

# Curriculum Vitae of Syed Masrur Tanim

Contact Address: House: 13, Road: 13, Sector: 14, Uttara, Dhaka-1230, Bangladesh  
Cell Number: +8801560-046017  
Gmail: syedtanim774@gmail.com

## Career Goals:

To obtain a challenging position in a reputable organization where I can contribute to the growth of the company while continuously improving my own skills and advancing my career in sales, customer service, or the travel industry.

## Professional Summary:

Driven and ambitious sales professional with more than 3+ years of hands-on experience in telesales, retail, and travel services. I combine sharp communication skills, high adaptability, and a results-first mindset to consistently exceed targets and build lasting customer relationships. Eager to join a forward-thinking team where I can level up brand impact, convert leads into loyal clients, and grow alongside the business. Ready to hustle, ready to deliver.

## Academic Records:

- **Secondary School Certificate (S.S.C)**  
Group: Science  
Year of Passing: 2018  
Result: G.P.A- 5.00  
Institute: Tanjimul Ummah Cadet Madrasah  
Board: Madrasah
- **Higher Secondary School Certificate (H.S.C)**  
Group: Science  
Year of Passing: 2020  
Result: G.P.A- 5.00  
Institute: Tamirul Millat Kamil Madrasah  
Board: Madrasah
- **Advance Certificate in Computer Application (A.C.C.A)**  
Group:  
Year of Passing: 2021  
Result: Grade 'A'  
Institute: National Youth and Technical Training Center  
Board: Technical
- **Diploma in Computer Science (D.C.S)**  
Group:  
Year of Passing: 2023  
Result: Grade 'A'  
Institute: National Youth and Technical Training Center  
Board: Technical

### Work Experience:

- **Egarosindur Travels Ltd.** – Computer Operator (2 Year)
- **Bata** – Salesman (01 Month)
- **Skytech Solutions** – Telesales Specialist (1 Year)
- **Ess Global Tech** – Telesales Specialist (01 Month)

### Skills:

- MS Office, Google Workspace, Typing, International Travel Systems
- Problem Solving & Documentation
- Customer Experience & Client Handling
- High approval rates in operations
- Dynamic communication power

### Soft Skills:

- Teamwork and Collaboration
- Adaptability and Flexibility
- Time Management
- Interpersonal Skills
- Decision Making

### Languages:

- English: Excellent (Speaking & Writing)
- Bengali: Native
- Hindi: Fluent
- Cross-Cultural Communication

### Personal Information:

Father's Name: Syed Monjil

Mother's Name: Yeasmin Sultana

Date of Birth: 23 Jan 2002

Marital Status: Single

Sex: Male

Religion: Islam

Nationality: Bangladeshi by birth

Blood Group: B(-) Negative

Permanent Address: Vill: Jhaura, P.O: Kashjani, P.S: Madan, District: Netrokona.

### Declaration:

I hereby declare that the information given above is true and correct to the best of my knowledge and belief.