100 Excel Tricks and Tips

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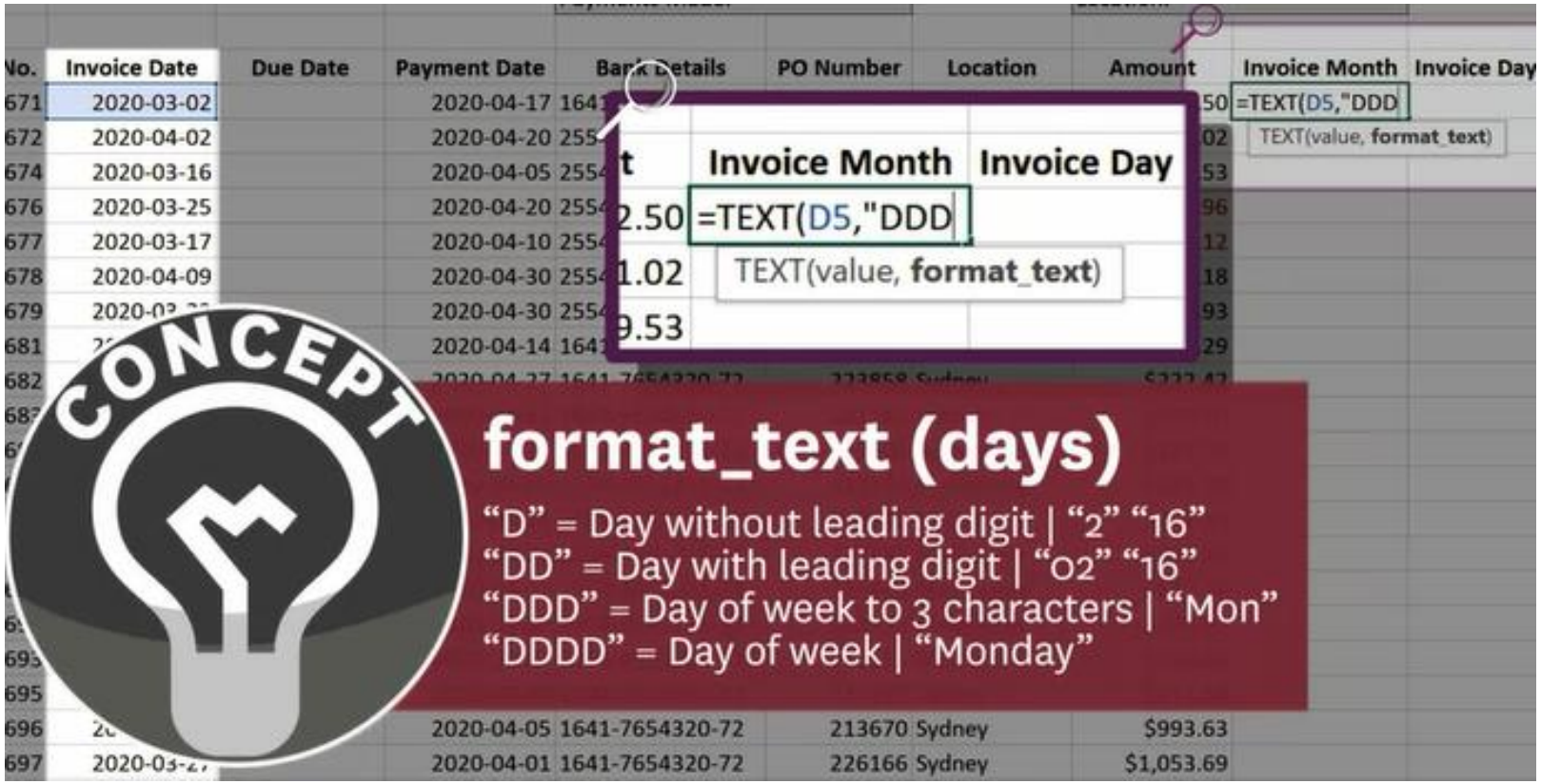
