MS-CIT 2022 Exam Event - Practice Test in OES

MS-CIT Practice Test (OES)(Attempt #9)

Candidate Details

Candidate Name	Login ID	
MKCL Test User	27210108mscituser3	No Image

Subject	Syllabus	Test Date	Test Duration
Practice	Internet Explorer,MS-Excel, MS-Outlook, MS-Powerpoint, MS-Windows, MS-Word, Objective	05-Sep-2022	60 mins

Brief Analysis

Questions				
Total Questions	Attempted	Correct	InCorrect	Evaluation Pending
50	50	32	18	0
Marks				
Total Marks	Correct Question Marks	Incorrect Question Marks	Marks Obtained *	Minimum Passing
50.0	32.0	-0.0	32.0	0.0
Percentage	64.00 %			
Result Status	PASS			

Marks Obtained = Correct Question Marks - Incorrect Question Marks

Difficulty Level Wise Analysis

Difficulty Level	Total	Correct/Attempt	Evaluation Pending	Accuracy
Low	12	7 / 12	0	58.33 %
Medium	24	17 / 24	0	70.83 %
High	14	8 / 14	0	57.14 %

<table>
<tr><td colspan="5" align="center">**Topic Wise Analysis**</td></tr>
<tr><td colspan="5" align="center">Topic Wise Summary</td></tr>
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Topics	Total	Correct/Attempt	Evaluation Pending	Accuracy
Objective	15	10 / 15	0	66.67 %
Internet Explorer	5	5 / 5	0	100.00 %
MS-Excel	7	4 / 7	0	57.14 %
MS-Outlook	5	3 / 5	0	60.00 %
MS-Powerpoint	6	3 / 6	0	50.00 %
MS-Windows	5	2 / 5	0	40.00 %
MS-Word	7	5 / 7	0	71.43 %

On the basis of your test attempt, Our Analytics observes that:

Your Best Area(s)   Internet Explorer

Your Weak Area(s)   MS-Windows

Topic Wise Detailed Analysis

Topic:Objective

Question : 1 (Attempted) InCorrect [0.0   Marks Obtained]   Difficulty Level:Medium

Hardware includes following; EXCEPT

Option(s) :

No.	Option Text	Correct	Selected
1	Keyboard		❌
2	Mouse		
3	Monitor		
4	Data	✅	

Question : 2 (Attempted) Correct [1.0   Mark(s) Obtained]   Difficulty Level:Medium

In most cases, the word "software" is interchangeable with the word _____.

Option(s) :

No.	Option Text	Correct	Selected
1	Procedure		
2	Program	✅	✅
3	Computer		
4	Metadata		

Question : 3 (Attempted) Correct [1.0   Mark(s) Obtained]   Difficulty Level:Medium

Process of copying information to your computer from a specially configured FTP server is called as ……………

Option(s) :

No.	Option Text	Correct	Selected
1	Downloading	✅	✅
2	Uploading		
3	Deleting		
4	Restoring		

Question : 4 (Attempted) InCorrect [0.0   Marks Obtained]   Difficulty Level:Medium

Which would be the most appropriate type of application to create, analyse and forecast budgets?

Option(s) :

No.	Option Text	Correct	Selected
1	DBMS		❌
2	Word processor		
3	Presentation graphics		
4	Spreadsheet	✅	

Question : 5 (Attempted) InCorrect [0.0   Marks Obtained]   Difficulty Level:Medium

……… suites include a variety of programs designed to make computing easier and safer.

Option(s) :

No.	Option Text	Correct	Selected
1	Application		
2	System		❌
3	Hardware		
4	Utility	✅	

Question : 6 (Attempted) Correct [1.0   Mark(s) Obtained]   Difficulty Level:Medium

This version of UNIX is an open source operating system that is an alternative to Windows.

Option(s) :

No.	Option Text	Correct	Selected
1	Mountain Lion		
2	Lion		
3	Linux	✅	✅
4	Windows		

Question : 7 (Attempted) Correct [1.0   Mark(s) Obtained]   Difficulty Level:Medium

Which of the following can be used to connect external devices that need to send or receive a lot of data over a short distance.

Option(s) :

No.	Option Text	Correct	Selected
1	Firewire bus		
2	DVDs		
3	Parallel ports	✅	✅
4	Network ports		

Question : 8 (Attempted) Correct [1.0   Mark(s) Obtained]   Difficulty Level:Medium

_____ are specialized digital video cameras that capture images.

Option(s) :

No.	Option Text	Correct	Selected
1	OCR		
2	Warehouse		
3	Inkjet		
4	Webcams	✅	✅

Question : 9 (Attempted) Correct [1.0 Mark(s) Obtained]   Difficulty Level:Medium

A CD-RW disc _____.

