

CURRICULUM VITAE

PERSONAL INFORMATION.

NAME: Odhiambo Charles Terrence

GENDER: MALE

DATE OF BIRTH: 10th APRIL 2000

RELIGION: CHRISTIAN

MOBILE NUMBER: +254713128820

EMAIL ADDRESS: charlesmcterrence@gmail.com

SPOKEN LANGUAGES: ENGLISH, KISWAHILI

PERSONAL CAREER OBJECTIVES.

- To secure an opportunity to fully utilize my knowledge and skills while making a significant contribution to the success of your institution.
- Seeking a position as a Quantity Surveyor and get sufficient work experience as well as skills.

EDUCATION BACKGROUND.

31/Jul/2024-CURRENT: MORINGA SCHOOL

DATA SCIENCE

2018-2023: UNIVERSITY OF NAIROBI

BACHELOR'S DEGREE IN QUANTITY SURVEYING

2014-2017: STAREHE BOY'S CENTER AND SCHOOL

KENYA CERTIFICATE OF SECONDARY EDUCATION

2004-2013: CARMELVALE CATHOLIC PRIMARY SCHOOL

KENYA CERTIFICATE OF PRIMARY EDUCATION

WORK EXPERIENCE

July 2024- Present

1. Freelance writing including Hypothesis Testing, Statistical Data analysis and Measuring and Preparation of Bills of Quantities.

October 2023 – July 2024

2. I have worked as a consultant Assistant Quantity Surveyor at the ORAD Group where I was tasked with the following duties.
 - Taking off measurements and Preparation of Bills of Quantities for contracting purposes.
 - Conducting feasibility studies to estimate materials, time and labour costs.
 - Preparation of contract and tender documents, such as bills of quantities, rates and schedule of works.
 - Identification and weighing of commercial risks.
 - Preparation and evaluating Tenders and Tender negotiation for sub-contracting works.
 - Analyzing on a range of legal and contractual issues.

February 2023 – September 2024

3. Worked as a Graduate Quantity Surveyor at Bintech Contactors Company
 - Responsible of Preparation of Bill of Quantity for various projects including demolitions and maintenance.
 - Conducting feasibility studies on sites so as to estimate materials, time and labour.
 - Creating tender documents, such as bills of quantities, rates as well as schedules.
 - Coordination of team work effort between the design team to ensure financial accuracy.
 - Valuation completed work for payment purpose

May 2022 – December 2022

4. Worked as an Assistant clerk of works at Gathura Investments at Muthaiga Heights
 - I had the opportunity to learn on the importance of quality in construction especially on the walling and its finishes, floor finishes, plumbing works, electrical works and fittings
 - I learnt the organization of a project into the component work packages as well as sub-contractors and ensuring the value for money for the work component is achieved.
 - Learnt on how to manage cost variations and cost checks on both relevant materials and labour.
 - Familiarized on the valuation of construction work process.
 - Valuing for completed works and arranging for payments.

May 2019- September 2019

5. Worked as an attaché at Toddy Civil Engineering Ltd in Nairobi
 - I familiarized with the measurement of various elements through various designs to come up with provisional cost estimates.
 - I learnt to come up with preliminary cost estimates through the preparation of bill of quantities.

Link to LinkedIn: www.linkedin.com/in/charles-odhiambo-778978197

Link to Github: <https://github.com/T-hoveen>

ADDITIONAL QUALITIES.

1. Proficient with relevant Quantity Surveyor software such as Planswift, Ms. Excel
2. Proficiency in relevant Data Science coding language i.e Python.
3. Data Visualization using Python, Tableau and Excel.
4. SQL.
5. Data Modelling.
6. Preparation of Bill of Quantities.
7. Business analytics.

REFERENCES.

Eng. Anthony Mwaura

CEO, Toddy Civil Engineering Ltd.

info@toddy.co.ke

+254720269224

Eng. Stanley Gathura

CEO, Gathura Investments Ltd

+254702734773

QS Binott Tirop

Director, Bintech Enterprises Company

P.O. BOX 107, Mogotio

+254723029275

Arch Muthoga C.K

CEO, ORAD Group

itsoradgroup@gmail.com

+25472186761