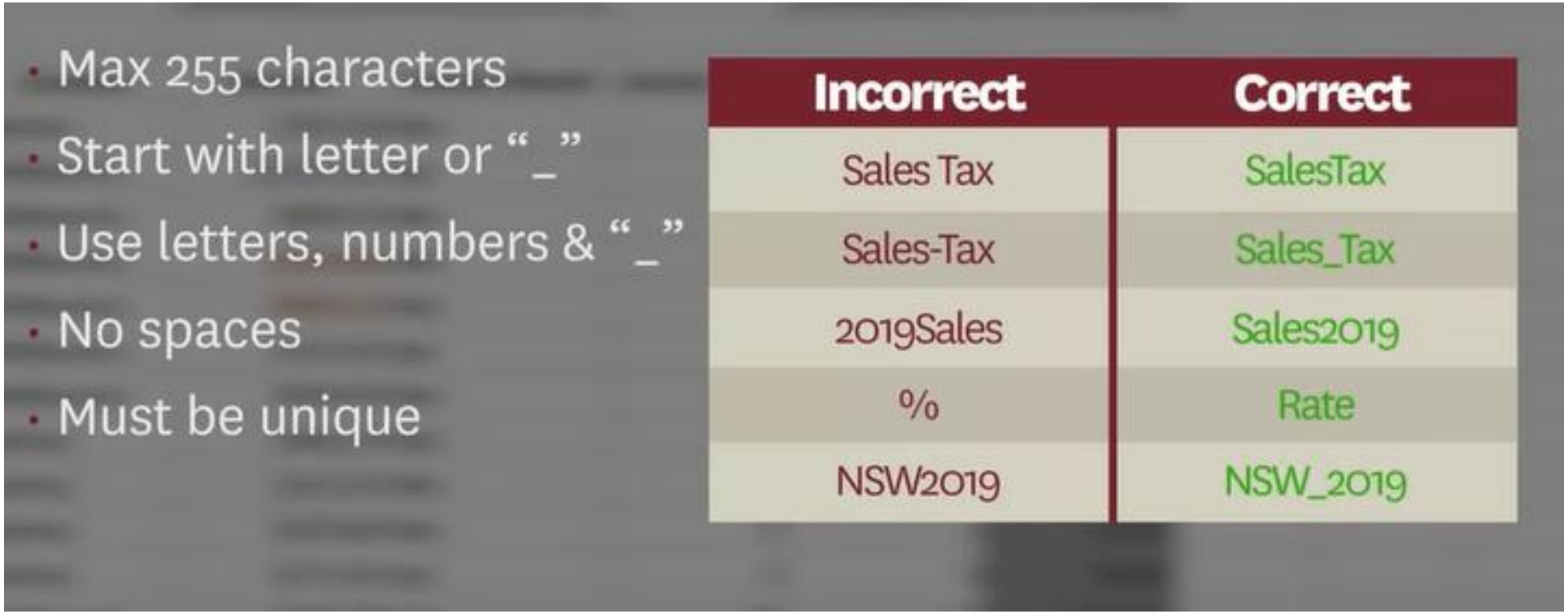
61. Using DATE Functions of Prev* Lectures with Studied Functions

