

## **Raphael Silva**

25 years old; rafael.fsilva94@hotmail.com

Unit 73/69 Addison Road, Manly 2095

+0449 601 970

Objective: Section Waiter; Runner; Kitchen Hand; Bar Staff.

Availability: Full-time

### ***JOB EXPERIENCE***

#### ***• Waiter – Arthouse Hotel (07/2019 - Present)***

Responsibilities: Taking orders; sitting customers; running foods and drinks; Cleaning tables; Setting cutlery; Setting up the floor for functions; Ensuring the highest standard of service at all time.

#### ***• Section Waiter – Wild Sage Cammeray CAFE (03/2019 - 08/2019)***

Responsibilities: Taking orders; sitting customers; running foods and drinks; setting cutlery; making juices, milkshakes and smoothies; Ensuring the highest standard of service at all time.

#### ***• Sales Assistant – Bela Vista, Brazil (08/2017 - 02/2019)***

Responsibilities: Supporting sales team and senior leadership on administrative tasks such as answering incoming calls, email messages, maintenance of department records, including spreadsheets and databases that track suppliers, sales and customers.

### ***EDUCATIONAL BACKGROUND***

- Cert. IV of International Trade (09/2019 - 04/2020)
- RSA Certificate Leadership and Management (2019)
- Bachelor in Business Administration (2014 - 2018)

### ***LANGUAGES***

- Native in Portuguese
- Advanced in English
- Elementary in Spanish

### ***OTHER SKILLS***

- Customer focused; Multitask; Reliable; Self-motivated; Efficiently under pressure; Dynamic; Fast learner.