### MS-CIT 2022 Exam Event - Practice Test in OES

MS-CIT Final Practice Exam – Full Syllabus (2022-23)(Attempt #38)

	Candidate Details	
Candidate Name	Login ID	
MKCL Test User	27210108mscituser6	No Image

Subject	Syllabus	Test Date	Test Duration
Practice	Section:Objective	07-Sep-2022	60 mins
	System Software, System Unit,		
	Input and Output, NEW_Internet,		
	Web and Electronic Commerce,		
	New_Secondary Storage		
	Section:Practical		
	Word Processing		
	2013,Spreadsheet 2013,		
	Presentation Graphics 2013,		
	Windows 7		

		Brief Analysis		
		Questions		
Total Questions	Attempted	Correct	InCorrect	Evaluation Pending
50	50	39	11	0
		Marks		
Total Marks	Correct Question Marks	Incorrect Question Marks	Marks Obtained *	Minimum Passing
50.0	39.0	-0.0	39.0	0.0
Percentage	78.00 %			,
Result Status	PASS			

Marks Obtained = Correct Question Marks - Incorrect Question Marks

	Diff	iculty Level Wise Ana	alysis	
Difficulty Level	Total	Correct/Attempt	Evaluation Pending	Accuracy
Low	29	24 / 29	0	82.76 %
Medium	12	10 / 12	0	83.33 %
High	9	5/9	0	55.56 %

Difficulty Level:Low

		Topic Wise Analy	ysis	
	Topio	c Wise Summary		
Topics	Total	Correct/Attempt	Evaluation Pending	Accuracy
Section:Objective				
System Software	2	2 / 2	0	100.00 %
System Unit	2	1 / 2	0	50.00 %
Input and Output	3	1 / 3	0	33.33 %
NEW_Internet, Web and	6	3 / 6	0	50.00 %
Electronic Commerce				
New_Secondary Storage	2	1 / 2	0	50.00 %
Section:Practical				, , , , , , , , , , , , , , , , , , ,
Word Processing 2013	9	9 / 9	0	100.00 %
Windows 7	7	7 / 7	0	100.00 %
Spreadsheet 2013	10	6 / 10	0	60.00 %
Presentation Graphics	9	9/9	0	100.00 %
2013				

On the basis of your test attempt, Our Analytics observes that:

Question: 1 (Attempted) Correct [1.0 Mark(s) Obtained]

Your Best Area(s) System Software, Word Processing 2013, Windows 7, Presentation Graphics 2013 Your Weak Area(s) Input and Output

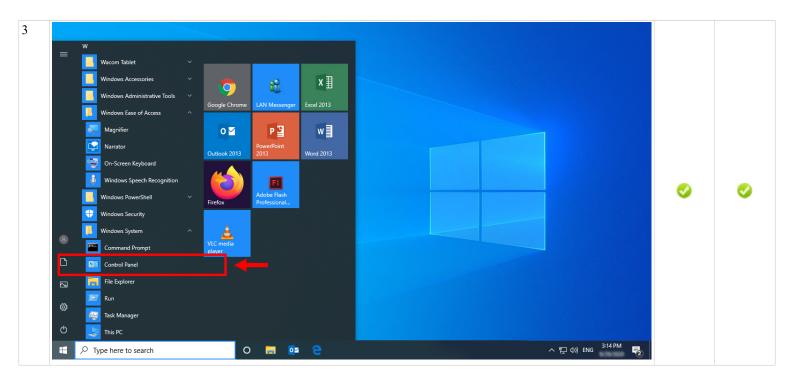
#### Topic Wise Detailed Analysis

#### Section: Objective

#### Topic:System Software

Α -	is a concentric ring.		
Opti	on(s):		
No.	Option Text	Correct	Selected
1	Track	<b>Ø</b>	<b>②</b>
2	Sectors		
3	Round		
4	None of these		

