### Sign-up for the proctored exam Signup for the proctored exam

### Microsoft Certification Exams 50% Discount Voucher Code

Once you have successfully completed this specialization program and earned your certificates you are ready to schedule the Microsoft Certified: AZ-900 Azure Fundamentals exam. You'll receive an email notification that gives you an opportunity to unlock a discount certification voucher code. Once you have unlocked the code you can use this to register and schedule the exam through Pearson Vue. In addition to an email, learners will get a notification on the platform about the discount code when logged into Coursera.

#### Redeem your voucher

We strongly encourage you to redeem your discount voucher within three months of receiving the code. This is a perfect opportunity for you to get certified and advance your IT career while saving money in person or online

Once you are ready to schedule the proctored exam you can take Microsoft certification exams with Pearson VUE in person at an Authorized Test Center, or online in the comfort of your home or office while being monitored by an offsite proctor. <u>Find out more.</u>

#### Registration and scheduling

Scheduling a Microsoft certification exam with Pearson VUE starts with creating a Microsoft Certification profile. Registration is free and only takes a few minutes. Learn more.

To create a Microsoft Certification profile, sign-in to <u>Microsoft Learning</u> using a Microsoft Account or MSA and complete the form. (NOTE: The name on your Microsoft Certification profile must exactly match the name that appears on the government-issued ID you will present to enter the exam.)

Before you schedule or access a Microsoft certification exam, be sure you are logged into your <u>Microsoft certification dashboard</u> using the email associated with your Microsoft Certification profile.

If you have trouble accessing your <u>Microsoft certification dashboard</u> while scheduling or accessing, a certification exam please contact <u>Microsoft Certification Support</u> and a support moderator will assist within 24 hours.

The steps to register and redeem your voucher have been provided below for ease of reference along with the terms and conditions for using the 50% discount voucher code.

# Steps to Register for an Exam and Redeem your Discount Voucher Code

- 1. Click on the exam link of choice. On the Certification Exam page, scroll down the page and click on the "Schedule with Pearson VUE" link.
- 2. Complete your "Certification Profile", accept the Terms of Use, verify your information.

  (NOTE: Check the upper right corner of the page for your auto-assigned "MCID" number.)
- 3. "EXAM DISCOUNTS page: SKIP this page by clicking the "Schedule Exam" button. This will take you to the Pearson VUE platform to complete your exam registration and purchase.
- 4. Select your preferred exam options. Click Next.
- 5. Agree to exam policies. Click Next.
- 6. Select your preferred exam language. Click Next.
- 7. Select the language you prefer your proctor to speak. Click Next.
- 8. Select your appointment date and time. Click Next.
- 9. Review your exam order "cart"; then Proceed to Check Out.
- 10. Enter your payment and billing information, click Next.
- 11. Enter your voucher code on the final Payment Screen before you Submit Your Order. The cost of your exam will reflect the 50% discount.

## Microsoft Certification Exams 50% Discount Voucher Code

#### **TERMS AND CONDITIONS**

Discount certification exam voucher codes are governed by the following terms:

- **Limit one voucher/code per person** in no event should more than one voucher be distributed to a single candidate.
- Accepting the voucher implies that upon clearing an exam, you agree to
  associate yourself with your employer, if applicable, on <u>Microsoft Partner Center</u> and declare
  your Microsoft Learning Email ID (the one used to schedule the exam) on Microsoft Partner
  Center. Instructions for the same are outlined in this <u>blog</u>.
- You must redeem the voucher code and take the exam prior to the Expiration Date, which is six (6) months from the date of issuance.
- Each voucher code may be redeemed only once to take one Microsoft Certification exam.
- Voucher codes are program-specific and, in some cases, exam-specific and may not be used for any other offering.
- Voucher codes may not be redeemed for cash, credit, or refunds.
- Expired, stolen, or lost voucher codes will not be replaced.
- Any sale or transfer of this voucher code is expressly prohibited and constitutes fraud.
- This voucher code is void if altered in any way.
- Voucher code may not be applied to exams that have already been taken.
- Microsoft, Pearson VUE, and the VUE test centers are not responsible for lost or stolen voucher codes.

- To register for an exam, visit the Microsoft Certifications website.
- A Voucher code must be provided when registering for the Microsoft Certification exam.
- Individuals that (a) fail to show up for their scheduled exam appointment, or (ii) cancel or reschedule their appointment to take an exam seventy-two hours or less from the scheduled time may forfeit their voucher code (voucher code cannot be used again).
- Taxes, if any, are the sole responsibility of the recipient.