Option(s) :

No.	Option Text	Correct	Selected
1	can be erased and rewritten	✅	✅
2	can be written to only once		
3	cannot be written on		
4	cannot be erased		

Question : 10 (Attempted) Correct [1.0 Mark(s) Obtained]   Difficulty Level:Medium

…….. is widely used for wireless
headsets, printer connections, and handheld devices.

Option(s) :

No.	Option Text	Correct	Selected
1	Broadcast radio		
2	Satellite		
3	Bluetooth	✅	✅
4	Microwave		

Question : 11 (Attempted) Correct [1.0 Mark(s) Obtained]   Difficulty Level:Medium

In a computer network, this node that requests and uses resources available from other nodes.

Option(s) :

No.	Option Text	Correct	Selected
1	Client	✅	✅
2	Server		
3	Directory server		
4	Host		

Question : 12 (Attempted) Correct [1.0 Mark(s) Obtained]   Difficulty Level:Medium

This type of network strategy uses central servers to coordinate and supply services to other nodes on the network.

Option(s) :

No.	Option Text	Correct	Selected
1	Peer-to-peer		
2	Client / Server	✅	✅
3	Ring		
4	Terminal		

Question : 13 (Attempted) InCorrect [0.0 Marks Obtained]   Difficulty Level:Medium

Organizations use the following to allow suppliers and others limited access to their networks.

Option(s) :

No.	Option Text	Correct	Selected
1	Intranets		
2	Firewalls		❌
3	Extranets	✅	
4	Proxy servers		

Question : 14 (Attempted) Correct [1.0   Mark(s) Obtained]   Difficulty Level:Medium

The operating system is often referred to as the software environment or software _____.

Option(s) :

No.	Option Text	Correct	Selected
1	Network		
2	Platform	✅	✅
3	Window		
4	Desktop		

Question : 15 (Attempted) InCorrect [0.0   Marks Obtained]   Difficulty Level:Medium

In a computer network, this node that requests and uses resources available from other nodes.

Option(s) :

No.	Option Text	Correct	Selected
1	Client	✅	
2	Server		
3	Directory server		❌
4	Host		

Topic:Internet Explorer

Question : 16 (Attempted) Correct [1.0   Mark(s) Obtained]   Difficulty Level:Low

B2C, C2C and B2B are types of --------

Option(s) :

No.	Option Text	Correct	Selected
1	E-mail		
2	E-commerce	✅	✅
3	e-cash		
4	All of these		

Question : 17 (Attempted) Correct [1.0   Mark(s) Obtained]   Difficulty Level:Medium

For navigating any website, user has to enter

Option(s) :

No.	Option Text	Correct	Selected
1	URL	✅	✅
2	WWW		
3	PPP		
4	None of these		

Question : 18 (Attempted) Correct [1.0   Mark(s) Obtained]   Difficulty Level:Low

Which of the following web search engine is used world wide?

Option(s) :

No.	Option Text	Correct	Selected
1	Domain		
2	Google	✅	✅
3	Toggle		
4	None of these		

Question : 19 (Attempted) Correct [1.0 Mark(s) Obtained]   Difficulty Level:Low

To send e-mail to someone you need --------

Option(s) :

No.	Option Text	Correct	Selected
1	Resident Address		
2	Internet Connectivity	✅	✅
3	Fax address		
4	None of these		

Question : 20 (Attempted) Correct [1.0 Mark(s) Obtained]   Difficulty Level:High

When you use a (n) _____ to search for a topic, the information you search through is organized into a database-like structure

Option(s) :

No.	Option Text	Correct	Selected
1	Search engine	✅	✅
2	Index		
3	Spider		
4	Applet		

Topic:MS-Excel

Question : 21 (Attempted) Correct [1.0 Mark(s) Obtained]   Difficulty Level:Medium

Where can you find the Wrap Text option in Microsoft Excel?

Option(s) :

No.	Option Text	Correct	Selected
1	In the Home tab's Font group		
2	In the Home tab's Number group		
3	In the Home tab's Editing group		
4	In the Home tab's Alignment group	✅	✅

Question : 22 (Attempted) Correct [1.0 Mark(s) Obtained]   Difficulty Level:Low

Where can you find the WordArt option in Excel?

Option(s) :

No.	Option Text	Correct	Selected
1	In the Home tab		
2	In the Insert tab	✅	✅
3	In the Format tab		
4	In the Review tab		

Question : 23 (Attempted) InCorrect [0.0 Marks Obtained]   Difficulty Level:High

You want to highlight the border of multiple cells using different colors. What option will you look for in order to do so?

