**ACTIVE SHOOTER/ACTIVE THREAT PREPAREDNESS AND RESPONSE**

The chances of active shooter situations on campus are extremely rare, but because active shooter situations are often over within 10 to 15 minutes, before law enforcement arrives on the scene, individuals must be prepared both mentally and physically to deal with an active shooter situation.

**Report Behavior**

* If you witness violence, threatening or suspicious behavior, immediately move away from the area and call 911.
* Always call 911 as soon as possible if an individual’s behavior causes you to feel threatened.
  + If someone is threatening to hurt themselves or another individual, call 911 immediately.

**Actions: Run, Hide, Fight**



* Have an escape route and plan in mind.
* If you are outside a building near the threat, go to the nearest cover immediately.
* If you inside the building and you are confident you know the shooter’s location and have clear. path to an exit evacuate whether others agree to or not.
* Leave your belongings behind.
* Helps others escape if possible.
* Prevent others from entering the area.
* Keep your hands visible and follow up instruction from police.
* Tell police anything you know about the shooter (location, weapons, etc.).

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***If you are inside a lab, the shooter(s) location is unknown and evacuation is not possible, find a place to hide:***

* Hide in an area in (MEC) put of the suspect’s view. The best place to hide in the Robot Control Lab is; behind large objects, such as the air hockey playing robot.
* Lock or blockade the doors with furniture or other heavy objects.
* Turn off the lights.
* Silence electronic devices, lab phones and your cellphone.
* Make your location look as though it is empty.
* Remain very quiet.
* Spread out away from other individuals if possible.
* Stay on the floor, away from doors or windows, and do not peek out to see what may be happening.
* Keep yourself out of sight (take cover/protection from bullets by using concrete walls or heavy furniture).
* Not trap or restrict your options for movement.
* **Quietly report to 911** when safe to do so and provide as much information as possible, such as
* Your location, number of people at your location, number of injured and types of injured.
* Assailant(s) location, number and description of suspects (race/gender, clothing description, physical features, types of weapons, backpack, shooter’s identity (if known), separate explosions from gunfire, etc.) and weapons used.



***As a last resort, and only if your life is in danger:***

* Attempt to incapacitate the shooter.
* Make a plan with others in the room about what you will do if the shooter enters.
* Act with physical aggression, in a group if possible.
* Improvise weapons (chairs, heavy objects, etc.).
* Do whatever is necessary to survive the situation.
* Commit to your actions.
* If possible and safe to do so, report the location of assailant.

**If outside when a shooting occurs:**

* Drop to the ground immediately, face down as flat as possible. If within 15-20 feet of a safe place or cover, duck and run to it.
* Move or crawl away from gunfire, trying to utilize any obstructions between you and the gunfire.
* Remember that many objects of cover may conceal you from sight, but may not be bulletproof.
* When you reach a place of relative safety, stay down and do not move. Do not peek or raise your head in an effort to see what may be happening.
* Wait and listen for directions from Public Safety and/law enforcement personnel.

**If you are not in the area of the active threat, but receive an active threat/shooter alert:**

* Immediately [lock down](https://universitysafety.uconn.edu/emergency/hazard-guide/lockdown/) the outside rooms to Robot Control Lab unless otherwise directed by Emergency Personnel.
* Block entry into your room, if possible.
  + Draw the blinds where possible.
  + Turn off the lights.
* Hide in an area that is out of view and makes your location look as though it is empty: behind large objects.
* Silence all electronic devices, cell phones and lab phones.
* Remain as quiet as possible and attract as little attention to your area as possible.
* Wait for further instruction from University Alerts and Emergency Personnel.
* Stay locked-down in your hiding place until your receive an “All Clear.”
* Call 911 if an emergency arises in your area.
* Text your family to let them know you are okay.
* Closely follow the instructions of Emergency Personnel

**Helping Out:**

* Warn others.
* Help others escape.
* Keep others away from the danger area.
* Help the injured.
* Help others stay calm.

**Calling for Help**

If safe to do so, call the appropriate authorities. **DO NOT assume that someone else has reported the incident.**

* **Call 9-1-1**
* Be persistent; phones may be jammed due to high call volume from other concerned Faculty Students, Staff & Visitors.
* **Only dial University Public Safety Dispatch (208-426-6911)** if unable to get through to **9-1-1.**
* Calmly identify yourself and your exact location.
* Remain calm and answer the dispatcher’s questions.
* The dispatcher is trained to obtain the necessary and required information for an appropriate emergency response.

**Boise State University Emergency Response Guide**

If safe to do so, stop and take time to get a good description of the criminal.

* Note height, weight, sex, race, approximate age, clothing, method and direction of travel, and his/her name, if known.
* If the suspect is entering a vehicle, note the license plate number, make and model, color, and outstanding characteristics.
* All of this takes only a few seconds and is of the utmost help to the responding officers.

**When Law Enforcement Arrives**

* When law enforcement reaches you, do not run at them or make sudden movements.
* The priority of the first responders will be to identify the shooter. Law enforcement will need to ensure that you are not the shooter.
* Do not scream, yell, point, or wave your arms.
* Do not hold anything in your hands that could be mistaken for a weapon (including cell phones).
* Be quiet and compliant.
* Show the officers your empty hands and follow their instructions.
* Give the number of shooters.
* Give the location and physical description of the shooter.
* Give the number and types of weapons.
* When it is safe to do so, you will be given instructions as to how to safely exit your location.
* Expect the initial responding officers not to treat the injured or begin evacuation.
* Once the threat is neutralized, Police and Fire/Emergency Medical Services will begin treatment and evacuation.
* You may be searched or escorted by police officers. Follow all instructions from Emergency Personnel.

**After an Active Threat/Shooter**

* You may be taken to a triage or other holding area for medical care, interviewing, counseling or support services.
* Remain in secure areas until instructed otherwise.
* Once you have been evacuated you will not be permitted to retrieve items or access the area until law enforcement releases the crime scene.
* Pay attention to updates on counseling services, relief, memorial activities, and other important news about the event.

**Active Shooter Video Training Resources**

* Go to the Boise State Targeted Violence (Active Shooter) /Workplace Violence.
* Resources page (http://emergencymanagement.boisestate.edu/active-shooter-resources/) to find more training to include videos and online courses.