



User Guide

TIRS SecUtil

Version 1.0

January 2021



Document Overview

Title	User guide	Version	1.0
Project	Sec Util	Status	Approved
Author	Munazzah Asad	Last Save	January 12, 2021
Description			

Revision History

Ver #	Rev Date	Author	Distr Date	Brief Description
1.0	January 12, 2021	Munazzah Asad		Initial Baseline

Distribution List

Public

TABLE OF CONTENTS

1. Login..... 4

2. Landing Page..... 5

3. Application Menu 6

4. Application Header 7

 4.1 Logout 7

 4.2 About Dialog 7

 4.3 Environment Settings..... 8

5. Users 9

 5.1 Add User 9

 5.2 Edit User..... 9

 5.3 Export..... 10

 5.4 Print..... 10

 5.5 Query Mode..... 10

6. Signature..... 12

 6.1 Add Signature..... 12

 6.2 Delete Signature..... 12

7. Privileges 14

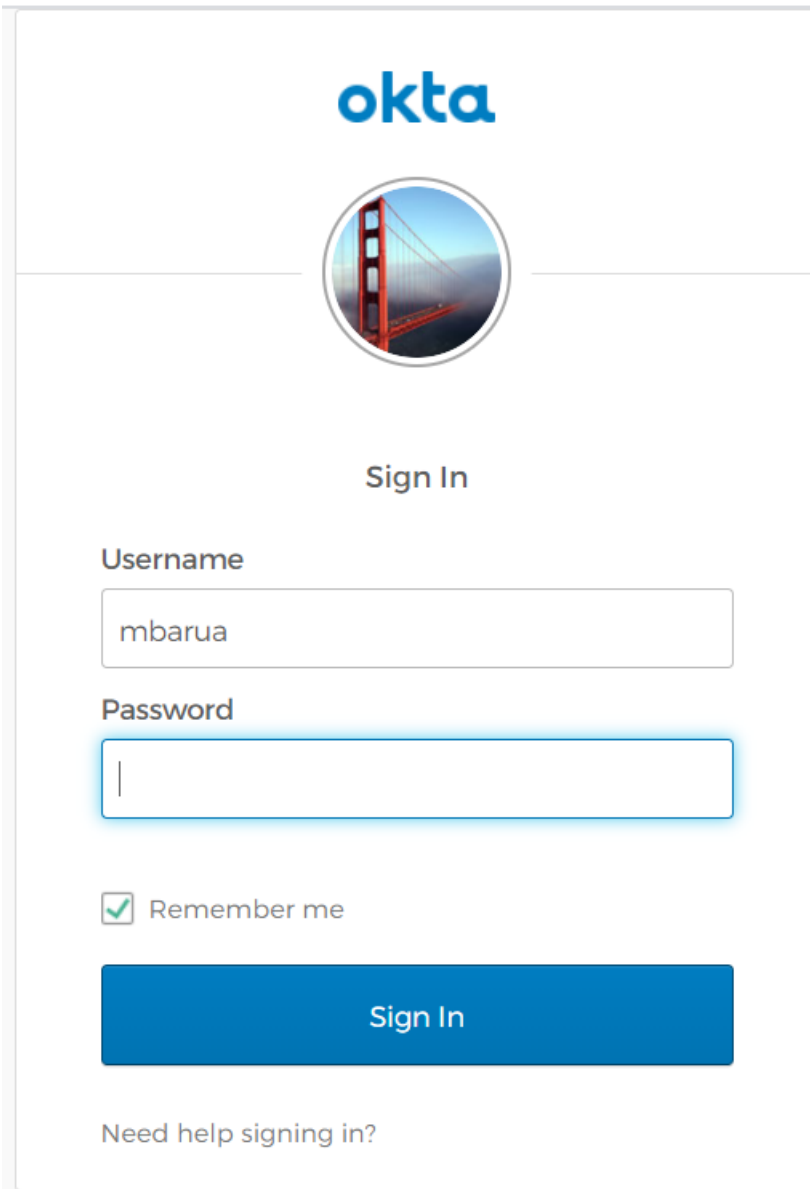
8. Offices..... 16

9. Modules..... 17


10. Actions 18

1. Login

As soon as the application url is hit this OKTA login page opens to login the application.

The Okta login page is displayed within a light gray border. At the top center is the 'okta' logo in blue. Below it is a circular profile picture placeholder showing the Golden Gate Bridge. Underneath the profile picture is the text 'Sign In'. The form contains two input fields: 'Username' with the value 'mbarua' and 'Password' which is currently empty. Below the password field is a checkbox labeled 'Remember me' which is checked. At the bottom of the form is a large blue button labeled 'Sign In'. Below the button is a link that says 'Need help signing in?'.

okta



Sign In

Username

mbarua

Password

☒ Remember me

Sign In

[Need help signing in?](#)

