

## Cejie Refamonte

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(63) 9776416957 | CejieR.04@gmail.com | Davao City, Davao Del Sur

### Skills

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100+ WPM

Computer Hardware/Software Literate

Microsoft Office Literate

### Experience

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Position	Duration	Technologies / Tools used
Chat Support	2024 – 2025	Internal Chat Support Platform
Data Entry	2023 – 2024	MS Office, MS Excel

### Education

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#### **Bachelor of Science in Information Technology (BSIT)**

Holy Cross of Davao College | 2023 – Present

#### **Technical-Vocational Program in Information Communication Technology (TVL-ICT)**

Daniel R. Aguinaldo National High School | 2021 – 2023

#### **Basic Education Curriculum (BEC)**

Daniel R. Aguinaldo National High School | 2017 – 2021

#### **Basic Education Curriculum (BEC)**

Daniel R. Aguinaldo National High School | 2011 – 2017