

CURRICULUM COMMITTEE

Meeting called by: Haijing Tu- Chair

Note Taker:
Haijing Tu

Attendees:

Meeting Minutes

1. Review topic courses

- a. The curriculum committee reviewed [REDACTED]’s proposal and made the following observations:

- i. **“Job description” and grading/evaluation of students’ performance in this role should be included.**
- ii. Clarify **“students should have completed 1 semester as a volunteer.”**
- iii. The proposal should address both workers in the station or the volunteers. **Students should not be required to earn the course credits when working at the Radio Station.** At the same time, students should be able to get credits for being volunteers.
- iv. [REDACTED] In response to this proposal, the curriculum committee will create a template for practicum courses.

b. Other topic courses

1. There will be an announcement at the Department Meeting that topic courses that are to be offered in the future will be reviewed.
2. [REDACTED] suggests to identify courses that can take on a topics framework.

2. Revision to the core

- a. The curriculum committee voted to revise COMM303 from a core to an elective in major (**7-0-0**). This motion will not be submitted until the capstone course in the core is identified.
- b. Capstone in the core:
 - i. The curriculum committee agreed to build a new course as the capstone in the core.
 - ii. [REDACTED] is charged to develop the capstone course that implements experiential learning to be included in the core. (**6-0-0**)
 - iii. [REDACTED] will submit a draft to be discussed in the next curriculum meeting.