



# Indiana State University

## University Arts Endowment Committee

November 15, 2018

Dr. Haijing Tu  
Department of Communications

Dear Dr. Tu,

The University Arts Endowment Committee (UAEC) has met to review the grant proposals received for 2018. It is a pleasure to inform you that the committee has approved your proposal entitled, "The Road to Terre Haute: A Documentary" in the amount of \$2,000. We had multiple excellent applications and were unable to fund all of them, either in part or in full. The UAEC approved the award to fund the post-production line item of the budget. Please submit a revised budget to Sarah Ber ([Sarah.Ber@indstate.edu](mailto:Sarah.Ber@indstate.edu)) in the Office of Contracts and Grants by January 15, 2019. If you are unable to accept the reduced award amount, contact me as soon as possible so that funds can be reallocated to other projects.

In addition, the UAEC was unclear if IRB approval will be needed for the project. Please contact Dr. Ryan Donlan ([Ryan.Donlan@indstate.edu](mailto:Ryan.Donlan@indstate.edu)), chair of the IRB, to discuss with him whether IRB is needed or not. A determination letter will be needed from Dr. Donlan prior to funds being released.

A revised budget and the IRB determination letter must be sent to Sarah Ber at the email address noted above. Once these documents have been received, the Office of Contracts and Grants will provide you with an account index and instructions on how to access your funds.

Please note that your grant will end on June 30, 2020. Unless the UAEC approves an extension, any funds left in your account after the end of the grant period will revert to the use of the committee.

Acceptance of this grant commits you to certain reporting requirements. First, any publications or exhibitions that result from projects funded by the UAEC should carry a statement acknowledging the support of the University Arts Endowment Committee, Indiana State University. Second, a brief report at the end of your project, must be submitted within thirty days of the termination of the grant period, July 31, 2020. On behalf of the University Arts Endowment Committee, I congratulate you on your project and wish you every success in bringing it to fruition.

Sincerely,

Whitney Boling  
Chair, University Arts Endowment Committee

CC: Michael Licari, Provost and Vice President for Academic Affairs  
Mark Green, AVP for Academic Affairs and Chief Research Officer  
Sarah Ber, Director, Office of Contracts and Grants  
Andrew Shepard-Smith, Director, Office of Sponsored Programs  
Christopher Olsen, Dean, College of Arts and Sciences  
Darlene Hantzis, Chair, Department of Communications

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