2. Landing Page

After successful login Landing page of application opens. Its the users screen

SECURITY UTILITY | Users ⚙️ ⓘ ? 👤 mbarua

👤
🔍
➕ 💾 📄 🖨️ 🔍 🔄 ✏️ 🗑️
Search 🔍

Users
Privileges
Offices

Employee Key	Login ID	Active	Last Name	First Name	Full Name	Certifying Manager	Inte
1	NONE	No	Curren2	Lou	Curren2, Lou		
2	NONE	No	Grace	Paul	Grace, Paul		
3	NONE	No	Mannion2	Steve	Mannion2, Steve		
4	NONE	No	Algerio	Albert	Algerio, Albert		
5	rstrumph	Yes	Strumph	Richard	Strumph, Richard	Levene, Beth	r
6	NONE	No	Bunin	Keith	Bunin, Keith		
7	NONE	No	Sammons	Chandra	Sammons, Chandra		
8	NONE	No	Parker	Nigel	Parker, Nigel		
9	rdpsdba	Yes	DBA		TIRS	DiMartino, George	
10	2341	No	Reichmuth24	Albin	Reichmuth24, Albin		t
11	newunix	No	Manfré	Alain	Manfré, Alain		a
12	NONE	No	Burri	Gian	Burri, Gian	Glogg Juan-Carlos	
13	bhertig	No	Hertig	Beat	Hertig, Beat		t
14	NONE	No	Sajnanani	Meera	Sajnanani, Meera		
15	NONE	No	Smart	Diana	Smart, Diana		
16	rgianoli	Yes	Gianoli	Roberto	Gianoli, Roberto		r
17	dcummings2	Yes	Cummings	Daphne	Cummings, Daphne	Levene, Beth	c

Copyright ©2021 • Connected Database: Security • Version 1.2.1 • Publish Date 1/18/2021

3. Application Menu

On right side of the application is the application menu. All screens part of application are visible in this menu.

SECURITY UTILITY | Users ⚙️ ⓘ ? 👤 mbarua

Users

Modules

Add Save Export Print Query Mode Reset Add Sign Delete Sign

Search

Users			Privileges	Offices		
Employee Key	Login ID	Active	Last Name	First Name	Full Name	Certi
1	NONE	No	Curren2	Lou	Curren2, Lou	
2	NONE	No	Grace	Paul	Grace, Paul	
3	NONE	No	Mannion2	Steve	Mannion2, Steve	
4	NONE	No	Algerio	Albert	Algerio, Albert	
5	rstrumph	Yes	Strumph	Richard	Strumph, Richard	Le
6	NONE	No	Bunin	Keith	Bunin, Keith	
7	NONE	No	Sammons	Chandra	Sammons, Chandra	
8	NONE	No	Parker	Nigel	Parker, Nigel	
9	rdpsdba	Yes	DBA		TIRS	Dil
10	2341	No	Reichmuth24	Albin	Reichmuth24, Albin	
11	newunix	No	Manfré	Alain	Manfré, Alain	
12	NONE	No	Burri	Gian	Burri, Gian	Gl
13	bhertig	No	Hertig	Beat	Hertig, Beat	
14	NONE	No	Sajnani	Meera	Sajnani, Meera	
15	NONE	No	Smart	Diana	Smart, Diana	
16	rgianoli	Yes	Gianoli	Roberto	Gianoli, Roberto	
17	dcummings2	Yes	Cummings	Daphne	Cummings, Daphne	Le

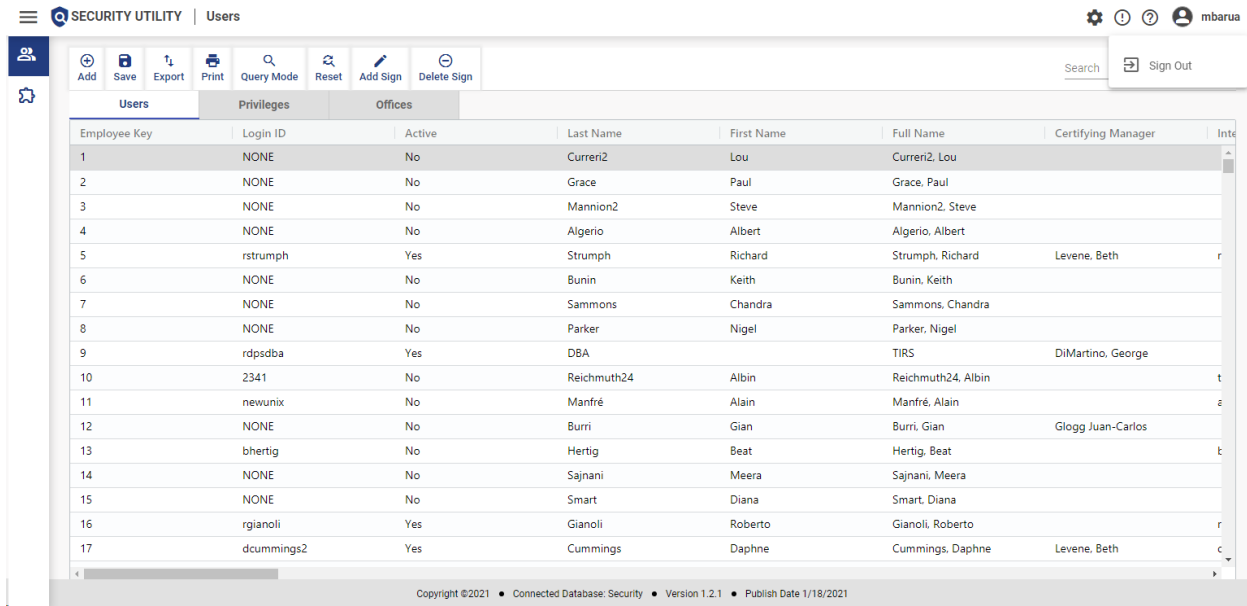
Copyright ©2021 • Connected Database: Security • Version 1.2.1 • Publish Date 1/18/2021

4. Application Header

Application top header shows the application Name, Screen title and logged in user information.

