

The concept of MIS course was a very informative course. I took an 8-week course, so we covered a lot of topics in a short time span. This course focuses on human resources, technology, marketing and methods for collecting information's from the internal and external source and processing this information for facilitating the process of decision-making in the business. Management information system is an integrated set of component or entities that interact to achieve a particular function, objective or goal. It is a computer-based system that provides information for decisions making on planning, organizing and controlling the operation of the sub-system of the firm and provides a synergistic organization in the process.

Modern management system relies on MIS, since the complexity of business management and the competitive nature of business requires handling of business operations with skill and foresight to avert the crisis. The management process is executed through a variety of decisions taken at each step of planning, organizing, staffing, directing, coordinating and controlling.

The artifact I chose for this class is a six-panel program brochure. I chose this artifact because learning how make effective visuals is very important. It is said that we grasp more through visuals than regular texts. To stand out in the market, we need to make sure that our visuals stand out. We were given step-by-step procedure to create the brochure which made it very easy to do the brochure. I was able to brush up my skills of using different functions in MS Word.

Apart from learning how to make a proper brochure, we also learnt that with the development of new technologies, businesses and organizations are bound to face newer problems. Issues involved in the decision making of the organization can be influenced by the technology the business is using or plans to use. This class also helped us visualize a business from the manager of information system's perspective. Decision making is a key role of the manager. It is also very

important that the whole organization is trained on how to protect confidential information of the company.

Throughout the class, we also discussed about current business news and shared our perspectives on them. In this class, we also learnt about ethical issues and cases that have risen in the field of MIS. We also discussed about Kant's Categorical Imperative and how it applies in the field of business and IT. Additionally, the discussion posts about current event and articles were very informative. It helped us understand how businesses and managers react when they deal with ethical issues. Overall, this class was very educational and helped us brush up our skills in Microsoft Office Suite.