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Manage playbooks

Once you've created a playbook, you can monitor, modify, or delete it at any time. You can also enable notifications to monitor your

Monitor a playbook

To monitor your playbooks runs:

- When running a playbook immediately, you will be redirected to the monitoring page within 5 seconds.
- At any other moment: From the left menu of any screen in Atlan, click Governance. Under the Governance heading of the Governance center, click Playbooks.
- From the left menu of any screen in Atlan, click Governance.
- Under the Governance heading of the Governance center, click Playbooks.
- In the playbooks manager, select the playbook you'd like to view.
- In the Overview section of your playbook, you'll be able to monitor: A summary of the rules, actions, and updated assets. An activity log for recent runs and updates over time.
- A summary of the rules, actions, and updated assets.
- An activity log for recent runs and updates over time.

The activity log in the playbooks manager can help you keep track of playbook runs, ranging from 24 hours to 30 days. Select any

Modify a playbook

To modify an existing playbook:

- From the left menu of any screen in Atlan, click Governance.
- Under the Governance heading of the Governance center, click Playbooks.
- In the playbooks manager, click the playbook you'd like to modify.
- On your playbook page: To edit the name and description of your playbook, hover over your playbook and click Edit. To modify the rules of your playbook, click Rule to make your changes and then click Update to save them. (Optional) To add a new rule to an existing playbook, in the left menu for playbook rules, click + Add new Rule. To turn off a playbook filter, to the right of any filter, click the three horizontal dots and then click Disable. Click Enable to turn on a filter. To modify the schedule for your playbook, in the upper right of your screen: Click Run Now to run it immediately. Click the pencil icon to modify or remove the schedule.
- To edit the name and description of your playbook, hover over your playbook and click Edit.
- To modify the rules of your playbook, click Rule to make your changes and then click Update to save them. (Optional) To add a new rule to an existing playbook, in the left menu for playbook rules, click + Add new Rule.
- (Optional) To add a new rule to an existing playbook, in the left menu for playbook rules, click + Add new Rule.
- To turn off a playbook filter, to the right of any filter, click the three horizontal dots and then click Disable. Click Enable to turn on a filter.
- To modify the schedule for your playbook, in the upper right of your screen: Click Run Now to run it immediately. Click the pencil icon to modify or remove the schedule.
- Click Run Now to run it immediately.
- Click the pencil icon to modify or remove the schedule.

Delete a playbook

To delete an existing playbook:

- From the left menu of any screen in Atlan, click Governance.
- Under the Governance heading of the Governance center, click Playbooks.
- In the playbooks manager, hover over the playbook you'd like to delete and click Delete Playbook.
- Click Delete to confirm.

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# Enable playbook notificationsâ   
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You can set up Slack or Microsoft Teams alerts for your playbook runs in Atlan. This can help you monitor your playbooks directly. Before you can enable notifications for playbooks, you will need to either:

- Integrate Slack and Atlan
- Integrate Microsoft Teams and Atlan

To enable notifications for playbook runs:

- From the left menu of any screen in Atlan, click **Governance**.
 - Under the **Governance** heading of the **Governance** center, click **Playbooks**.
 - In the upper-right of the playbooks manager, under **Activity**, click the bell icon.
 - In the **Enable notifications** popup: Click **Setup now** to integrate **Slack** or **Microsoft Teams**. If you have already integrated **Slack** or **Microsoft Teams**, click **Setup now** to integrate **Slack** or **Microsoft Teams**.
 - If you have already integrated **Slack** or **Microsoft Teams**, click **Enable**.
 - In the notifications setup dialog, configure the following: For **Notifications** channel, you can either: If you have already configured a **Slack** or **Microsoft Teams** channel to receive workflow alerts, that channel will be preselected. You can click **Change** to select a different channel.
 - For **Notifications** channel, you can either: If you have already configured a **Slack** or **Microsoft Teams** channel to receive workflow alerts, that channel will be preselected. You can click **Change** to select a different channel.
 - If you have already configured a **Slack** or **Microsoft Teams** channel to receive workflow alerts, that channel will be preselected. You can click **Change** to select a different channel.
 - If you have not configured a workflow alerts channel or want to add a different one, enter the channel name to receive notifications.
 - To select the type of notifications you want to receive, you can either: Click **Both success and failure alerts** to receive notifications for both successful and failed playbook runs.
 - Click **Both success and failure alerts** to receive notifications for both successful and failed playbook runs.
 - Click **Failure alerts only** to limit notifications to failed playbook runs only.
 - Click **Save** to save your notification preferences.
 - (Optional) To disable notifications, from the notifications setup dialog, remove the playbook alerts channel configured for **Slack** or **Microsoft Teams**.
- You will now receive **Slack** or **Microsoft Teams** notifications for all your playbook runs in Atlan! 🎉

The Atlan bot will share playbook run alerts, including details like run status, start time, run time, trigger type, last three runs, and - atlan

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