

Skills Paper  
CSC 424 Software Engineering II  
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For many years, skills have been the development of our society. Skills have allowed humans to learn new ways of life and then shared the information within their communities for many centuries. Examples of skills states: [4]

Skills are the expertise or talent needed in order to do a job or task. Job skills allow you to do a particular job and life skills help you through everyday tasks. There are many different types of skills that can help you succeed at all aspects of your life whether it's school, work, or even a sport or hobby. [4]

For most people today, having a career for their whole life is what is needed to thrive in society. Many people who start at one job and will eventually end up working with different employers throughout their work life. Therefore, we should develop our own sets of skills that we find will impact our lives. We should be prepared to use these skills if we believe there are better opportunities elsewhere in your field. When you are thinking about success, it requires you to have skills that have been developed over time to make yourself indispensable and employable. Developing different skills allows new ways of thinking, problem solving, and critical thinking. For people who want to remain a step ahead in a career, they should know what skills are important and necessary in today's workplace. There are many skills that will benefit any working professional, regardless of what field they have chosen. We all have different opinions on what skills are beneficial and important. The skills that I find beneficial in a job are leadership skills, the 12 laws of karma, and art of negotiation.

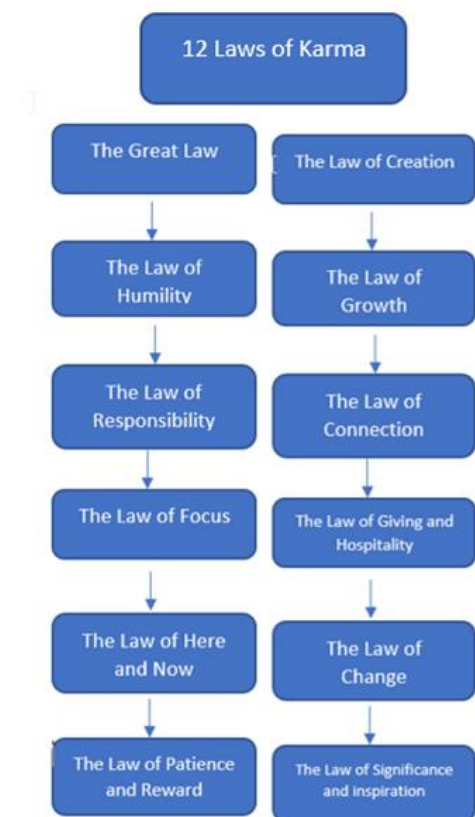
My first beneficial skill is the skill of leadership. Leadership is one of the most important in my opinion since it is a skill that can help you in all aspects of your career, not just one. Leadership skills can impact your request for seeking career advancement while incorporating effective personality traits and communication abilities. There are different types of description of leadership, but it is not about your title, salary, or charm. According to Doyle [2] "effective leaders have the ability to communicate well, motivate their team, handle and delegate



responsibilities, listen to feedback, and have the flexibility to solve problems in an ever-changing workplace" [2]. Leadership skills are important, even if you are entry-level and just have started a career at your dream job. Communication, motivation, and responsibility are all great leadership skills to start working on when you are getting into a career. Communication is essential in leadership since communication is the part of a skill set that concentrates on the words you use, your tone, body language, and facial expressions. Being able to communicate effectively will get projects done more effectively and swiftly. Team motivation is also helpful to complete a project that works for everyone's advantage. A leader should be able to find out what motivates their team by figuring out what pushes each team member to be effective and encouraged. Providing tools and resources to each team member is a great way to motivate a team since it is nice to have a leader ask if a team

member needs anything to do their job. This can lead to better equipment, bigger work environment, and more access to better decisions to make the project easier on a team. High encouragement can also increase productivity and allow indispensable workers to stay with the organization. Accountability or responsibility, can include decision-making, developing the team's skills and managing conflict, and managing time correctly. A good leader would work besides the team to help develop these skills and make sure all projects are due on time and are accurate. Identify team goals and evaluate team progress is not only responsible but is important to maintain a well-organized team.