Question: 2 ( Attempted ) Correct [ 1.0 Mark(s) Obtained ] Difficulty Level:High Where can you find options for changing the settings for date and time on your system? Option(s): No. Option Text Correct Selected х∄ w∭ 0 🗹 P∄ Word 2013 ^ 밑 ⑴ ENG 3:14 PM ₹2 0 🥫 🔯 🤚 Type here to search 2 х∄ 9 w∭ 0 ਯ P∄ ヘ 囗 ⑴)ENG 3:14 PM 👨 0 🥫 🔯 🤤 Type here to search



### Topic:System Unit

Floppy

Question: 3 (Attempted) InCorrect [ 0.0 Marks Obtained ]	Difficulty Level:High
Which of the following is a data processing unit?	
Option(s):	

No.	Option Text	Correct	Selected
1	CPU	<b>②</b>	
2	RAM		
3	Hard Disk		×

Question: 4 ( Attempted ) Correct [ 1.0 Mark(s) Obtained ]	Difficulty Level:Low
Which of the following key is not a toggle key?	
Ontion(s):	

Opu	$\operatorname{on}(s)$ .		
No.	Option Text	Correct	Selected
1	Caps Lock		
2	Num Lock		
3	Scroll Lock		
4	Control	<b>②</b>	<b>②</b>

# Topic:Input and Output

2

**FALSE** 

Que	stion: 5 ( Attempted ) InCorrect [ 0.0 Marks Obtained ]	Difficulty L	evel:High
Op	tical character recognition device and optical mark recognition device are two names of the same device.		
Opti	on(s):		
No.	Option Text	Correct	Selected
1	TRUE		8

Correct

**⊘** 

Selected

**②** 

Qui	estion: 6 ( Attempted ) InCorrect [ 0.0 Marks Obtained ]	Difficulty 1	Level:Low
T	ne keyboard keys like Caps Lock that turn a feature on or off are called.		
Opt	ion(s):		
No	Option Text	Correct	Selected
	Function keys.		
	Combination Keys		8
	Toggle Keys	<b>②</b>	
	Special purpose keys.		
Qu	estion: 7 ( Attempted ) Correct [ 1.0 Mark(s) Obtained ]	ifficulty Leve	el:Medium
T	ne mouse pointer seen on the Desktop is also called as		
Opt	ion(s):		
No	Option Text	Correct	Selected
	Arrow pointer.	<b>②</b>	<b>Ø</b>
	Key pointer.		
3	Display pointer		
	None of these.		
То	pic:NEW_Internet, Web and Electronic Commerce		126 2
To	pic:NEW_Internet, Web and Electronic Commerce	fficulty Leve	el:Medium
To Que	pic:NEW_Internet, Web and Electronic Commerce estion: 8 (Attempted) InCorrect [ 0.0 Marks Obtained ]	ifficulty Leve	el:Medium
To Que	estion: 8 (Attempted) InCorrect [ 0.0 Marks Obtained ]  pology includes all of the following types except  ion(s):	Efficulty Leve	-
To Que To Opt	estion: 8 ( Attempted ) InCorrect [ 0.0 Marks Obtained ]  opology includes all of the following types except  ion(s):	•	-
To Que To Opt No.	coic:NEW_Internet, Web and Electronic Commerce  estion: 8 ( Attempted ) InCorrect [ 0.0 Marks Obtained ]  opology includes all of the following types except  ion(s):  Option Text	•	-
Que To Opti	estion: 8 ( Attempted ) InCorrect [ 0.0 Marks Obtained ]  opology includes all of the following types except  ion(s):  Option Text Star	•	Selected
Que To Opt No. 1122	estion: 8 ( Attempted ) InCorrect [ 0.0 Marks Obtained ]  opology includes all of the following types except  ion(s):  Option Text Star Bus	•	Selected
Que To Opt No.	pic:NEW_Internet, Web and Electronic Commerce  estion: 8 ( Attempted ) InCorrect [ 0.0 Marks Obtained ]  opology includes all of the following types except  ion(s):  Option Text Star Bus Ring	Correct	Selected
Quanto Option No.	pic:NEW_Internet, Web and Electronic Commerce  estion: 8 ( Attempted ) InCorrect [ 0.0 Marks Obtained ]  poology includes all of the following types except  ion(s):  Option Text Star Bus Ring Circle	Correct	Selected
To Que To Opp No. 1	coic:NEW_Internet, Web and Electronic Commerce  estion: 8 ( Attempted ) InCorrect [ 0.0 Marks Obtained ]  opology includes all of the following types except  ion(s):  Option Text Star Bus Ring Circle  estion: 9 ( Attempted ) InCorrect [ 0.0 Marks Obtained ]	Correct	Selected
Qui Opti No.	poic:NEW_Internet, Web and Electronic Commerce  estion: 8 ( Attempted ) InCorrect [ 0.0 Marks Obtained ]  poology includes all of the following types except  ion(s):  Option Text Star Bus Ring Circle  estion: 9 ( Attempted ) InCorrect [ 0.0 Marks Obtained ]  Main frame is a type of computer system that is more powerful than a typical mini system.  ion(s):	Correct	Selected  Selected
Quadratic Control of the Control of	cestion: 8 ( Attempted ) InCorrect [ 0.0 Marks Obtained ]  Dispology includes all of the following types except  ion(s):  Option Text Star Bus Ring Circle  Sestion: 9 ( Attempted ) InCorrect [ 0.0 Marks Obtained ]  Main frame is a type of computer system that is more powerful than a typical mini system.  ion(s):	Correct  Difficulty I	Selected  Selected
To Quantity No. 1	pic:NEW_Internet, Web and Electronic Commerce  estion: 8 ( Attempted ) InCorrect [ 0.0 Marks Obtained ]  pology includes all of the following types except  ion(s):  Option Text  Star  Bus  Ring  Circle  estion: 9 ( Attempted ) InCorrect [ 0.0 Marks Obtained ]  Main frame is a type of computer system that is more powerful than a typical mini system.  ion(s):  Option Text	Correct  Difficulty I	Selected  Selected
To Quality No. 11 22 33 44 A Opp No. 11 22	cic:NEW_Internet, Web and Electronic Commerce  estion: 8 ( Attempted ) InCorrect [ 0.0 Marks Obtained ]  Dispology includes all of the following types except  ion(s):  Option Text  Star  Bus  Ring  Circle  estion: 9 ( Attempted ) InCorrect [ 0.0 Marks Obtained ]  Main frame is a type of computer system that is more powerful than a typical mini system.  ion(s):  Option Text  TRUE	Correct  Difficulty I	Selected  Level:High  Selected