Extracting the dates from already existed Text Columns



62. Name Range (Making Absolute Referencing Easy)

Alternate of Absolute Referencing. Easy to Use



63. Make Whole Column as Name Box

1. Use Ctrl+Shift+Down Key First to Select a column (Don’t include heading, Its not part of Data)

2. Change the Name Box as Guided

64. Pro Tip: Make Whole Column as Name Box *(But using Formula Bar, Define Name)*

1. Use Ctrl+Shift+Down Key First to Select a column (Don’t include heading, Its not part of Data)
2. Change the Name Box as Guided
3. Check Scope (It would be useful)

65. Pro Tip: Make Whole Column as Name Box *(But From "Create from Selection")*

1. Use Ctrl+Shift+Down Key First to Select an entire data including ***columns labels***

2. Change the Name Box as Guided

66. Name Manager to Change names of Different Name Box *(Formulas Section)*

We can’t change the scope from workbook in this option

67. Perfect Use of Name Range From Other Worksheets

Calculating the same without going towards the Previous page of my workbook

From Other Page

$ Amount
$742.50
$1,021.02
$409.53
$234.96
$450.12
$114.18
$930.93
$466.29
$222.42
$679.80
$171.93
$623.70
$221.10
$393.36
$642.18
$499.95
$299.64
$312.84
$993.63

Analysis for MedsCo April 2020		
Supplier Statement Total:		
DC Report Total Paid:		
Difference:	$0.00	
Locations	**Number of Invoices**	**Total Paid**
Sydney		
Melbourne		

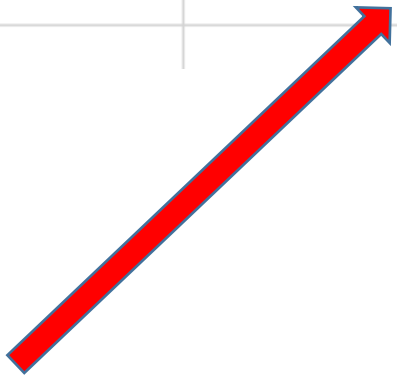
68. Name Range with Count-IFS Function

Calculating the occurrences of same name of country

From Other Page

Location
Sydney
Melbourne
Melbourne
Melbourne
Melbourne
Melbourne
Melbourne
Sydney
Sydney
Sydney
Sydney
Melbourne
Melbourne
Melbourne
Melbourne
Melbourne
Melbourne
Melbourne
Sydney
Sydney
Sydney
Melbourne

Analysis for MedsCo April 2020		
Supplier Statement Total:		
DC Report Total Paid:		
Difference:	$0.00	
Locations	**Number of Invoices**	**Total Paid**
Sydney		
Melbourne		



69. Name Range with SUM-IFS Function (It has three arguments)

Calculating the occurrences of same name of country

From Other Page

Amount
$742.50
$1,021.02
$409.53
-$234.96
-$450.12
$114.18
$930.93
$466.29
$222.42
$679.80
$171.93
$623.70
$221.10
$393.36
$642.18
$499.95
$299.64
$312.84

Location
Sydney
Melbourne
Melbourne
Melbourne
Melbourne
Melbourne
Melbourne
Sydney
Sydney
Sydney
Sydney
Melbourne
Melbourne
Melbourne
Melbourne
Melbourne
Melbourne
Melbourne
Sydney
Sydney
Sydney
Melbourne

Analysis for MedsCo April 2020		
Supplier Statement Total:		
DC Report Total Paid:		
Difference:	$0.00	
Locations	**Number of Invoices**	**Total Paid**
Sydney		
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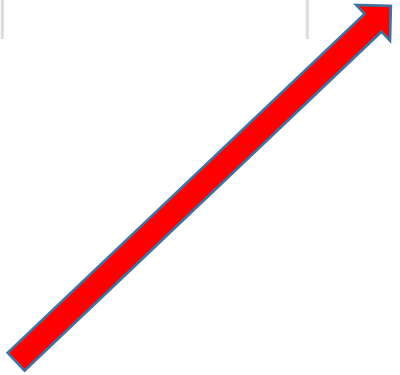

70. CREATE Tick Marks for Tracking Projects Status Interesting

1. Using the Crtl + 1

2. And for Markings, Press

Window Button + Full Stop

Project	Status
Project 1	✓Complete
Project 2	✓Complete
Project 3	✓Remain
Project 4	✓Complete
Project 5	✓Remain
Project 6	✓Complete
Project 7	✓Complete
Project 8	✓Remain
Project 9	✓Complete
Project 10	✓Complete
Project 11	✓Remain
Project 12	✓Complete