



Universiti Teknikal Malaysia Melaka Hang Tuah Jaya, 76100 Durian Tunggal, Melaka, Malaysia. Tel: 06-555 2000 Fax:606-331 6247 www.utem.edu.my

FACULTY OF INFORMATION & COMMUNICATION TECHNOLOGY

Ruj. Kami (Our Ref) : UTeM.25.01/600-8/3/2 (B031710047) 13 December 2019

Ruj. Tuan (Your Ref) :

TO WHOM IT MAY CONCERN

Dear Sir / Madam,

<u>Universiti Teknikal Malaysia Melaka (UTeM)</u> <u>Student Industrial Training Programme</u> <u>Training Session: 10/02/2020 to 24/07/2020</u>

Universiti Teknikal Malaysia Melaka (UTeM) is a public university (UA) under the Ministry of Education Malaysia, established on 1st December 2000. UTeM currently offers undergraduate and postgraduate programmes in various fields e.g. Electronic and Computer Engineering, Electrical Engineering, Mechanical Engineering, Manufacturing Engineering, Engineering Technology, Information & Communication Technology (ICT) and Technology Management & Technopreneurship. The industrial training for a period of approximately 24 weeks is compulsory for the Degree Programmes in UTeM.

2. With reference to the above, we wish to acknowledge that the bearer of this letter is the student of Universiti Teknikal Malaysia Melaka (UTeM). We will be very grateful if you can consider this application of industrial training placement in your company for the duration specified above.

Student's Name : SIEW JOHNNIE ldentity Card No. : 950626026085 Matric No. : B031710047

Course : BACHELOR OF COMPUTER SCIENCE (SOFTWARE DEVELOPMENT) WITH HONOURS

- 3. Should the company agree to accept or not this student, please complete the attached "Reply Form" to be submitted to the university one month before **10/02/2020**.
- 4. Should there be any queries with regards to the above, please do not hesitate to contact Faculty Industrial Training Coordinator as below:

Name : Dr. Siti Azirah Asmai

Tel No. : 062702429 Fax No. : 062701048

Email : azirah@utem.edu.my

Url : http://ftmk.utem.edu.my/web/

5. Thank you in advance for your kind consideration and participation in UTeM Student Industrial Training Programme.

Yours Sincerely,

GS. DR. OTHMAN BIN MOHD

Dean,

FACULTY OF INFORMATION & COMMUNICATION TECHNOLOGY

On behalf of Vice Chancellor Universiti Teknikal Malaysia Melaka (UTeM)

This is computer generated letter, no signature required.

KOMPETENSI TERAS KEGEMILANGAN

















Universiti Teknikal Malaysia Melaka Hang Tuah Jaya, 76100 Durian Tunggal, Melaka, Malaysia.

Tel: 06-555 2000 Fax:606-331 6247 www.utem.edu.my

REPLY FORM (To Be returned to UTeM)

Our Ref	:		,	Date	: 13 December 2019
VITROX COR	PORATION BERHAD				
746, PERSIAF	RAN CASSIA SELATAN 3,				
TMN PERIND	USTRIAN BATU KAWAN				

PULAU PINANG Tel No.: 045459988 Fax No.: 04-5459987

14110 BANDAR CASSIA

ROC No.:

To,

FACULTY OF INFORMATION & COMMUNICATION TECHNOLOGY

Dear Sir / Madam,

UTeM STUDENT INDUSTRIAL TRAINING PROGRAMME TRAINING SESSION: 10/02/2020 - 24/07/2020

With reference to the above we **agree/disagree** to accept the student as mentioned below to undergo industrial training at our company for the period specified above:

Student's Name : SIEW JOHNNIE Identity Card No. : 950626026085

Matric No. : B031710047

Course : BACHELOR OF COMPUTER SCIENCE (SOFTWARE DEVELOPMENT) WITH HONOURS

2.	Thin	atudant	مط الأبيد	located at :	
۷.	11115	student	will be	localed at .	

Department Address	<u></u>		
	irtual office and working from home is	not allowed)	
Scope of Training (Compulsory)	:		
Thank You. Yours Sincerely,			
Officer's Name Position Email	: YEOH SIEW ENG : MANAGER OF PEOPLE MANAGEMENT : -	Company's Stamp	:

Acceptance of Industrial Training Placement (upon faculty's approval)

I SIEW JOHNNIE Identity Card No. 950626026085 hereby agree / disagree to accept the placement offered. In the case
that i have accepted the placement offered, i promise to abide by the rules / regulations of the company and UTeM.

(Student's Signature) (Date)

KOMPETENSI TERAS KEGEMILANGAN











