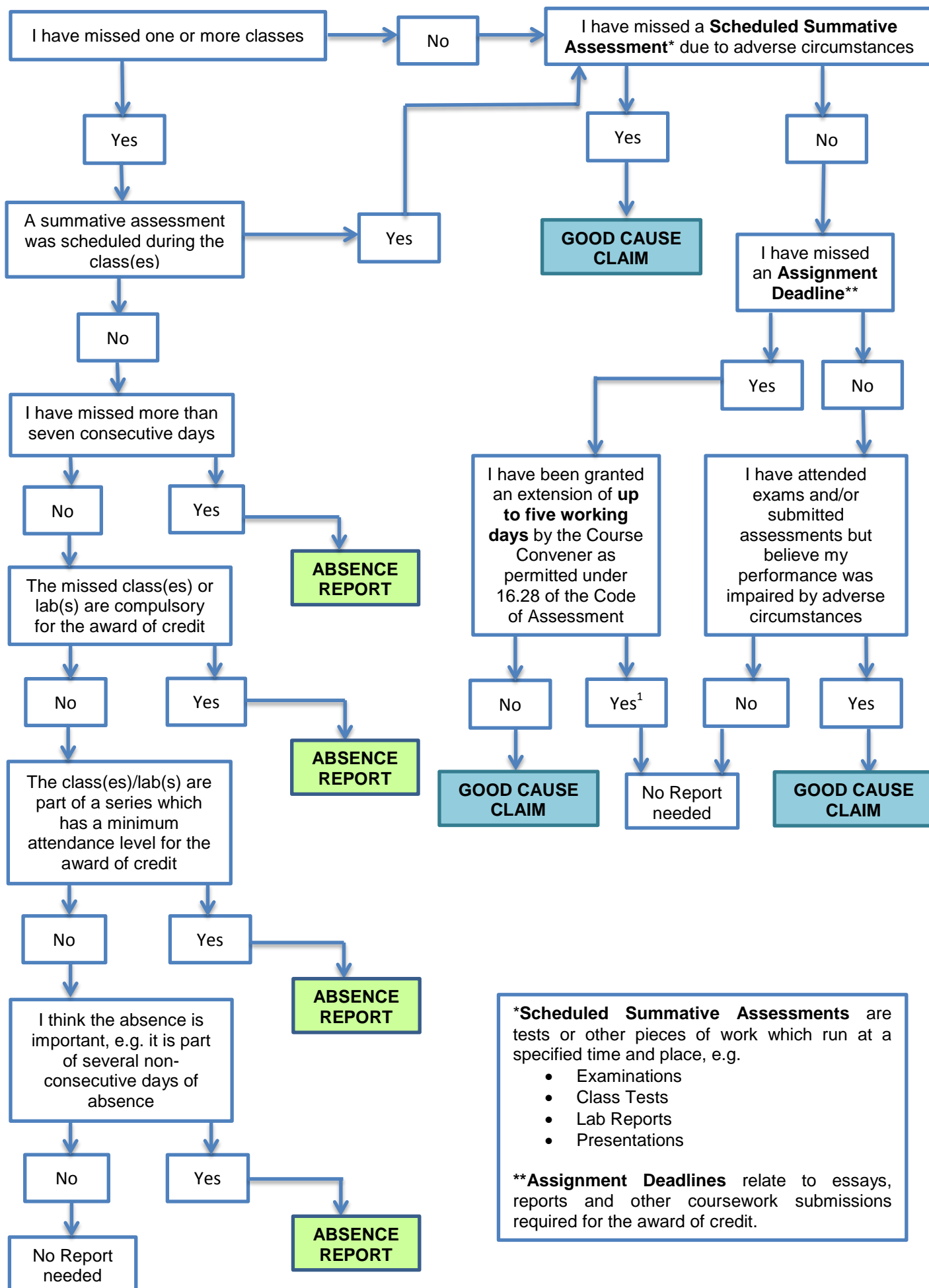


Absence Report or Good Cause Claim?



¹ If a further extension beyond five working days becomes necessary a Good Cause Claim should be made.