Option(s):

2

No. Option Text

TRUE

FALSE

	estion: 11 ( Attempted ) Correct [ 1.0 Mark(s) Obtained ]	Difficulty Leve	el:Medium
	ll of the following are the types of microcomputers EXCEPT:		_
	tion(s):		T =: =
No.	*	Correct	Selected
-	Desktop		
2	Notebook		
3	Main Frame	✓	<b>~</b>
	Tablet PC		
Que	estion: 12 ( Attempted ) InCorrect [ 0.0 Marks Obtained ]	Difficulty I	Level:Low
	measures capacity of communication channel.		
Opt	tion(s):		
No.	Option Text	Correct	Selected
	Modem		×
2	Width		
3	Bandwidth	<b>Ø</b>	
ļ.	None of these		
Que	estion: 13 ( Attempted ) Correct [ 1.0 Mark(s) Obtained ]	Difficulty I	Level:Low
	bllowing is a script language used, while designing a web page.		
Opt	tion(s):		
No.	Option Text	Correct	Selected
	HTML (Hyper Text Markup Language)	✓	<b>②</b>
)	HLML (Hyper Link Markup Language)		
;	HTWL (Hyper Text Web Language)		
L .	None of these		
	pic:New_Secondary Storage estion: 14 ( Attempted ) Correct [ 1.0 Mark(s) Obtained ]	Difficulty L	.evel:High
	are removable storage devices used to store massive amounts of information.		
Opt	tion(s):		
No.	Option Text	Correct	Selected
	Hard-disk packs	✓	<b>②</b>
2	Floppy Disk		
3	CD		
	None of these		
Oue	estion: 15 ( Attempted ) InCorrect [ 0.0 Marks Obtained ]	Difficulty I	evel:Low
_	CD-R stands for		
	tion(s):		
No.		Correct	Selected
	_		
	CD-Recordable		
1	CD-Recordable CD- Runner	<b>⊘</b>	8

