



# Indiana State University

## University Arts Endowment Committee

December 6, 2017

Dr. Haijing Tu  
Communications

Dear Dr. Tu:

The University Arts Endowment Committee (UAEC) has met to review the creative arts grant proposals for 2017. It is a pleasure to inform you that the committee has approved your proposal entitled, "The Road to Terre Haute: A Documentary" in the amount of \$2,593.67. We had multiple excellent applications and were unable to fund all of them, either in part or in full. Because the award is less than your original request, please submit a revised budget to Sarah Ber ([sarah.ber@indstate.edu](mailto:sarah.ber@indstate.edu)) in the Office of Contracts and Grants by January 15, 2018, indicating how funds will be spent. If you are unable to accept the reduced award amount, contact me as soon as possible so that funds can be reallocated to other projects.

After you submit a revised budget, you will receive an email from the Office of Contracts and Grants providing you with an account index and instructions on how to access your funds.

You may use this grant for any approved budgetary category. Please note that your grant will end on June 30, 2019. Unless the UAEC approves an extension, any funds left in your account after the end of the grant period will revert to the use of the committee. Equipment or nonexpendable supplies purchased by the grant are the property of Indiana State University.

Acceptance of this grant commits you to certain reporting requirements. First, any publications or exhibitions that result from projects funded by the UAEC should carry a statement acknowledging the support of the University Arts Endowment Committee, Indiana State University. Second, should you apply for a second UAEC grant next year, you must complete an interim report indicating progress on your project up to that point. (This can be submitted with your 2018 application.) Finally, a brief report at the end of your project, must be submitted by the termination of the grant period, July 31, 2019. You will be sent a notification thirty days prior to the end of the project period giving you instructions of what needs to be included in the report and where to send it. On behalf of the University Arts Endowment Committee, I congratulate you on your project and wish you every success in bringing it to fruition.

Sincerely,

Melissa Gustafson  
Chair, University Arts Endowment Committee

Cc: Michael Licari, Provost and Vice President for Academic Affairs  
Lynn Maurer, Chief Research Officer, College of Graduate and Professional Studies  
Sarah Ber, Director, Contracts and Grants  
Christopher Olsen, Dean, College of Arts and Sciences  
Darlene Hantzis, Chair, Department of Communications