Brenda Chepkemoi

brendatuei9@gmail.com

P.O BOX 431-20240,

Sotik.

Cell: 0711271207

To the principal secretary,

State department for lands and physical planning

Thro’

The Ag. Director

Land Valuation

Ardhi house

P.o box 30450-00100,

Nairobi.

RE:REQUEST FOR BAGGAGE ALLOWANCE

I am a newly appointed land valuer from Sotik Constituency, Bomet County now deployed to Ardhi house, Nairobi under the Directorate Of Land Valuations vide the letter Ref No: ID/NO. 38476915/21 dated 10th September 2024

I hereby submit my request for baggage allowance to facilitate my move and transition in my new working station.

Kind regards,

Brenda Chepkemoi