CD-Receiver

None of these

3

# Section:Practical

# Topic:Word Processing 2013

Question: 16 [ Word Processing - MS Word ] Correct [ 1 Mark(s) Obtained ]	Difficulty Level:Low
In the given MS Word document, Justify the paragraph beginning from "The main aim of every"	
Question: 17 [ Word Processing - MS Word ] Correct [ 1 Mark(s) Obtained ]	Difficulty Level:Low
In the given document, apply 'Bold' and 'Underline' style to the third sentence.	Difficulty Level.Low
in the griven decombers, appropriate and chaotime of the time of the time of the time.	
Question: 18 [ Word Processing - MS Word ] Correct [ 1 Mark(s) Obtained ]	Difficulty Level:Low
In the given document, apply 'Bold' and 'Underline' style to the fifth sentence.	
Question: 19 [ Word Processing - MS Word ] Correct [ 1 Mark(s) Obtained ]	Difficulty Level:Low
In the given MS-Word document, change the text color of second sentence to "Red".	•
Question: 20 [ Word Processing - MS Word ] Correct [ 1 Mark(s) Obtained ]	Difficulty Level:Low
In the given Word document, change the Font Style of the 1st sentence to BOLD and ITALIC.	
Question: 21 [ Word Processing - MS Word ] Correct [ 1 Mark(s) Obtained ]	Difficulty Level:Low
In the given word document change the highlighting color of 4th and 5th sentence to "Green".	
Question: 22 [ Word Processing - MS Word ] Correct [ 1 Mark(s) Obtained ]	Difficulty Level:Low
In the given MS Word document, replace the word "unix" with the word "linux" throughout the document.	Difficulty Level.Low
in the griffing in order document, replace the more different fine more decembers.	
Question: 23 [ Word Processing - MS Word ] Correct [ 1 Mark(s) Obtained ]	Difficulty Level:Mediun
In the given MS-Word document add a table with three rows and three columns and change the Backgroun	d Color of second cell of the first
In the given MS-Word document add a table with three rows and three columns and change the Backgroun row to "Orange".	d Color of second cell of the first
row to "Orange".	Difficulty Level:Low
row to "Orange".  Question: 24 [ Word Processing - MS Word ] Correct [ 1 Mark(s) Obtained ]  In the given word document, change the case of the third sentence to UPPER CASE.	
row to "Orange".  Question: 24 [ Word Processing - MS Word ] Correct [ 1 Mark(s) Obtained ]  In the given word document, change the case of the third sentence to UPPER CASE.	
row to "Orange".  Question: 24 [ Word Processing - MS Word ] Correct [ 1 Mark(s) Obtained ]  In the given word document, change the case of the third sentence to UPPER CASE.  Topic: Windows 7	Difficulty Level:Low
row to "Orange".  Question: 24 [ Word Processing - MS Word ] Correct [ 1 Mark(s) Obtained ]  In the given word document, change the case of the third sentence to UPPER CASE.	Difficulty Level:Low
row to "Orange".  Question: 24 [ Word Processing - MS Word ] Correct [ 1 Mark(s) Obtained ]  In the given word document, change the case of the third sentence to UPPER CASE.  Topic:Windows 7  Question: 25 [ Operating System - MS Windows ] Correct [ 1 Mark(s) Obtained ]  Copy the file "Monitor.pptx" from "Hardware" folder to "color\other".	Difficulty Level:Low  Difficulty Level:Low