4.1 Logout

User can logout from the application by clicking on “username” in the header.



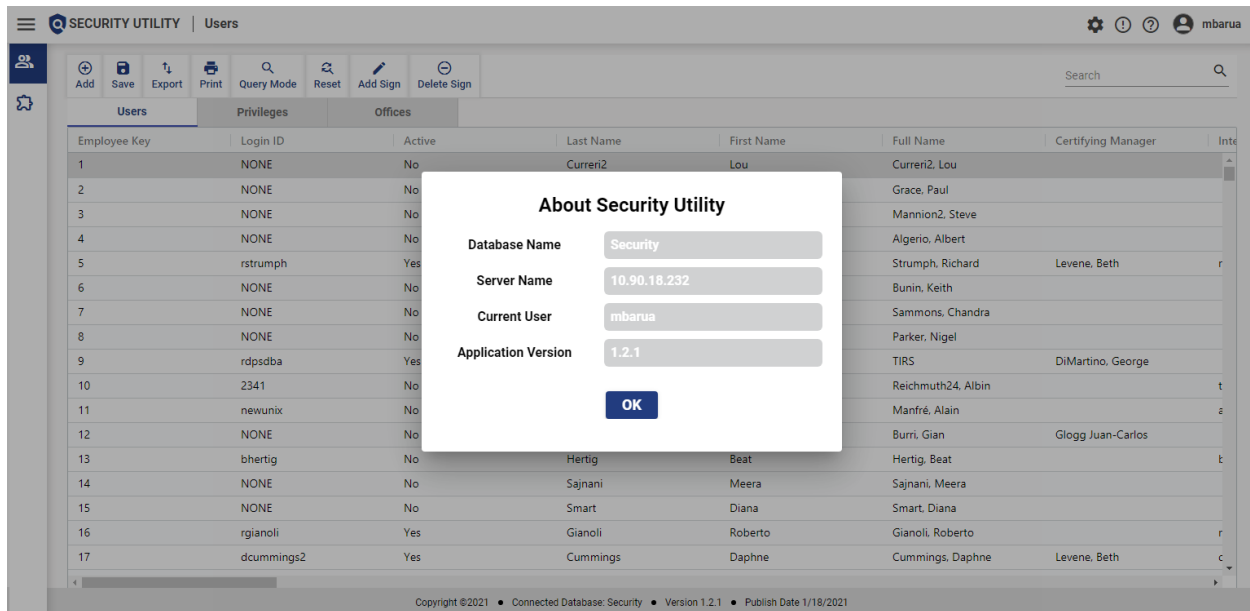
The screenshot shows the application header with the title "SECURITY UTILITY | Users". The header includes a search bar and a "Sign Out" button. Below the header is a table with columns: Employee Key, Login ID, Active, Last Name, First Name, Full Name, and Certifying Manager. The table lists 17 users.

Employee Key	Login ID	Active	Last Name	First Name	Full Name	Certifying Manager
1	NONE	No	Curren2	Lou	Curren2, Lou	
2	NONE	No	Grace	Paul	Grace, Paul	
3	NONE	No	Mannion2	Steve	Mannion2, Steve	
4	NONE	No	Algerio	Albert	Algerio, Albert	
5	rstrumph	Yes	Strumph	Richard	Strumph, Richard	Levene, Beth
6	NONE	No	Bunin	Keith	Bunin, Keith	
7	NONE	No	Sammons	Chandra	Sammons, Chandra	
8	NONE	No	Parker	Nigel	Parker, Nigel	
9	rdpsdba	Yes	DBA		TIRS	DiMartino, George
10	2341	No	Reichmuth24	Albin	Reichmuth24, Albin	
11	newunix	No	Manfré	Alain	Manfré, Alain	
12	NONE	No	Burri	Gian	Burri, Gian	Glogg Juan-Carlos
13	bhertig	No	Hertig	Beat	Hertig, Beat	
14	NONE	No	Sajjani	Meera	Sajjani, Meera	
15	NONE	No	Smart	Diana	Smart, Diana	
16	rgianoli	Yes	Gianoli	Roberto	Gianoli, Roberto	
17	dcummings2	Yes	Cummings	Daphne	Cummings, Daphne	Levene, Beth

Copyright ©2021 • Connected Database: Security • Version 1.2.1 • Publish Date 1/18/2021

4.2 About Dialog

About dialog is also part of header menu. Application information and the connected Db information is visible here in this About dialog.



