

Email Example #1 – Manual Submission Email [Directed to Andrew Richards]

To: talent.legal-engineer.hackathon.client-email@swans.co

Subject: Re: Automating police reports & retainers?

Body:

"Good morning Andrew,

[Write a professional email you would send to the client. See more details on what's expected in the instructions document]"

Email Example #2 – Manual Submission Email [Directed to us for Evaluation Purposes]

To: talent.legal-engineer.hackathon.submission-email@swans.co

Subject: Legal Engineer Hackathon Submission - [Your Name]

Dear Swans Team,

As requested, here are my deliverables for the Legal Engineer Hackathon submission:

- **Video Walkthrough:** [Link]
(Screen + webcam recording showing your solution, how each part affects the final output, and your reasoning and choices.)
- **Files:** [Attach File/s]
(e.g., [Make.com](#) JSON, n8n JSON, Custom Code.)
- **Link to my AI App:** [Lovable/AI Studio App Link]
(We must be able to access your app and test its features with one of the shared police reports)

Looking forward to your feedback.

Attachment: [Automation_Example.json](#)

Email Example #3 - Email Example: Automation-Generated Email Sent on February 28rd, 2026 to us for Evaluation Purposes [Directed to the Client]

(Final email generated by your automation representing the email that would be sent to the client with all relevant information and items mentioned by Andrew Richards).

To: talent.legal-engineer.hackathon.automation-email@swans.co

Subject: Retainer Agreement for Your Review – Richards & Law

Body:

Hello Guillermo,

I hope you're doing well. I wanted to follow up regarding your car accident on December 6, 2018. I know dealing with the aftermath of a crash is stressful, and I want to make sure we move things forward as smoothly as possible for you.

From the details shared, I understand that you were traveling Northbound on Flatbush Avenue in the right lane when your vehicle was struck. While you stated that the other driver was moving from the bus lane into the middle lane and hit you, they are claiming that you were the one in the middle lane and merged into them. We know that these types of disputed collisions can be disruptive, but I want to reassure you that we are here to advocate for you and handle the legal process as smoothly as possible.

Attached is your Retainer Agreement, which sets the foundation for our partnership. It details the specific legal services we will provide and the mutual responsibilities needed to move your claim forward effectively. Please take a moment to review it before we meet.

When you're ready, you can book an appointment with us using this link: [\[Calendly Link\]](#). At that meeting, we'll go through the agreement in detail and discuss next steps.

Andrew Richards

Attachment: [Guillermo Reyes \[Retainer Agreement\].pdf](#)