row to "Orange".  Question: 24 [ Word Processing - MS Word ] Correct [ 1 Mark(s) Obtained ]  In the given word document, change the case of the third sentence to UPPER CASE.  Topic: Windows 7  Question: 25 [ Operating System - MS Windows ] Correct [ 1 Mark(s) Obtained ]  Copy the file "Monitor.pptx" from "Hardware" folder to "color\other".  Question: 26 [ Operating System - MS Windows ] Correct [ 1 Mark(s) Obtained ]	Difficulty Level:Low
row to "Orange".  Question: 24 [ Word Processing - MS Word ] Correct [ 1 Mark(s) Obtained ]  In the given word document, change the case of the third sentence to UPPER CASE.  Topic:Windows 7  Question: 25 [ Operating System - MS Windows ] Correct [ 1 Mark(s) Obtained ]  Copy the file "Monitor.pptx" from "Hardware" folder to "color\other".	Difficulty Level:Low  Difficulty Level:Low
row to "Orange".  Question: 24 [ Word Processing - MS Word ] Correct [ 1 Mark(s) Obtained ]  In the given word document, change the case of the third sentence to UPPER CASE.  Topic: Windows 7  Question: 25 [ Operating System - MS Windows ] Correct [ 1 Mark(s) Obtained ]  Copy the file "Monitor.pptx" from "Hardware" folder to "color\other".  Question: 26 [ Operating System - MS Windows ] Correct [ 1 Mark(s) Obtained ]	Difficulty Level:Low  Difficulty Level:Low
row to "Orange".  Question: 24 [ Word Processing - MS Word ] Correct [ 1 Mark(s) Obtained ]  In the given word document, change the case of the third sentence to UPPER CASE.  Topic:Windows 7  Question: 25 [ Operating System - MS Windows ] Correct [ 1 Mark(s) Obtained ]  Copy the file "Monitor.pptx" from "Hardware" folder to "color\other".  Question: 26 [ Operating System - MS Windows ] Correct [ 1 Mark(s) Obtained ]  Copy the file "Keyboard.txt" from the folder: "Hardware" to "Home\Index"	Difficulty Level:Low  Difficulty Level:Low
row to "Orange".  Question: 24 [ Word Processing - MS Word ] Correct [ 1 Mark(s) Obtained ] In the given word document, change the case of the third sentence to UPPER CASE.  Topic:Windows 7  Question: 25 [ Operating System - MS Windows ] Correct [ 1 Mark(s) Obtained ] Copy the file "Monitor.pptx" from "Hardware" folder to "color\other".  Question: 26 [ Operating System - MS Windows ] Correct [ 1 Mark(s) Obtained ] Copy the file "Keyboard.txt" from the folder: "Hardware" to "Home\Index"  Question: 27 [ Operating System - MS Windows ] Correct [ 1 Mark(s) Obtained ] Move the file "Printer.docx" from the folder: "Hardware" to "Color\Other"	Difficulty Level:Low  Difficulty Level:Low  Difficulty Level:Low  Difficulty Level:Medium
row to "Orange".  Question: 24 [ Word Processing - MS Word ] Correct [ 1 Mark(s) Obtained ] In the given word document, change the case of the third sentence to UPPER CASE.  Topic:Windows 7  Question: 25 [ Operating System - MS Windows ] Correct [ 1 Mark(s) Obtained ] Copy the file "Monitor.pptx" from "Hardware" folder to "color\other".  Question: 26 [ Operating System - MS Windows ] Correct [ 1 Mark(s) Obtained ] Copy the file "Keyboard.txt" from the folder: "Hardware" to "Home\Index"  Question: 27 [ Operating System - MS Windows ] Correct [ 1 Mark(s) Obtained ] Move the file "Printer.docx" from the folder: "Hardware" to "Color\Other"  Question: 28 [ Operating System - MS Windows ] Correct [ 1 Mark(s) Obtained ]	Difficulty Level:Low  Difficulty Level:Low  Difficulty Level:Low  Difficulty Level:Medium
