REGIONAL CENTRE OF EXPERTISE
ON EDUCATION FOR
SUSTAINABLE DEVELOPMENT

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UNRCE Database project brief
1st August 2023

Introduction to the UNRCE
For information about the UNRCE please follow this link

UWA is the secretariat for the United Nations Regional Centre of Expertise (WA). This RCE has two main hubs, Perth and the Great Southern (based at UWA Albany Campus).

We are currently updating the WA page on the global RCE website and building a local website for WA RCE, that will be hosted by UWA.

Why we are wanting to develop this database.
To maintain RCE status we are required to provide project reports to the UNU-ISA.
Please see attachments A & B for details of information required in reporting.

As our membership grows, we wanting to devise an easy method for:
- Organisations and Individuals
  - Express their interest
  - Provide contact details
    - Individual details
    - Organisation details
  - Request involvement level
    - Receive Information only
    - Join the UN RCE
      - express interested in being involved in a group
      - express interested in leading a project
      - Express interest in leading a working group
  - Identify which UN Sustainability Development Goals
  - Identify which UN RCE projects they are interested in
  - Provide details of their area of interest (open question)
  - Any other questions
- RCE members
  - To provide profile information to the secretariat
  - To provide project information to the secretariat
  - To provide details/updates of the project including photos and information to be used for promotion by the secretariat

Many of our members will already have provided a report to their organisation and have expressed that providing multiple reports can be taxing.
Previously this information was collated on a shared excel document. Please see attachment C for an example.

What we would like (MVP)
A user-friendly app to collect external organisation information for the secretariat. To be used primarily for project reporting to the UNRCE Global and on our local website. We

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would like the app to cover the required information (as outlined above and seen in the attachments) and allow the secretariat to access the information submitted.

Beyond MVP
There are other aspects that we would like to add to the app if the team has the capacity.
Having additional entry options to add:
-member organisation details
-individual member profile details
-upcoming events open to RCE members and/or run by RCE members.
-sharing of information such as grant/funding opporutnities of interest etc.

It would also be useful to have a section that allows members to evaluate their projects.

Further, if successful, this app maybe used nationally and internationally. In the case of this happening, there will need to be a method of linking the data entered to the corresponding secretariat.

Is it possible to use the app to collect data for the UWA Grand Challenges as well? This would include information about our UWA Grand Challenge "Champions" – individuals making significant contributions towards addressing grand challenges. And other data that we would like to collate around how UWA addressing SDGs and Grand Challenges.

First meeting and communication
We are looking forward to meeting the team and discussing the brief in more detail.

The UWA UNRCE team consists of:
Clare Senior, Project Manager
Kate McGee, Project Officer.

Your main point of contact will be Kate. Preferred contact method is teams and having a project chat set up. I am able to meet on campus as required.

UNRCE WA Style Guide
As we develop the website we will also be creating a logo and name. This is on the agenda for the RCE WA meeting next week. Once finalised we will provide you with the logo and details.
As the website will be hosted by UWA the style will align with UWA style guide.
The app should have a similar feel and voice to the website for consistency with branding.
An example of a similar UWA website is here. More information will be available.

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Appendix A- Website Content areas:

About the UNRCE

What is UNRCE- history, overview etc. Mission, objectives, and method of achieving through education for sustainable development (ESD).

About UNRCE WA- History, overview, goals and objectives.

Member organisations

Academia, Government, Industry, NFP, Community

Logo- links and information about RCE projects and areas of interest.

Member profiles

Provide information about members- goals and areas of interest and project involvement.

Hubs or Working Groups Great Southern Hub Metro Hub

News and updates

Updates on news and events related to:

- UNRCE projects reports and updates.
- regenerative and sustainable development and education.
- Articles and updates from members
- Cross promotion of events and initiatives
- Events, workshops and meetings Calendar of events
- RCE events
  Members events
  Cross Promotion and support for members
- Resources
  Educational resources and materials related to: Developing projects across sectors and disciplines. Tools for measuring impact
  Research reports
  Publications from members
  Practitioner based articles.
  Case studies
  Best practice
  Toolkits
- Initiatives & Programs
  Provide information about the different initiatives and programs being implemented by the RCE. Including information about partnerships. Could also include information about how to get involved if applicable.
- How to become a member or get involved -volunteer opportunities
  -Internship opportunities
  -EOI to join the UNRCE WA
- -sign up to mailing list? -LinkedIn
- Contact Us
  LinkedIn account access?
- **The Global RCE webpage** has what they refer to as a capacity building marketplace. Allowing the sharing of information about grants, opportunities such as partnerships, events, awards and research.
  https://www.rcenetwork.org/portal/capacity-development-grants
  Not sure if we are able to populate such a page- but would be good to include that sort of information somewhere.

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Appendix B- Logo and Name