

CURRICULUM COMMITTEE

Friday September 22nd, 2017

12:00-1:00 PM

Gillum Conference Room

Meeting called by: Haijing Tu- Chair

Note Taker:
Haijing Tu

Attendees:

Meeting Minutes

1. Review topic courses

- a. The curriculum committee reviewed [REDACTED]'s proposal and made the following observations:
 - i. **"Job description" and grading/evaluation of students' performance in this role should be included.**
 - ii. Clarify **"students should have completed 1 semester as a volunteer."**
 - iii. The proposal should address both workers in the station or the volunteers. **Students should not be required to earn the course credits when working at the Radio Station.** At the same time, students should be able to get credits for being volunteers.
 - iv. [REDACTED] In response to this proposal, the curriculum committee will create a template for practicum courses.
- b. Other topic courses
 1. There will be an announcement at the Department Meeting that topic courses that are to be offered in the future will be reviewed.
 2. [REDACTED] suggests to identify courses that can take on a topics framework.

2. Revision to the core

- a. The curriculum committee voted to revise COMM303 from a core to an elective in major **(7-0-0)**. This motion will not be submitted until the capstone course in the core is identified.
- b. Capstone in the core:
 - i. The curriculum committee agreed to build a new course as the capstone in the core.
 - ii. [REDACTED] is charged to develop the capstone course that implements experiential learning to be included in the core. **(6-0-0)**
 - iii. [REDACTED] will submit a draft to be discussed in the next curriculum meeting.