



# TAWFIQ HASSAN NAYEM

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## PROFESSIONAL SUMMARY

Final-year Computer Science and Engineering student with practical leadership and project management experience. Currently working at Connectiya as Assistant Coordinator of Business Development, leading strategic planning and team operations. Passionate about software development and actively learning Python to pursue a career as a Python developer. Proven strengths in team leadership, business coordination, and tech-driven problem solving.

## PROFESSIONAL EXPERIENCE

<b>Assistant Coordinator, Business Development – Connectiya</b>	Aug 2024 - Present
<ul style="list-style-type: none"><li>Leading strategic planning and operational workflows for internship partnerships.</li><li>Coordinating recruitment processes and placement strategies with partner NGOs and companies.</li><li>Driving outreach and proposal development for academic and organizational collaborations.</li></ul>	

## LEADERSHIP & CAMPUS ENGAGEMENT

<b>President – WUB Computer Society</b>	July 2024 - July 2025
<ul style="list-style-type: none"><li>Organized “Battle of Coders” competition with 40% increased participation.</li><li>Managed a team of 25+ members across design, event, and development teams.</li><li>Supervised digital content strategy using Canva for promotional and educational purposes.</li></ul>	
<b>Secretary of Public Relations – WUB Robotics Club</b>	2023-2024
<ul style="list-style-type: none"><li>Executed outreach programs that significantly improved club visibility.</li><li>Handled sponsorships and external communications for robotics events.</li></ul>	
<b>Deputy Head of Operations and Management – WUB Hult Prize</b>	2022-2023
<ul style="list-style-type: none"><li>Coordinated logistics, judge communication, and event execution.</li><li>Contributed to seamless participant engagement and backend operations.</li></ul>	

## EDUCATION

<b>Bachelor of Computer Science and Engineering</b>	Jan 2022 - Present
World University of Bangladesh	
<ul style="list-style-type: none"><li>CGPA: 3.64 / 4.0 (110.0 credits completed out of 148.0)</li></ul>	
<b>Higher Secondary Certificate (Science)</b>	2020
Milestone College, Dhaka	
<ul style="list-style-type: none"><li>Result: 4.75 / 5.0</li></ul>	
<b>Secondary School Certificate (Science)</b>	2018
Tongi Pilot High School, Gazipur	
<ul style="list-style-type: none"><li>Result: 4.56 / 5.0</li></ul>	

## ADDITIONAL INFORMATION

### Technical Skills:

- Languages:** Python (Learning), JavaScript (Learning), C (Basic), Java (Basic)
- Web Development:** HTML, CSS, Tailwind
- Tools & Design:** Canva, MS Word, Excel, PowerPoint, Photoshop

**Soft Skills:** Leadership, Communication, Team Management, Strategic Planning

**Languages:** Bangla: Native || English: Intermediate / Conversational || Hindi: Understandable