



Standard

Document checklist

This checklist shows:

- the length and type of visa you have applied for
- the documents you are providing in support of your application
- what you need to do next

You must only sign this checklist when you go to your appointment.

Product

Category:	Global Business Mobility
Payment notification number:	3GB0056257238
Total fee:	93458.00 INR
Application date:	27 November 2025

Applicant

Applicant's full name:	Swati Saha
Date of birth:	24 May 1984
Country of birth:	India
Nationality:	India
Passport / Travel document number:	P7746660
Contact telephone number:	9836337162
Email:	swatisaha84@gmail.com
Submitted date:	27 November 2025 05:55 Greenwich Mean Time (GMT)



Documents

You have agreed to include these documents with your application.

Name or description of document	Tick to confirm you are including this document	Official Use Only
	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Colour copies of all pages of the passport or travel document. This includes blank pages. The copies must be in page order, and clear enough so all text can be read easily.	<input type="checkbox"/>	<input type="checkbox"/>

Your Passport or travel document must be valid, in good condition, and have at least one blank page.

If you have evidence of your travel history in a different passport, you may want to submit that with your application.

Your application may be refused if you do not provide your passport. We may also ask you to provide more documents at a later date.



You must provide your documents to our commercial partner. You will be able to upload copies of your documents on our commercial partner's website, or you can take your documents to your appointment to be scanned and uploaded by our commercial partner (there may be a charge involved).

If you choose to pay for the assisted scanning service, all documents (originals or copies) need to be A4 size or you may be charged to make them suitable for scanning.

If we require passports, you must take the originals to your appointment. If you have self-uploaded copies on our commercial partner's website you must still take your original passports, but will not be charged for scanning.

You can provide any document to support your application, but:

- all documents must be in English
- translated documents must be certified
- any passports provided must be the originals

[Read the guidance](#) for help finding out what documents to provide.

Tuberculosis test results

You may need to be tested for tuberculosis (TB). If your test shows that you do not have TB, you will be given a certificate which is valid for 6 months from the date of your x-ray. Include this certificate with your UK visa application. Check if you need to get tested at: <https://www.gov.uk/tb-test-visa>



Name or description of document

Please tick the following boxes to confirm you understand the application process.

- ☐ The documents ticked in this checklist are all of the documents I wish to use to support my application.
- ☐ To the best of my knowledge and belief, the documents I have used to support my application are genuine.
- ☐ I understand that the commercial partner is not in charge of making a decision on my application.

IMPORTANT: do not sign until you are at your appointment.

Date:	Applicant's name:	Applicant's signature:
_____	_____	_____

Official Use Only

Date:	Submission officer's name:	Submission officer's signature:
_____	_____	_____



What to do next

You must book and attend an appointment with our commercial partner. Your biometrics (fingerprints and facial photograph) will be taken during your appointment unless you are exempt. Applicants under 5 years old at the time of their appointment will only need a facial photograph taken.

If you have any questions, contact us by telephone.

Local opening times: 9:30am - 5:30pm

You can call us on:

0008 00100 8785

If you would prefer to dial a UK number direct please call:

0044 1243 218 117

This is a paid service and there is a cost of £1.37 UK Sterling per minute in addition to your standard network charges. Please have a valid credit or debit card ready to process your payment. We can accept MasterCard or Visa debit and credit cards. You will not be charged until you are connected to an adviser. Calls may be recorded for training purposes. We are able to handle your calls in English, Hindi, Bengali, Tamil, Urdu, Sinhalese or Gujarati.

You can also visit <https://www.gov.uk/contact-ukvi-inside-outside-uk/> for further contact details.