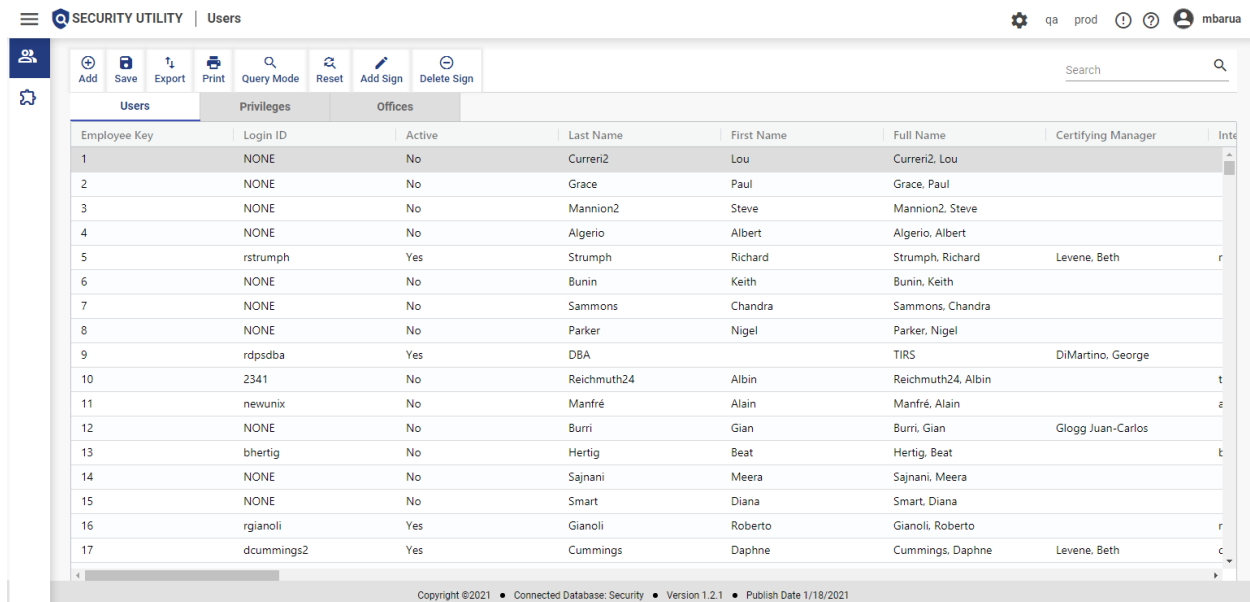
The screenshot shows the 'SECURITY UTILITY' application interface. The 'Users' tab is selected, displaying a table of users. An 'About Security Utility' dialog box is open in the center, showing the following information:

- Database Name: Security
- Server Name: 10.90.18.232
- Current User: mbarua
- Application Version: 1.2.1

The dialog box has an 'OK' button. The background table lists users with columns: Employee Key, Login ID, Active, Last Name, First Name, Full Name, and Certifying Manager. The footer indicates: Copyright ©2021 • Connected Database: Security • Version 1.2.1 • Publish Date 1/18/2021.

4.3 Environment Settings

User can switch between different environments like Dev, Prod, QA by clicking this button on header.



The screenshot shows the 'SECURITY UTILITY' application interface. The 'Users' tab is selected, displaying a table of users. The header area shows environment settings buttons: 'qa' and 'prod'. The footer indicates: Copyright ©2021 • Connected Database: Security • Version 1.2.1 • Publish Date 1/18/2021.

This screen list the data of all users. All user operations like Add, Update, Search (query Mode) is part of this screen.

By clicking Add button a new row is added on top. User can add data and click save button to save changes. By clicking outside the row the application asks to save unsaved changes and on confirmation changes will be saved.

5.2 Edit User

By double clicking any row, row becomes editable and any change can be done in it. After changes user need to save changes by clicking save button.

SECURITY UTILITY | Users

qa prod mbarua

Add Save Export Print Query Mode Reset Add Sign Delete Sign

Search

Employee Key	Login ID	Active	Last Name	First Name	Full Name	Certifying Manager	Inte
1	NONE	No	Curren2	Lou	Curren2, Lou		
2	NONE	No	Grace	Paul	Grace, Paul	None	
3	NONE	No	Mannion2	Steve	Mannion2, Steve		
4	NONE	No	Algerio	Albert	Algerio, Albert		
5	rstrumph	Yes	Strumph	Richard	Strumph, Richard	Levene, Beth	r
6	NONE	No	Bunin	Keith	Bunin, Keith		
7	NONE	No	Sammons	Chandra	Sammons, Chandra		
8	NONE	No	Parker	Nigel	Parker, Nigel		
9	rdpsdba	Yes	DBA		TIRS	DiMartino, George	
10	2341	No	Reichmuth24	Albin	Reichmuth24, Albin		t
11	newunix	No	Manfré	Alain	Manfré, Alain		a
12	NONE	No	Burri	Gian	Burri, Gian	Glogg Juan-Carlos	
13	bhertig	No	Hertig	Beat	Hertig, Beat		t
14	NONE	No	Sajnani	Meera	Sajnani, Meera		
15	NONE	No	Smart	Diana	Smart, Diana		
16	rgianoli	Yes	Gianoli	Roberto	Gianoli, Roberto		r
17	dcummings2	Yes	Cummings	Daphne	Cummings, Daphne	Levene, Beth	c

Copyright ©2021 • Connected Database: Security • Version 1.2.1 • Publish Date 1/18/2021

5.3 Export

This is used to export current data in grid.