Option(s) :

No.	Option Text	Correct	Selected
1	Line Color	✅	
2	Font Color		
3	Border Color		❌
4	Line Style		

Question : 24 (Attempted) InCorrect [0.0   Marks Obtained]   Difficulty Level:Medium

Which tab contains the option to remove gridlines in an Excel worksheet?

Option(s) :

No.	Option Text	Correct	Selected
1	The View tab	✅	
2	The Insert tab		❌
3	The Home tab		
4	The File tab		

Question : 25 (Attempted) Correct [1.0   Mark(s) Obtained]   Difficulty Level:Low

The removal of the gridlines of the cells in the worksheet is optional.

Option(s) :

No.	Option Text	Correct	Selected
1	true	✅	✅
2	false		

Question : 26 (Attempted) InCorrect [0.0   Marks Obtained]   Difficulty Level:Low

A template file in MS excel has an extension -------------

Option(s) :

No.	Option Text	Correct	Selected
1	.docx		❌
2	.yltx		
3	.xltx	✅	
4	.zltx		

Question : 27 (Attempted) Correct [1.0   Mark(s) Obtained]   Difficulty Level:Medium

A copy of an entire worksheet can be created in the existing workbook.

Option(s) :

No.	Option Text	Correct	Selected
1	true	✅	✅
2	false		

Topic:MS-Outlook

Question : 28 (Attempted) InCorrect [0.0   Marks Obtained]   Difficulty Level:Low

Static tabs are those that are visible at all times, whereas contextual tabs only appear when specific functions are being performed. Identify which of the following is NOT a Static tab.

Option(s) :

No.	Option Text	Correct	Selected
1	Home		
2	File		❌
3	View Tab		
4	Format Text	✅	

Question : 29 (Attempted) InCorrect [0.0   Marks Obtained]   Difficulty Level:Medium

Identify the icon which can be found generally in the Outlook name .

Option(s) :

No.	Option Text	Correct	Selected
1	Mail Icon	✅	
2	Address Book Icon		
3	New Folder Icon		
4	Tasks Icon		❌

Question : 30 (Attempted) Correct [1.0   Mark(s) Obtained]   Difficulty Level:Low

In MS-Outlook,Which will be the first step that you will follow to compose a new email.

Option(s) :

No.	Option Text	Correct	Selected
1	Send/Receive All Folders		
2	New Email icon	✅	✅
3	New group		
4	Start Composing		

Question : 31 (Attempted) Correct [1.0   Mark(s) Obtained]   Difficulty Level:High

When someone informs you that they have sent you a new email but you cannot find it in your inbox, what can you do?

Option(s) :

No.	Option Text	Correct	Selected
1	Press F5 key on the keyboard		
2	Close and reopen Outlook		
3	Click on Send/Receive All Folders icon	✅	✅
4	Reinstall Outlook		

Question : 32 (Attempted) Correct [1.0   Mark(s) Obtained]   Difficulty Level:High

___ is used for sending and receiving messages and electronic documents using internet.

Option(s) :

No.	Option Text	Correct	Selected
1	Email	✅	✅
2	WordPad		
3	eShopping		
4	CPU		

Topic:MS-Powerpoint

Question : 33 (Attempted) Correct [1.0   Mark(s) Obtained]   Difficulty Level:Medium

Which of the following icons can be used to enhance a shape in your presentation?

Option(s) :

No.	Option Text	Correct	Selected
1	Shape Fill icon	✅	✅
2	Font Color icon		
3	Font option icon		
4	One of the icon from Font Size group		

Question : 34 (Attempted) Correct [1.0   Mark(s) Obtained]   Difficulty Level:High

PowerPoint has a feature that allows you to search for the exact picture you need using the internet and directly insert it into your presentation. Which of these represents that feature?

Option(s) :

No.	Option Text	Correct	Selected
1	Insert tab --> Pictures		
2	Insert tab --> Online Pictures	✔	✔
3	Insert tab --> Images		
4	Insert tab --> Screenshot		

Question : 35 (Attempted) Correct [1.0   Mark(s) Obtained]   Difficulty Level:High

Select all the types of SmartArt graphics that PowerPoint offers for quickly and efficiently presenting information in your slides.

Option(s) :

No.	Option Text	Correct	Selected
1	List		
2	Process		
3	Cycle		
4	All of the above	✔	✔

Question : 36 (Attempted) InCorrect [0.0   Marks Obtained]   Difficulty Level:Low

What type of function is NOT available in the Review tab of Microsoft PowerPoint?

Option(s) :

No.	Option Text	Correct	Selected
1	Slide show	✔	
2	Research		
3	Thesaurus		✖
4	Spelling		

Question : 37 (Attempted) InCorrect [0.0   Marks Obtained]   Difficulty Level:Low

Which of these statements are valid regarding formatting bullets in PowerPoint?