row to "Orange".  Question: 24 [ Word Processing - MS Word ] Correct [ 1 Mark(s) Obtained ] In the given word document, change the case of the third sentence to UPPER CASE.  Topic:Windows 7  Question: 25 [ Operating System - MS Windows ] Correct [ 1 Mark(s) Obtained ] Copy the file "Monitor.pptx" from "Hardware" folder to "color\other".  Question: 26 [ Operating System - MS Windows ] Correct [ 1 Mark(s) Obtained ] Copy the file "Keyboard.txt" from the folder: "Hardware" to "Home\Index"  Question: 27 [ Operating System - MS Windows ] Correct [ 1 Mark(s) Obtained ] Move the file "Printer.docx" from the folder: "Hardware" to "Color\Other"	Difficulty Level:Low  Difficulty Level:Low  Difficulty Level:Low  Difficulty Level:Medium
row to "Orange".  Question: 24 [ Word Processing - MS Word ] Correct [ 1 Mark(s) Obtained ] In the given word document, change the case of the third sentence to UPPER CASE.  Topic:Windows 7  Question: 25 [ Operating System - MS Windows ] Correct [ 1 Mark(s) Obtained ] Copy the file "Monitor.pptx" from "Hardware" folder to "color\other".  Question: 26 [ Operating System - MS Windows ] Correct [ 1 Mark(s) Obtained ] Copy the file "Keyboard.txt" from the folder: "Hardware" to "Home\Index"  Question: 27 [ Operating System - MS Windows ] Correct [ 1 Mark(s) Obtained ] Move the file "Printer.docx" from the folder: "Hardware" to "Color\Other"  Question: 28 [ Operating System - MS Windows ] Correct [ 1 Mark(s) Obtained ]	Difficulty Level:Low  Difficulty Level:Low
row to "Orange".  Question: 24 [ Word Processing - MS Word ] Correct [ 1 Mark(s) Obtained ]  In the given word document, change the case of the third sentence to UPPER CASE.  Topic:Windows 7  Question: 25 [ Operating System - MS Windows ] Correct [ 1 Mark(s) Obtained ]  Copy the file "Monitor.pptx" from "Hardware" folder to "color\other".  Question: 26 [ Operating System - MS Windows ] Correct [ 1 Mark(s) Obtained ]  Copy the file "Keyboard.txt" from the folder: "Hardware" to "Home\Index"  Question: 27 [ Operating System - MS Windows ] Correct [ 1 Mark(s) Obtained ]  Move the file "Printer.docx" from the folder: "Hardware" to "Color\Other"  Question: 28 [ Operating System - MS Windows ] Correct [ 1 Mark(s) Obtained ]  Delete a folder "Pen" stored inside the "Stationary" folder.	Difficulty Level:Lov  Difficulty Level:Lov  Difficulty Level:Mediun  Difficulty Level:Mediun
row to "Orange".  Question: 24 [ Word Processing - MS Word ] Correct [ 1 Mark(s) Obtained ] In the given word document, change the case of the third sentence to UPPER CASE.  Topic: Windows 7  Question: 25 [ Operating System - MS Windows ] Correct [ 1 Mark(s) Obtained ] Copy the file "Monitor.pptx" from "Hardware" folder to "color\other".  Question: 26 [ Operating System - MS Windows ] Correct [ 1 Mark(s) Obtained ] Copy the file "Keyboard.txt" from the folder: "Hardware" to "Home\Index"  Question: 27 [ Operating System - MS Windows ] Correct [ 1 Mark(s) Obtained ] Move the file "Printer.docx" from the folder: "Hardware" to "Color\Other"  Question: 28 [ Operating System - MS Windows ] Correct [ 1 Mark(s) Obtained ] Delete a folder "Pen" stored inside the "Stationary" folder.  Question: 29 [ Operating System - MS Windows ] Correct [ 1 Mark(s) Obtained ] Rename the file "Pic4.jpg" as "Picture4.jpg" stored in the folder: "Images"	Difficulty Level:Low  Difficulty Level:Low  Difficulty Level:Medium  Difficulty Level:Medium  Difficulty Level:Medium