Export: To export user data in csv format click “export” button.

5.4 Print

To print data in grid click this button. Print can only be used for limited records as it can slow down the browser. So it is recommended to always filter user records first, through “Query Mode” or top Search before printing.

5.5 Query Mode

To search any user, query Mode is available on top toolbar.

Add: Query Mode is available with default One row added. Multiple rows can be added by clicking “Add” button.

Delete: Any row can be removed by clicking “Delete” button

Apply: To apply this search click “Apply Button”.

Reset: To reset search and view all user data again, click reset button.

SECURITY UTILITY

Users

mbarua

Apply

Reset

Add

Delete

Search

Users

Privileges

Offices

Employee Key	Unix ID	Active	Last Name	First Name	Full Name	Certifying Manager	Inte

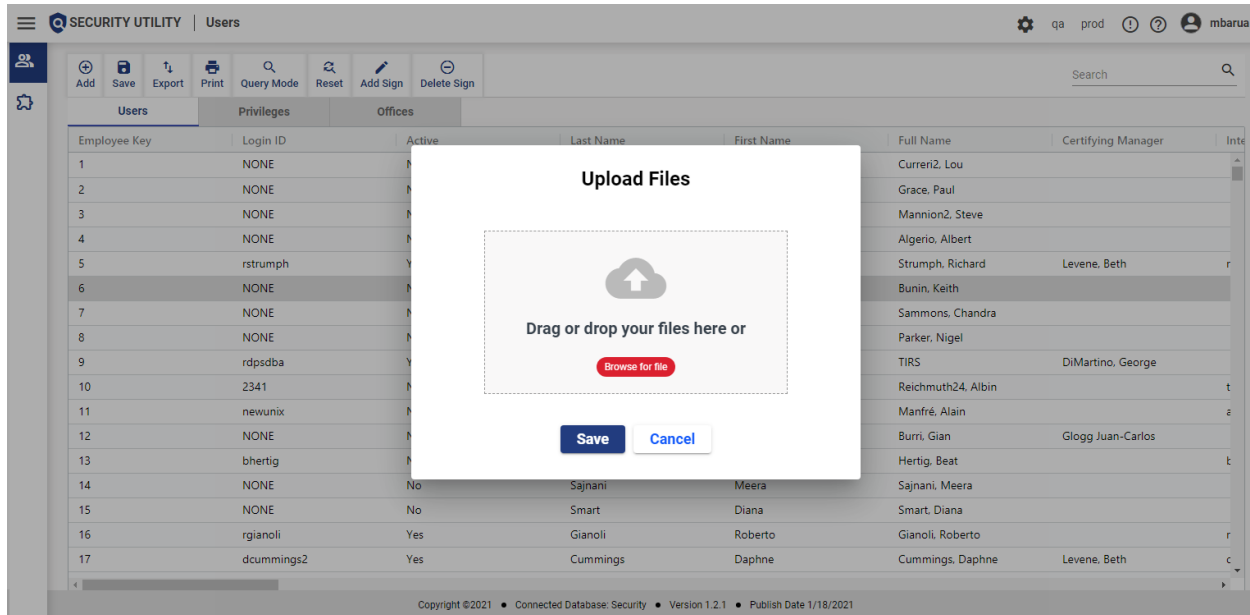
Copyright ©2020 • Connected Database: Dev • Version 1.0

6. Signature

User can Add/remove signature for any particular user.

6.1 Add Signature

On Clicking add signature this popup opens. User can drag n drop any signature image or browse signature image to be uploaded. On Save the signature will be saved in db against the selected user.



