

Sample RDMP: Interviews, recordings and transcriptions

Project Name *	Sample RDMP project
Short Code *	rdmp_interview
Lead Investigator *	Prof J. Smith (<i>NOTE - if you are a HDR student, this will be your supervisor</i>)
Faculty/Affiliation *	Faculty of Arts & Social Sciences
Description *	This is a sample RDMP. This is an investigation about the correct way to write a RDMP. We will be conducting interviews, making recordings and transcriptions, and surveying experts in the research data management field.
IRMA ID/s	(THIS IS OPTIONAL, AND CAN BE FILLED IN ONCE IRMA ID HAS BEEN CREATED) NOTE – this will also reflect the MyResearchEthics ID
Research Data Management Plan (More Info)	<p>Data collection, analysis, and storage</p> <p>Consent and survey data will be collected on the University's REDCap service; this data will be stored on REDCap during the project. Interviews will be recorded using the University's Zoom, which will also provide automated transcriptions. These recordings and transcriptions will be moved to the Research Data Store (RDS) for storage. Working copies of the transcriptions, as well as exports of survey data will be stored on the University's OneDrive service. (<i>NOTE - these are not the only research platforms available, please see this platform comparison table for more options</i>)</p> <p>Nvivo will be used to analyse transcripts and extended responses from the survey. Statistical software will be used in the analysis of the data extracted from transcripts and surveys. (<i>NOTE - this is an example and might differ depending on your project</i>).</p> <p>Upon the completion of the research project, all data will be moved to and stored on the RDS for the duration of the minimum retention period.</p> <p>Confidentiality and Privacy</p> <p>The confidentiality and privacy of participants of this study will be protected by:</p> <ul style="list-style-type: none"> • Reporting group data • Only using de-identified quotes where applicable • De-identifying transcripts and survey results as soon as possible, and only using these de-identified transcripts/survey results for analysis • Never storing identifiable data outside of REDCap and RDS. (<i>NOTE - this is an example and might differ depending on your project</i>). <p>Data Retention</p> <p>The data collected will be retained for a minimum of 5 years after the completion of analysis and publication (<i>NOTE - this period</i></p>

	<p>may be different depending on the nature of your research and research data, see our article about retention periods). After this period the data can be disposed of securely.</p> <p>Provisions for future use</p> <p>We are expecting to publish a series of journal articles, conference papers and/or presentations using the results of this study. Additionally, de-identified datasets may be placed into a repository for reference and possible reuse. No identifiable or re-identifiable data will ever be made available through publication, presentation or archiving in a repository. <i>(note this is an example, and may not reflect your research project)</i></p>
Data Management Declaration Exceptions	None (<i>NOTE - this is an example, and may not reflect your research project</i>)
Data Classification (More Info) *	Highly Protected (<i>NOTE - recordings are difficult to properly de-identified, and the raw recordings will be stored on RDS, there is a risk that sensitive ideas/beliefs may be disclosed during the interview process, this may not reflect your research project</i>)
Indigenous Peoples	No (<i>note this is an example, and may not reflect your research project</i>)

Project Details

Project Members

Data Services

Name ⓘ	Role ⓘ	Admin ⓘ	Data Declaration ⓘ	Remove
Cameron Fong	Lead Investigator	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
<input type="text"/>	Researcher <input type="button" value="v"/>	<input type="checkbox"/>		<input type="button" value="Remove"/>

Add More

External Collaborators

* The functionality to add external collaborators coming soon!

Credential	Name	Email	Role	Remove
<input type="text"/>	<input type="text"/>	<input type="text"/>	Researcher <input type="button" value="v"/>	<input type="button" value="Remove"/>

Add More Collaborator

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