row to "Orange".  Question: 24 [ Word Processing - MS Word ] Correct [ 1 Mark(s) Obtained ]  In the given word document, change the case of the third sentence to UPPER CASE.  Topic: Windows 7  Question: 25 [ Operating System - MS Windows ] Correct [ 1 Mark(s) Obtained ]  Copy the file "Monitor.pptx" from "Hardware" folder to "color\other".  Question: 26 [ Operating System - MS Windows ] Correct [ 1 Mark(s) Obtained ]  Copy the file "Keyboard.txt" from the folder: "Hardware" to "Home\Index"  Question: 27 [ Operating System - MS Windows ] Correct [ 1 Mark(s) Obtained ]  Move the file "Printer.docx" from the folder: "Hardware" to "Color\Other"  Question: 28 [ Operating System - MS Windows ] Correct [ 1 Mark(s) Obtained ]  Delete a folder "Pen" stored inside the "Stationary" folder.  Question: 29 [ Operating System - MS Windows ] Correct [ 1 Mark(s) Obtained ]  Rename the file "Pic4.jpg" as "Picture4.jpg" stored in the folder: "Images"  Question: 30 [ Operating System - MS Windows ] Correct [ 1 Mark(s) Obtained ]	Difficulty Level:Lov  Difficulty Level:Lov  Difficulty Level:Mediun  Difficulty Level:Mediun  Difficulty Level:Mediun
row to "Orange".  Question: 24 [ Word Processing - MS Word ] Correct [ 1 Mark(s) Obtained ] In the given word document, change the case of the third sentence to UPPER CASE.  Topic:Windows 7  Question: 25 [ Operating System - MS Windows ] Correct [ 1 Mark(s) Obtained ] Copy the file "Monitor.pptx" from "Hardware" folder to "color\other".  Question: 26 [ Operating System - MS Windows ] Correct [ 1 Mark(s) Obtained ] Copy the file "Keyboard.txt" from the folder: "Hardware" to "Home\Index"  Question: 27 [ Operating System - MS Windows ] Correct [ 1 Mark(s) Obtained ] Move the file "Printer.docx" from the folder: "Hardware" to "Color\Other"  Question: 28 [ Operating System - MS Windows ] Correct [ 1 Mark(s) Obtained ] Delete a folder "Pen" stored inside the "Stationary" folder.  Question: 29 [ Operating System - MS Windows ] Correct [ 1 Mark(s) Obtained ]	Difficulty Level:Low  Difficulty Level:Low  Difficulty Level:Low  Difficulty Level:Medium  Difficulty Level:Medium
row to "Orange".  Question: 24 [ Word Processing - MS Word ] Correct [ 1 Mark(s) Obtained ]  In the given word document, change the case of the third sentence to UPPER CASE.  Topic: Windows 7  Question: 25 [ Operating System - MS Windows ] Correct [ 1 Mark(s) Obtained ]  Copy the file "Monitor.pptx" from "Hardware" folder to "color\other".  Question: 26 [ Operating System - MS Windows ] Correct [ 1 Mark(s) Obtained ]  Copy the file "Keyboard.txt" from the folder: "Hardware" to "Home\Index"  Question: 27 [ Operating System - MS Windows ] Correct [ 1 Mark(s) Obtained ]  Move the file "Printer.docx" from the folder: "Hardware" to "Color\Other"  Question: 28 [ Operating System - MS Windows ] Correct [ 1 Mark(s) Obtained ]  Delete a folder "Pen" stored inside the "Stationary" folder.  Question: 29 [ Operating System - MS Windows ] Correct [ 1 Mark(s) Obtained ]  Rename the file "Pic4.jpg" as "Picture4.jpg" stored in the folder: "Images"  Question: 30 [ Operating System - MS Windows ] Correct [ 1 Mark(s) Obtained ]	Difficulty Level:Lov  Difficulty Level:Lov  Difficulty Level:Mediur  Difficulty Level:Mediur  Difficulty Level:Mediur