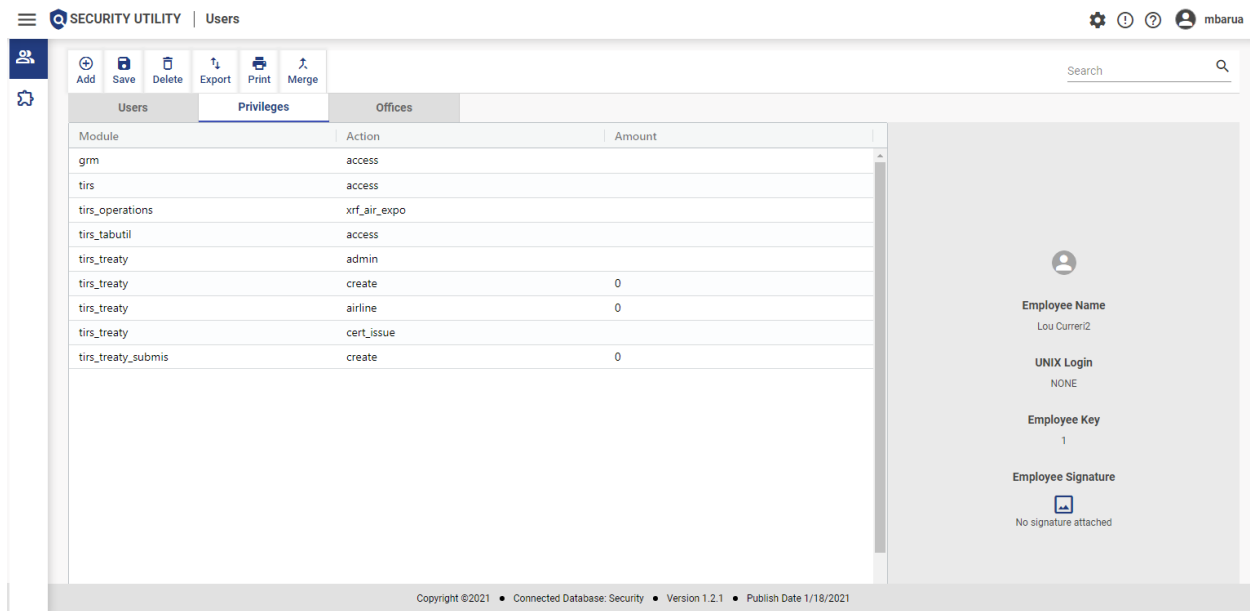
6.2 Delete Signature

To Delete signature against a user, select user and click “Delete Sign” button. On confirmation signature will be removed from Db.

Copyright ©2021 • Connected Database: Security • Version 1.2.1 • Publish Date 1/18/2021

7. Privileges

On Privileges tab, privileges of the selected user are listed. On right side of the screen, selected user information is available.



The screenshot displays the 'SECURITY UTILITY | Users' interface. The 'Privileges' tab is active, showing a table of privileges for the selected user. The table has columns for Module, Action, and Amount. The right sidebar shows user details for 'mbarua'.

Module	Action	Amount
grm	access	
tirs	access	
tirs_operations	xrf_air_expo	
tirs_tabutil	access	
tirs_treaty	admin	
tirs_treaty	create	0
tirs_treaty	airline	0
tirs_treaty	cert_issue	
tirs_treaty_submis	create	0

User Information (mbarua):

- Employee Name: Lou Currer2
- UNIX Login: NONE
- Employee Key: 1
- Employee Signature: No signature attached

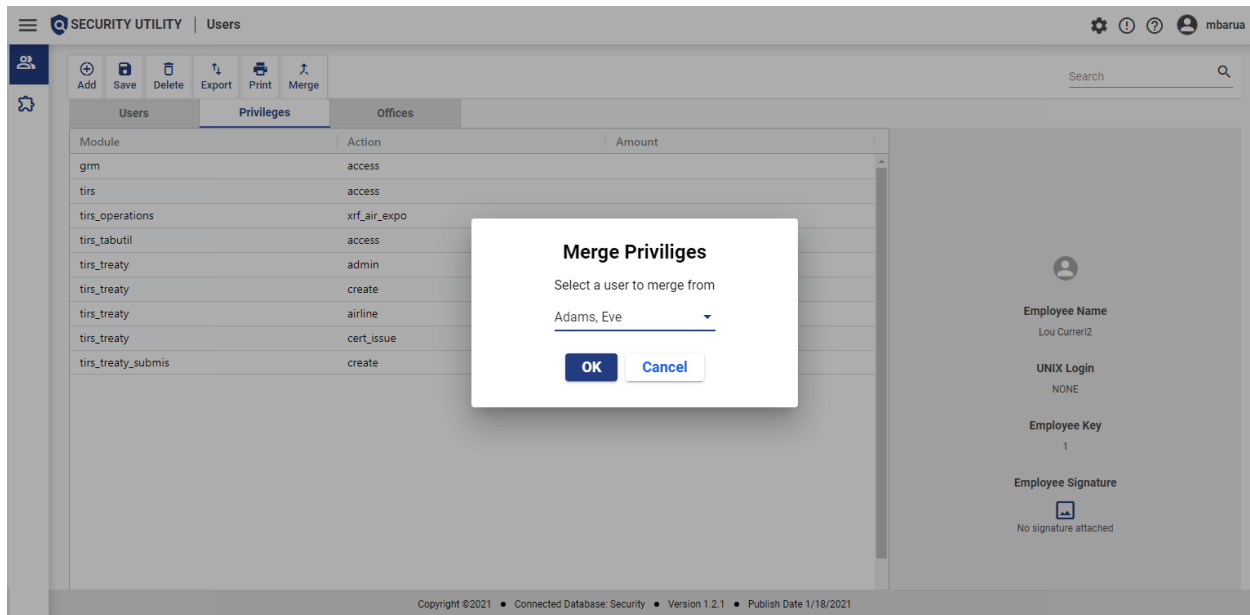
Footer: Copyright ©2021 • Connected Database: Security • Version 1.2.1 • Publish Date 1/18/2021

Add: To add new Privilege click Add button

Delete: To delete any privilege against the selected user click delete button. On confirmation the privilege will be deleted for the selected User.

Save: Add/Edit record changes can be saved by clicking Save button.

Merge: To merge privileges of the current user with anyother user click “Merge” button.



