**Team Contract**

Team Name: \_\_\_\_\_\_Dataverse\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_21/01/21\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| GOALS: What are our team goals for this project?  What do we want to accomplish? What skills do we want to develop or refine? |
| * Team work * Organisational skills * Time management * Problem solving * Communication skills |
| EXPECTATIONS: What do we expect of one another in regard to attendance at meetings, participation, frequency of communication, the quality of work, etc.? |
| * Fresh ideas * Innovation * Constructive criticism * Taking Responsibility for work and deadlines * Consistency * Doing our best |
| POLICIES & PROCEDURES: What rules can we agree on to help us meet our goals and expectations? |
| * Scheduled weekly meeting (Tuesday - 4 to 6pm UK) * Take notes during meetings (everyone) * Unanimous decisions * If need arises for strictly defined team roles, then those will be allocated * 1-2 hours of work on project per week * Test/Analyse code weekly during meeting (15-30 mins) |
| CONSEQUENCES: How will we address non-performance in regard to these goals, expectations, policies and procedures? |
| * Honesty in report |

We share these goals and expectations, and agree to these policies, procedures, and consequences.

Isa A. Qamber

Team member name

Yasin Faruk

Team member name

Team member name

Adelin-Gabriel Mares

Team member name

Sefa Naldzha

**Tomasz Dawid Wasowski**

Team member name