

Objective

Motivated English Literature and Language professional with a strong foundation in academic, critical, and business writing. Passionate about teaching, research, and effective communication, with a commitment to intellectual growth and cultural exchange. Seeking opportunities in international academic or professional environments where expertise in language, literature, and writing can contribute to educational excellence while enabling continuous professional development.

Educations**M.Phil (English Literature)**

Muslim Youth University

Islamabad, Pakistan

2022 to 2024

Bachelor's (English Literature)

University Of Punjab (PU)

Rawalpindi, Pakistan

2017 to 2022

Skill Summary

Technical & Academic Writing, Business & Proposal Writing, Research & Analysis, Critical Thinking, Effective Communication, Public Speaking, Mentorship & Guidance, Team Leadership, MS Word, Excel, PowerPoint, Curriculum Design, Content Editing & Proofreading, Life Coaching.

Industrial Experiences**Career Advisor**

SKANS Institute of Technology

2024

Pakistan

- Guided students and professionals in identifying strengths, exploring career paths, and aligning opportunities with personal and professional goals.
- Provided mentorship and advice on academic and professional development to support effective decision-making and career growth.

Visiting Lecturer of English

2022 – 2024

University Of Swat

Swat, Pakistan

- Engaged students in dynamic discussions on English literature and composition, fostering critical thinking, analytical skills, and effective communication.
- Developed lesson plans, assessments, and learning activities to enhance comprehension and academic performance.

Social Media Coordinator

2023

ibex Pakistan

Islamabad, Pakistan

- Monitored analytics, optimized content based on trends, and improved audience engagement across platforms.
- Planned and executed campaigns to increase community interaction and brand visibility.

Data Enumerator

2023

ICON

Islamabad, Pakistan

- Conducted field surveys and interviews to collect accurate demographic data, ensuring compliance with established protocols and quality standards.
- Verified and organized data for reporting, contributing to reliable analysis and informed decision-making.

English Teacher

2020-2021

Green Sprout Academy

Pakistan

- Designed and implemented engaging lesson plans tailored to diverse learning styles, facilitating language acquisition, fluency, and comprehension.
- Monitored student progress and provided feedback to enhance academic performance and communication skills.

Training and Workshops**Role Of Youth in Building Democratic Society**

January 04 to 07 (2024)

Peace and Education Foundation (PEF)

Peshawar, Pakistan

4th National Young Leaders Camp

November 01 – 05 (2023)

Hawks Hawks Youth Vision Foundation

Swat, Pakistan

A1-khidmat Youth Gathering 8.0

December 16 (2023)

Al-khidmat Foundation Pakistan

Aiwan-E-Iqbal Lahore, Pakistan

References

- Available upon request