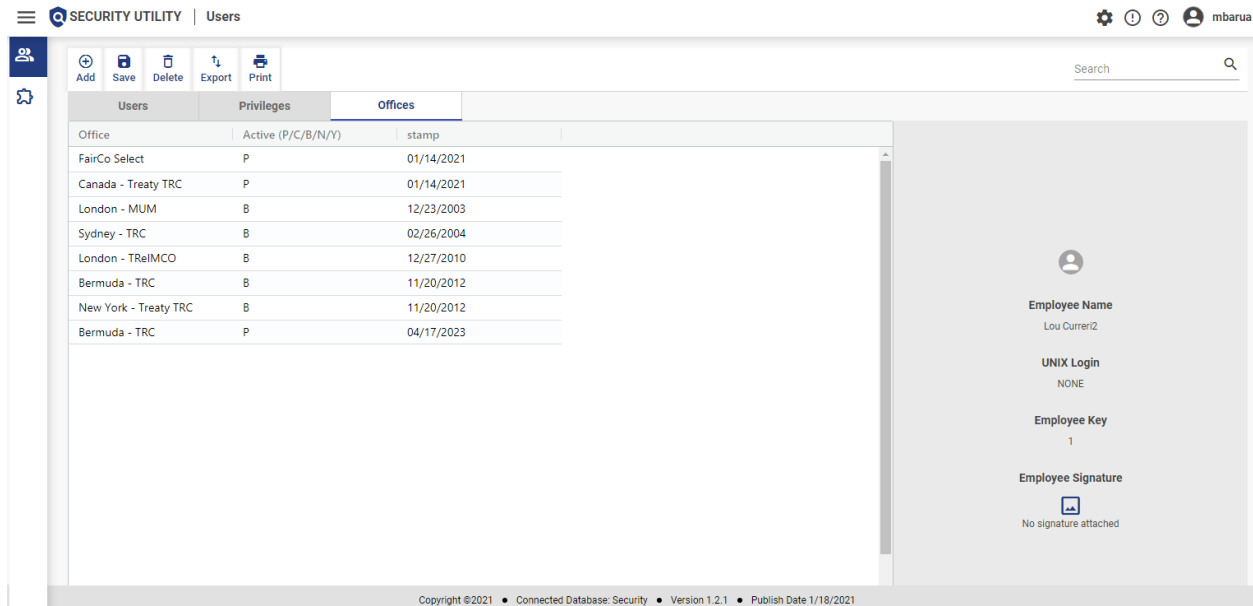
Merge Popup will open. Select the user from the list with whom the privileges and offices should be merged.

Export: To export selected User Privileges in csv format click “export Off” button.

Print: Already explained in 5.4

8. Offices

On Offices tab, offices of the selected user are listed. On right side of the screen, selected user information is available.



The screenshot shows the TIRS SecUtil Users interface. The top navigation bar includes a hamburger menu, the title "SECURITY UTILITY | Users", and user controls (gear, info, help, and user profile "mbarua"). Below the navigation bar is a toolbar with icons for Add, Save, Delete, Export, and Print. A search bar is located on the right. The main content area is divided into two sections. The left section, titled "Users", contains a table with the "Offices" tab selected. The table has columns for Office, Active (P/C/B/N/Y), and stamp. The right section displays user details for "Lou Curreri2".

Office	Active (P/C/B/N/Y)	stamp
FairCo Select	P	01/14/2021
Canada - Treaty TRC	P	01/14/2021
London - MUM	B	12/23/2003
Sydney - TRC	B	02/26/2004
London - TRelMCO	B	12/27/2010
Bermuda - TRC	B	11/20/2012
New York - Treaty TRC	B	11/20/2012
Bermuda - TRC	P	04/17/2023

User Details for Lou Curreri2:

- Employee Name:** Lou Curreri2
- UNIX Login:** NONE
- Employee Key:** 1
- Employee Signature:** No signature attached

Copyright © 2021 • Connected Database: Security • Version 1.2.1 • Publish Date 1/18/2021

Add: To add new Office click Add button

Delete: To delete any office against the selected user click delete button. On confirmation the office will be deleted for the selected User.

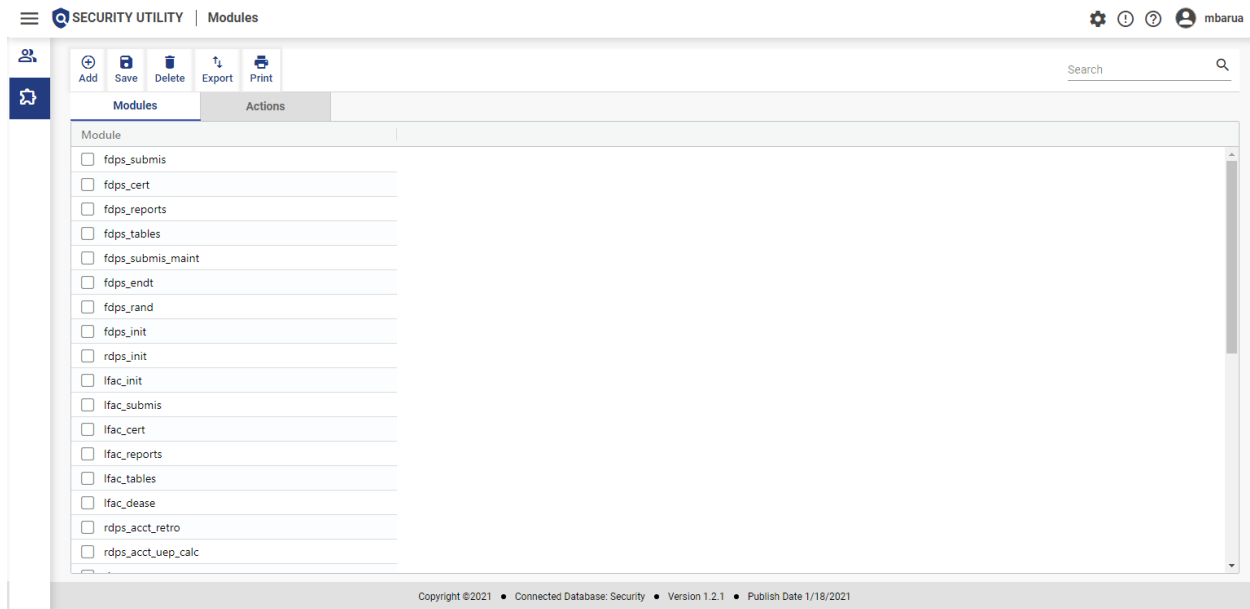
Save: Add/Edit record changes can be saved by clicking Save button.

