<u>To Import Your Unipass[®] Digital Certificate to Internet Explorer, please follow the instructions below;</u>

- 1. Open Internet Explorer
- 2. Click on the "Tools" Menu
- 3. Click on "Internet Options"
- 4. There are several pages in the Internet Options section Click on the "Content" Tab
- 5. Look for the Certificates section about halfway down the page and click the "Certificates" button
- 6. Click the "Import" button
- 7. Click on Next
- 8. Click on the Browse button to locate your Certificate file
- 9. Select the location you have stored your certificate file
- 10. Highlight your Unipass[®] (Tip If this does not initially appear try selecting "All Files" in the "Files Of Type" field)
- 11. Click Open
- 12. Click Next
- 13. Enter the Password you selected when exporting your Unipass® unipass
- 14. Select the tick boxes :- "Enable Strong Private Key Protection" & "Mark The Private Key as Exportable"
- 15. Click Next
- 16. Select the option :- "Automatically Select......."
- 17. Click Next
- 18. Click Finish
- 19. Importing a new Private Exchange Key
- 20. Security level set to medium Click OK
- 21. The import was successful Click OK

<u>To Import Your Unipass® Digital Certificate to Mozilla Firefox, please follow the instructions below;</u>

- 1. Open Firefox
- 2. Click on the "Tools" Menu
- 3. Click on "Options"
- 4. Click on the "Advanced" Tab
- 5. Click on the "Encryption" Tab
- 6. Click "View Certificates"
- 7. Click "Import"
- 8. Select the location you have stored your certificate file
- 9. Highlight your Unipass®
- Click Open
- 11. Enter the Password you selected when exporting your Unipass® unipass
- 12. Click "OK"
- The import was successful Click OK