Rename the file "Calculator.txt" as "Computer.txt" stored in "Web" folder.

#### Topic:Spreadsheet 2013

Question: 32 [Spreadsheet - MS Excel ] Correct [1 Mark(s) Obtained]

Difficulty Level:Low

In the given spreadsheet, increase indent of cell range D4:D11 by 1 character.

Question: 33 [Spreadsheet - MS Excel ] Correct [1 Mark(s) Obtained]

Difficulty Level:Low

In the given worksheet, insert new worksheet and change the page orientation to landscape layout.

Question: 34 [Spreadsheet - MS Excel ] Correct [1 Mark(s) Obtained]

Difficulty Level:High

In the given spreadsheet, insert hyperlink to the heading text "Magic Cafe" and link this to "http://www.magiccafe.com" web page.

Question: 35 [Spreadsheet - MS Excel ] InCorrect [O Marks Obtained]

Difficulty Level:Low

Change the horizontal and vertical alignment of entire worksheet to center.

Question: 36 [Spreadsheet - MS Excel ] Correct [1 Mark(s) Obtained]

Difficulty Level:Medium

Use 'Replace All' option to replace all occurrences of text "B.A." with "BA".

Question: 37 [Spreadsheet - MS Excel ] Correct [1 Mark(s) Obtained]

Difficulty Level:High

Calculate total marks of first student by using appropriate function in a cell L2 and replicate same formula to the cell range L3:L21.

Question: 38 [ Spreadsheet - MS Excel ] InCorrect [ 0 Marks Obtained ]

Difficulty Level:Medium

In the given worksheet, select rows 10 and 11 and move them to rows 7 and 8.

Question: 39 [Spreadsheet - MS Excel ] InCorrect [0 Marks Obtained]

Difficulty Level:Low

In the given spreadsheet, increase indent of cell range B2:B21 by 2 character.

Question: 40 [Spreadsheet - MS Excel] InCorrect [0 Marks Obtained]

Difficulty Level:High

Use appropriate formula to calculate Stock Quantity for each particular in the cell range H3:H12.

Question : 41 [ Spreadsheet - MS Excel ] Correct [ 1 Mark(s) Obtained ]

Difficulty Level:Low

Change background color of cell range A2:H2 to "Light Green".

#### Topic:Presentation Graphics 2013

Question: 42 [ Presentation Graphics - MS PowerPoint ] Correct [ 1 Mark(s) Obtained ]

Difficulty Level:Medium

In the given presentation, replace the word "Announcement" with the word "Declaration" using "Find and Replace" option.

Question: 43 [ Presentation Graphics - MS PowerPoint ] Correct [ 1 Mark(s) Obtained ]

Difficulty Level:Low

In the given application, create a new blank presentation file.

Question: 44 [ Presentation Graphics - MS PowerPoint ] Correct [ 1 Mark(s) Obtained ]

Difficulty Level:Medium

In the given presentation, remove slide numbers from all the slides.

Question: 45 [ Presentation Graphics - MS PowerPoint ] Correct [ 1 Mark(s) Obtained ]

Difficulty Level:Medium

In the given presentation, remove "Date and Time" from all the slides.

Question: 46 [ Presentation Graphics - MS PowerPoint ] Correct [ 1 Mark(s) Obtained ]

Difficulty Level:Low

Create additional seven slides in the given MS Power Point presentation.

Question: 47 [ Presentation Graphics - MS PowerPoint ] Correct [ 1 Mark(s) Obtained ]

Difficulty Level:Low

In the given presentation, insert a new slide with "Title and Content" layout at the end.	
Question: 48 [ Presentation Graphics - MS PowerPoint ] Correct [ 1 Mark(s) Obtained ]	Difficulty Level:Low
In the given presentation, insert a new slide with "Comparison" layout at the end.	
Question: 49 [ Presentation Graphics - MS PowerPoint ] Correct [ 1 Mark(s) Obtained ]	Difficulty Level:Low
In the given presentation, insert a new slide with "Content With Caption" layout at the end.	
Question: 50 [ Presentation Graphics - MS PowerPoint ] Correct [ 1 Mark(s) Obtained ]	Difficulty Level:Lov
In the given presentation add two slides with "Title and Content" layout at the end.	