

Swastik Sharma

Toronto, ON

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Objective

A diligent, hardworking, and self-motivated student determined to work and put efforts into contribution of an organization's growth by utilizing skills to the fullest.

Availability:

Tuesday	Thursday	Friday	Saturday	Sunday
Full time	2:30pm – 12am	2:30pm – 12am	Full time	Full time

Education

- **Computer Programming & Analysis**
Seneca College (Jan 22-Present)
- **High School Diploma**
DC Montessori Senior Secondary School (April 19-July 21)

Skills & Abilities

- Strong Communication skills
- Positive attitude with humble leadership qualities
- Training development aptitude
- Analytical decision-making skills
- Quick learner
- Able to work under pressure
- Effective managing skills
- Excel and Word softwares

Experience

SALES EXECUTIVE – TELECALLING | EDUVISA SERVICES PVT LTD. (July 21- November 21)

- 5 months work experience under a Canadian employer
- Strong communication and sales skills and scheduling daily appointments for customers
- Able to manage and lead team when necessary

Declaration

I hereby declare that all the information mentioned about my candidature is true to the best of my knowledge and belief.