

October 24th, 2025

To Whom So Ever It May Concern

Dear Yerragunta Tarun Sai,

Your leave from 10-24-2025 to 11-18-2025 has been approved. We completely understand that this is a difficult time for you and your family. Please take all the time you need to be with your loved ones and take care of personal matters.

Your well-being and peace of mind comes first. Take care, and we hope everything improves soon. We'll manage things at work in your absence. Focus on your family without worry.

Sincerely,

Sanchit Chauhan

Manager

Winaxis LLC

**US Branch : 16192 Coastal HWY,
Lewes, Delaware 19958**