Export : To export selected user Offices click this button.

Print: Already explained in 5.4

9. Modules

All modules are listed here. Modules can be Added/Updated or removed by clicking **Add**, **Delete** buttons. To edit existing record double click any row.

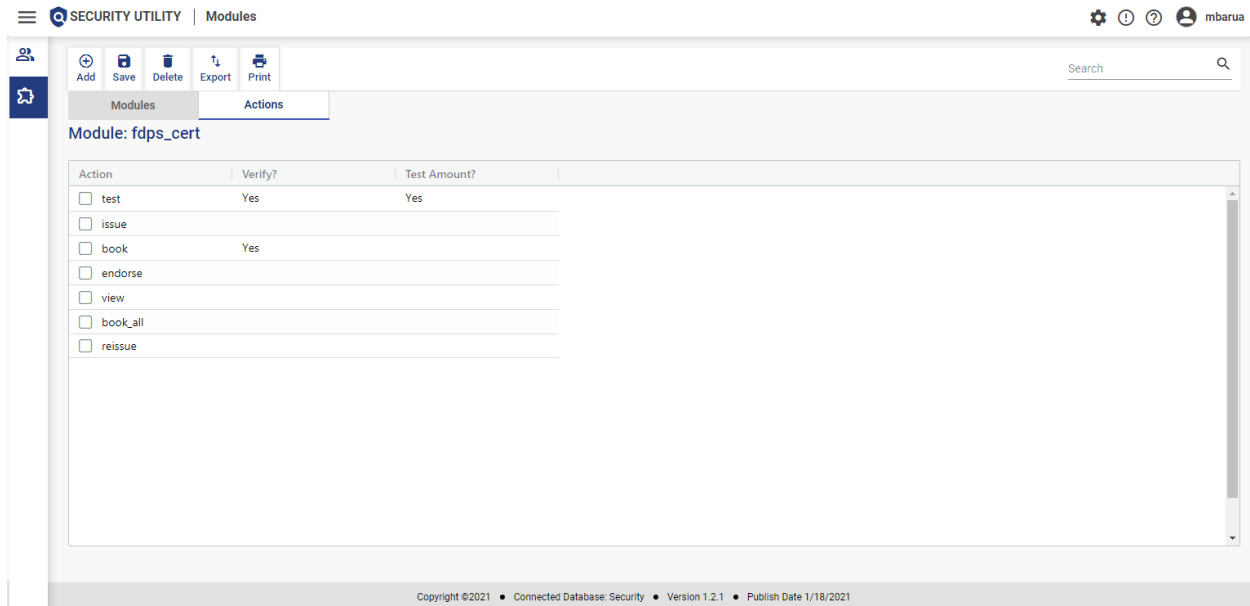


Export: Already explained in 5.3

Print: Already explained in 5.4

10. Actions

All actions against the selected Module are listed here. Action can be Added/Updated or removed by clicking **Add**, **Delete** buttons. To edit existing record double click any row.



The screenshot shows the 'SECURITY UTILITY' interface with the 'Modules' tab selected. The 'Actions' sub-tab is active, displaying a table of actions for the 'fdps_cert' module. The table has three columns: 'Action', 'Verify?', and 'Test Amount?'. The actions listed are 'test', 'issue', 'book', 'endorse', 'view', 'book_all', and 'reissue'. The 'test' action is selected, and its 'Verify?' and 'Test Amount?' values are 'Yes'. The 'book' action also has a 'Yes' value for 'Verify?'. The 'view', 'book_all', and 'reissue' actions are not listed in the table.

Action	Verify?	Test Amount?
<input type="checkbox"/> test	Yes	Yes
<input type="checkbox"/> issue		
<input type="checkbox"/> book	Yes	
<input type="checkbox"/> endorse		
<input type="checkbox"/> view		
<input type="checkbox"/> book_all		
<input type="checkbox"/> reissue		

Copyright ©2021 • Connected Database: Security • Version 1.2.1 • Publish Date 1/18/2021

Export: Already explained in 5.3

Print: Already explained in 5.4