IB CS(SL)Year End Project – Group formation

1. **Identify Strengths and Weaknesses**

Create a chart that lists each group members strengths and weaknesses

Team Member	Strengths	Weaknesses
Annika Vuppala	• Hard worker • Good at writing	• Coding takes time
Syon Deb	• Creative • Excellence in team work • Responsibility	• Time management • Distracted easily

2. **Establish Group Communication**

- How will you communicate if someone is absent?

  Canvas message

- How can you share files electronically?

  Through word and canvas.

3. **Establish Team Norms – Group contract**

Principles of right action, binding upon the members of a group and serving to guide, control, or regulate proper and acceptable behavior.

▶ Everyone in the group must agree to the norms

▶ You must develop a consequence in case a norm is broken

▶ You need at least 3 norms

1. Be responsive, Consequence: tell Sakthikumar
2. Be respectful, Consequence: tell Sakthikumar
3. Share work equally, consequence: tell Sakthikumar

We, Annika Vuppala, Syon Deb as group members of the Software dev. Project platformer agree to follow the above team norms along with class norms to stay committed to completing the tasks on time and as required.

Group Norms

- Work hard
- Do your work on time
- Be on time
- Collaborate well with each other
- Be respectful
- Be responsive
- Be responsible
- Share work equally