Employee Data Analysis using Excel



• STUDENT NAME:

SWETHA G

REGISTER NO:312215888

DEPARTMENT: ACCOUNTING AND FINANCE

COLLEGE: SHRI SHANKARLAL SUNDARBAI SHASUN

JAIN

COLLEGE FOR WOMEN



PROJECT TITLE

Employee Performance Analysis using Excel

AGENDA

- 1.Problem Statement
- 2. Project Overview
- 3.End Users
- 4. Our Solution and Proposition
- 5.Dataset Description
- 6. Modelling Approach
- 7. Results and Discussion
- 8.Conclusion

PROBLEM STATEMENT

Collectoing and consolidating data from various sources.

Creating a standarrized framework to evaluate employee performance across different department and roles.

Identifying keep performance indicator that accurately reflect employee contribution. Visualising performance trends and pattern to inform data drive decisions.

Automatic the analysis process to reduce manual error and save time.

PROJECT OVERVIEW

Design and developer comprehensive Excel based dashboard to analyse and evil witt employee. performance providing insights to support data driven decision and enhance workforce productivity. Scope:-

- 1. Data collection and integration.
- 2. Performance framework development
- 3. Dashboard design and development
- 4. Automation and validation
- 5. Insights and recommendations.

WHOARETHEENDUSERS?

- 1. HR Managers
- 2. Department heads or supervisor
- 3. Team leads
- 4. Employees
- 5. Executive leadership
- 6. Talent management
- 7. Compensation and benefits team
- 8. Training and development teams

OURSOLUTIONANDITSVALUEPROPOSITI ON

Performexcel empowers HR teams department heads and supervisor to make data drive decision enhance employee engagement and drive business success by providing the use of friendly customise the well and automated Excel based solution for employee performance analysis

DatasetDescription

- 1. Employee master data
- 2. Performance metrics
- 3. Goal settings and evaluation
- 4. Tariniraining and development 5. Feebadback and coaching 6. Data structure.
- 7. Data frequency
- 8. Data format

THE"WOW" INOURSOLUTION

1. Automated Data Integration

- 2. Customizansable performance
- 3. Interactive Dasgbhboard
- 4. Al powered insights
- 5. Real time feedback and coaching
- 6. Collaborate goal setting
- 7. Scalability and felxbolexibility
- 8. User friendly interface

MODELLING

Data input:

- Employee madtster data
- Performance metrics data

Performance metrics calculation

- -Sales revenue growth
- -Customer satisfying score

Weighted scoroing

- -assign bakes to performance Matrix based on organisational priorities
- Calculate waited score for each employee Goal achievement tracking

- Monotitor progress towards individual and team goals
 - Identify area for improvement.

RESULTS

Performance scores

Ranking and sorting

Trends analysis

Goal achievement tracking

Performance categorization

Strengths and weakness

Training and development recommendations

Feebdback

Performance dadhshboard Data driven indisights.

conclusion

The performance analysis have provided a comprehensive evaluation of performance highlighting areas of strength and weakness and identifying the opportunity for the growth and improvement the key findings and recommendation outline that in this report will inform data drive decision try statistic and enhance over all performance.