Another skill I will talk about are the 12 laws of karma, which I find to be very interesting to learn. The 12 laws of karma are mostly known as the 12 laws of cause and effect in your life, either you have good karma or bad karma. According to Estrada “when you live in accordance with the 12 laws of karma, you create good karma in your life, theoretically increasingly the likelihood for good things to happen” [3]. So, the 12 laws of karma are mostly a



guideline on how you can understand how karma works in life. In my opinion, the 12 laws of karma help you comprehend how to be responsible for your actions since all your actions have a cause and effect on your daily life. Your personal thoughts and actions to have impact on you, and the world that surrounds yourself. These 12 laws of karma are skills to comprehend to the best of your ability to help you enhance your ways of thinking and evaluating. The great law is known as the cause-and-effect law that mentions whatever you put in you get back by actions then consequences. Law of creation states that life does not happen by itself and it takes someone change their own life by taking actions. The of humility is when you need to accept things or acknowledge what is happening to change the situation. The growth law is when you must outgrow your environment for you to change as well. The law of responsibility is taking accountability that nearly all things that happen in are life are our own responsibility. The law of change is to modify what you want to stop experiencing by not doing same idea all over again. The law of patience and reward speaks mostly for itself; it can mean if you work hard, eventually it will pay off.

Lindberg states: [5]

The 12 laws of karma can serve as a guideline or road map to follow as you go through your daily life. These laws can help you understand how karma really works, and the effect that your thoughts and actions can have on you and the world around you. [5]

All the 12 laws of karma are made to state every action made by yourself has consequences and your future is in your hands. It can be used as a guide to increase more pleasant outcomes in your life by changing your opinions and behaviors.

The last skill I find to be essential is the ability to how to negotiate to get your desired outcome of an opportunity. According to What is negotiation? “Negotiation is a method by which people settle differences. It is a process by which compromise or agreement is reached while avoiding argument and dispute” [6]. Negotiation skills are important since they can create positive outcomes for both parties to win. It is known as to be the art in succeeding into the world of business, so it is important for some to learn how to use negotiation skills. One way to have good negotiation skills is to pay attention to the other group or person. Negotiation is not only about what you want but also about the expectations of the group. You should pay attention to what they are declaring so that you respond your own negotiation to the position. All types of negotiations are created each day and are common for businesses. There have even been famous negotiations over the past decade as in the Apple and U.S. Book Publishers and the Chicago teachers’ strike. Good negotiations can help build relationships, bring together fast solutions to a problem, and help avoid future problems that can occur. We also see negotiations on television shows, one including is Pawn Stars, which is an American reality television series that purchases collectible items by negotiating prices. One of my recently learned negotiations I have learned about is that Judy Sheindlin made when she negotiated her salary to the network that her filmed her famous show Judge Judy. Judy Sheindlin has been reported in 2013, that she is the highest-paid TV star, earning \$47 million per year for the tv show Judge Judy. According to Connley [1]

In fact, she says that she achieved her stunning annual \$47 million salary by refusing to engage in salary negotiations with CBS executives and simply stating what she wants. Sheindlin detailed how every three years, she sits down for a renegotiation with the network, and brings an envelope that contains a card with her demands written on it. [1]

This negotiation is one of the unique negotiations I have heard but It declares the unique value of what Judy Sheindlin brings to the show on Judge Judy. This would be a great way to negotiate to an organization if one is looking to increase value on a current position. Both parties want to win when negotiating pay or value so searching for smart tradeoffs and asking good questions is a great way to build powerful negotiation skills.

To sum, the skills that I have recently spoken about are leadership skills, the 12 laws of karma, and art of negotiation. These skills I find to have great importance in a workplace or life. There are many types of skill sets that you can apply to perform tasks well, in life or work. To determine what skill, you find bring great importance to, is to think about what you enjoy and what accomplishments do you have so far to make it happen. All skills take time to practice excelling in one area. Learning new skills keeps your mind power engaged while helping get different perspectives on the world that surrounds you. Learning new skills have also been

proven to train your brain to adapt to new experiences while keeping your neural pathways active. If you want a job that requires unique skills than those you currently have, you can develop your skills or just improve your current skills for a better opportunity at promotions.

## References

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