For Employment verification requests, the verifiers can obtain information by logging onto below portals:

1. www.workattest.com
2. <https://eport.equifax.co.in/iws/login.jsp> (Email id: iwn.sales@equifax.com Contact: +91 93237 80307 /86575 39970)

For LTIMindtree Limited
(Formerly Larsen & Toubro Infotech Limited)



Raaman V S
Associate Director - HR Shared Services
Note: Date Format MM/DD/YYYY