Assessment Checklist
User Manual

Registration and Login:
The user must sign in using their first name, last name, email, and password. After successful registration, the user will be directed to the login page where they must input their registered email and password to access the dashboard.

Dashboard Overview:
Inside the dashboard, the user will see the submitted checklist that the user answered. Clicking the view will allow them to see the difference between each submission when they edit, or add a new group or question in the assessment checklist.

Add Questions:
In 'add questions', the user can add questions that will be saved in the database. In this case, we have already saved the questions that are needed for creating a new evaluation. However, if you want to create new questions under the existing group category, the submitted question(s) will be added below that group. However, if the user creates a new category of records, the question will be added below the overall question.

Edit Questions:
The user can also edit the questions or delete them; they can go to the 'edit question' tab, where they can edit the group name, questions, and max points. After clicking the update questions button, the form under the 'create record' will also be updated.

Create Record:
The updated questions will be visible for evaluation under the Create Record tab, the user is required to enter the title of the record and answer the checkbox for submission. The answered questions have their max points that will be needed for the calculation to identify their results based on the rating scheme.

Records:
After submission, the user can view the result of submission including the total of the calculated yes based on the max points and the result of the total result in the 'records' where they have the option to view or print the result.

Users can log out of the system by clicking the logout link.