

# SWETA MALICK

## Data Analyst

Experienced and detail-oriented professional with a total of 4 years of experience, including a results-driven Data Analyst with 1 years of experience in creating data visualizations and dashboards. Seeking to leverage expertise in Data Analyst to drive data-driven decision-making and enhance business insights.

### EXPERIENCE

**Data Analyst** August 2023 –Present  
**Kingston Info Solutions | Bengaluru**

- Conducted data cleaning and validation to ensure accuracy and reliability of datasets.
- Created impactful KPI dashboards tailored for senior leadership. data-driven decision-making across the organization..
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- Created interactive dashboards and reports using BI tools such as Power BI to visualize key metrics and trends for stakeholders.
- Collaborated with cross-functional teams to gather requirements, define project objectives, and deliver actionable insights to stakeholders.
- Executed SQL queries for extracting, transforming, and loading data from diverse sources.
- Created interactive dashboards and reports using Power BI to visualize key performance indicators and monitor business metrics.
- Collaborate with various departments to gather requirements and improve system functionality.
- Manage and maintain the company's MIS to ensure data accuracy and availability.

### PREVIOUS EXPERIENCES

**Digital Marketing Associate |** Aug 2018 – Feb 2021  
**Spice Route Business | Bengaluru**

**Digital Marketing Intern |** Nov 2017 – Apr 2018  
**Bookingjini | Orissa**

### EDUCATION

**BACHELOR OF COMPUTER SCIENCE** 2013 - 2017  
**BPUT | Orissa**

**DIPLOMA IN IT Polytechnic** 2009 - 2013  
**Orissa**

### CONTACT ME

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📍 Bengaluru , Karnataka

🌐 [Portfolio](#)

🌐 [Linkedin](#)

📄 [MEDIUM](#)

### SKILLS

- **Excel:** Advanced formulas, VLOOKUP, HLOOKUP, pivot tables, dashboarding, MIS report
- **Power BI:** Dashboard creation, data visualization, DAX
- **SQL:** For querying and extracting data from databases.
- **Database Management:** MYSQL, POSTGRSQL
- Data Analysis and Data Cleaning

### TOOLS

- POWERBI
- SQL
- ADVANCE EXCEL

### LANGUAGE

- English
- Hindi
- Odiya