

## Sample RDMP: Interviews, recordings and transcriptions

Project Name *	Sample RDMP project
Short Code *	rdmp_FMH
Lead Investigator *	Prof J. Smith ( <i>NOTE - if you are a HDR student, this will be your supervisor</i> )
Faculty/Affiliation *	Faculty of Medicine and Health
Description *	This is a sample RDMP. This project will follow a set of patients over a period of two years as they visit our clinic to examine the efficacy of the different treatment methods that are utilised.
IRMA ID/s	(THIS IS OPTIONAL, AND CAN BE FILLED IN ONCE IRMA ID HAS BEEN CREATED) NOTE – this will also reflect the MyResearchEthics ID
Research Data Management Plan ( <a href="#">More Info</a> )	<p><b>Data collection, analysis, and storage</b></p> <p>Consent, treatment data, and observations will be collected on the University's REDCap service; this data will be stored on REDCap during the project.</p> <p>Working files and annotated patient imagery, will be kept on a Highly Protected SharePoint which will be set up for this project. Raw imaging data will be placed on RDS. (<i>NOTE - these are not the only research platforms available, please see this <a href="#">platform comparison table</a> for more options</i>)</p> <p>Statistical software will be used in the analysis of the data extracted from REDCap and images. (<i>NOTE - this is an example and might differ depending on your project</i>).</p> <p>Upon the completion of the research project, all data will be moved to, and stored on the RDS for the duration of the minimum retention period.</p> <p><b>Confidentiality and Privacy</b></p> <p>The confidentiality and privacy of participants of this study will be protected by:</p> <ul style="list-style-type: none"> <li>• Reporting group data</li> <li>• De-identifying patient data when exporting from REDCap, and only using these de-identified datasets for analysis</li> <li>• Never storing identifiable data outside of REDCap, HP SharePoint and RDS. (<i>NOTE - this is an example and might differ depending on your project</i>).</li> </ul> <p><b>Data Retention</b></p> <p>The data collected will be retained for a minimum of 5 years after the completion of analysis and publication (<i>NOTE - this period may be different depending on the nature of your research and research data, see our article about <a href="#">retention periods</a></i>). After this period the data can be disposed of securely.</p>

	<b>Provisions for future use</b> We are expecting to publish a series of journal articles, conference papers and/or presentations using the results of this study. Additionally, de-identified datasets may be placed into a repository for reference and possible reuse. No identifiable or re-identifiable data will ever be made available through publication, presentation or archiving in a repository. <i>(note this is an example, and may not reflect your research project)</i>
Data Management Declaration Exceptions	None <i>(NOTE - this is an example, and may not reflect your research project)</i>
Data Classification ( <a href="#">More Info</a> ) *	Highly Protected <i>(NOTE – health data and personal identifiers will be collected and stored together within REDCap and some re-identifiable data will be stored on RDS. Additionally, due to the nature of the condition that is being studied only affects a small proportion of the population, even de-identified data may be re-identifiable. This may not reflect your research project)</i>
Indigenous Peoples	No <i>(note this is an example, and may not reflect your research project)</i>

Project Details

Project Members

Data Services

Name ⓘ	Role ⓘ	Admin ⓘ	Data Declaration ⓘ	Remove
Cameron Fong	Lead Investigator	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
<input type="text"/>	Researcher <input type="button" value="v"/>	<input type="checkbox"/>		<input type="button" value="Remove"/>

Add More +

External Collaborators

\* The functionality to add external collaborators coming soon!

Credential	Name	Email	Role	Remove
<input type="text"/>	<input type="text"/>	<input type="text"/>	Researcher <input type="button" value="v"/>	<input type="button" value="Remove"/>

Add More Collaborator +

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