Option(s) :

No.	Option Text	Correct	Selected
1	You can change the color of bullet points	✔	
2	You can insert GIFs in bullet points		
3	You can apply gradient to bullet points		✖
4	You can insert audio in bullet points		

Question : 38 (Attempted) InCorrect [0.0   Marks Obtained]   Difficulty Level:High

You can embed an Excel sheet in your presentation by using the _____ option from Insert tab.

Option(s) :

No.	Option Text	Correct	Selected
1	Action		✖
2	Hyperlink		
3	Object	✔	
4	Equation		

Topic:MS-Windows

Question : 39 (Attempted) Correct [1.0   Mark(s) Obtained]   Difficulty Level:High

In Windows operating system, you can open Notepad and Paint applications concurrently. This feature is known as ……………..

Option(s) :

No.	Option Text	Correct	Selected
1	Multilevel		
2	Realtasking		
3	Multitasking	✅	✅
4	Uniforming		

Question : 40 (Attempted) Correct [1.0   Mark(s) Obtained]   Difficulty Level:Medium

Warm boot and cold boot are the two ways to ------- a computer.

Option(s) :

No.	Option Text	Correct	Selected
1	Lock		
2	Log Off		
3	Start or Restart	✅	✅
4	Restore		

Question : 41 (Attempted) InCorrect [0.0   Marks Obtained]   Difficulty Level:High

What happens in a document when the 'Cut' command is used?

Option(s) :

No.	Option Text	Correct	Selected
1	Only half the screen is seen.		
2	Selected text or graphics are removed.	✅	
3	The application stops running.		
4	None of these		❌

Question : 42 (Attempted) InCorrect [0.0   Marks Obtained]   Difficulty Level:Low

Which of the following is not a function of the operating system?

Option(s) :

No.	Option Text	Correct	Selected
1	Managing resources		❌
2	editing a spreadsheet file.	✅	
3	Providing a user interface		
4	Running applications		

Question : 43 (Attempted) InCorrect [0.0   Marks Obtained]   Difficulty Level:High

In Windows ,which program reduces the size of the files so that they occupy lesser space on the disk?

Option(s) :

No.	Option Text	Correct	Selected
1	Backup		
2	Disk Cleanup		❌
3	File Compression	✅	
4	Uninstall Program		

Topic:MS-Word

Question : 44 (Attempted) Correct [1.0   Mark(s) Obtained]   Difficulty Level:High

You can change the _____ by selecting the text, clicking on the Font Color icon and then choosing the suitable color.

Option(s) :

No.	Option Text	Correct	Selected
1	text color	✅	✅
2	shape color		
3	page color		
4	document color		

Question : 45 (Attempted) Correct [1.0   Mark(s) Obtained]   Difficulty Level:High

To quickly add a predesigned visual appeal to a shape or a line, what you will apply?

Option(s) :

No.	Option Text	Correct	Selected
1	Paragraph style		
2	Shape style	✅	✅
3	Shape effect		
4	Shape fill		

Question : 46 (Attempted) InCorrect [0.0   Marks Obtained]   Difficulty Level:High

After clicking on the Start button, where can you find the Microsoft Office folder?

Option(s) :

No.	Option Text	Correct	Selected
1	Accessories		❌
2	Control Panel		
3	Documents		
4	All Programs	✅	

Question : 47 (Attempted) InCorrect [0.0   Marks Obtained]   Difficulty Level:High

A shape style allows you to apply preset color and effects to quickly change the appearance of your shape.

Option(s) :

No.	Option Text	Correct	Selected
1	true	✅	
2	false		❌

Question : 48 (Attempted) Correct [1.0   Mark(s) Obtained]   Difficulty Level:Medium

Which of these options will allow you to switch the page layout from Portrait to Landscape?

Option(s) :

No.	Option Text	Correct	Selected
1	Orientation	✅	✅
2	Size		
3	Columns		
4	Margins		

Question : 49 (Attempted) Correct [1.0   Mark(s) Obtained]   Difficulty Level:Low

What is one good practice that you should follow regularly in order to keep your data safe?

Option(s) :

No.	Option Text	Correct	Selected
1	Save the document	✅	✅
2	Decorate the document		
3	Relocate the document		
4	Share the document		

Question : 50 (Attempted) Correct [1.0   Mark(s) Obtained]   Difficulty Level:Medium

Where can you find the options to define page margins and change the page size?

Option(s) :

No.	Option Text	Correct	Selected
1	Page layout Tab	✅	✅
2	Home Tab		
3	Design Tab		
4	View Tab		