

## **HOMEWOOD SUITES by HILTON Housekeeping Suite Inspection**

| Table   Tabl   | Supervisor/Inspector Room Att |                         | tend | lant Room #                   |     | Date                     |   |
|--|-------------------------------|-------------------------|------|-------------------------------|-----|--------------------------|---|
| Back of Door Clean   | OUTSIDE ENTRY                 |                         |      | LIVING ROOM/DINING ROOM CONT. |     |                          |   |
| Tall Lamp Clean   1   DND on Handle/Clean   1   Window/Sill Clean   1   Floor Vacuumed   1   Floor Vacuumed   1   Cupboards clean (Outside   1   1   Turner   1   Cupboards clean (Inside)   1   1   Lutting Board   1   4 Coffee Mugs   1   1   Can Opener   1   4 Coffee Mugs   1   1   Can Opener   1   Door Clean   1   Emboratos clean (Inside)   1   Lutting Board   1   Window/Sill Clean   1   Emboratos clean (Inside)   1   Lutting Board   1   Window/Sill Clean   1   Walls Clean   1   Walls Clean   1   Walls Clean   1   Lamp Clean/Dusted   1   Walls Clean   1   Wolls Clean   1      | In Front of Door Vacuumed     | Front of Door Clean     | 1    | TV Stand Drawers Clean        | 1   | Thermostat - 72°         | 1 |
| Back of Door Clean   | INS                           | DE ENTRY                |      | Tall Lamp Clean               | 1   |                          | 1 |
| Cupboards clean (Outside)   1   Turner   1   Cupboards clean (Inside)   1   Cutting Board   1   Curting Board   1   Coffee Mugs   1   Can Opener   1   Door Clean   1   Lamp Clean/Dusted   1   Eamp Clean/Dusted   1   Eamp Clean/Dusted   1   Eamp Clean/Dusted   1   Eamp Clean/Cord Neat   1   Eamp Clean/Neat   1   Service Card Clean/Neat   1   Service Card Clean/Neat   1   Service Card Clean/Neat   1   Eamp Clean/Dusted   1   Cock Clean/Time Correct   1   TV Clean/Dusted   1   Cock Clean/Time Correct   1   TV Stand Clean/Dusted   1   Door Clean   1   TV Stand Clean/Dusted   1   Cord Clean   1   Cord Clean/Dusted   1   Cord Clean   1   Cord Cord Clean/Dusted   1   Cord Cord Clean   1   Cord Clean   1   Cord Cord Clean   1   Cord Clean   1   Cord Cord Clean   1   Cord Clean    | Back of Door Clean            | DND on Handle/Clean     | 1    | Window/Sill Clean             | 1   |                          | 1 |
| Cupboards clean (Outside)         1 Turner         1           Cupboards clean (Inside)         1 Cutting Board         1           4 Coffee Mugs         1 Can Opener         1           4 Short Glasses         1 Measuring Spoons         1           4 Bowls         1 Dish Towel         1 Bed made correctly         1 Note Pad/Pen         1           4 Small Plates         1 Dish Towel         1 Bed Skirt Clean/Neat         1 Service Card Clean/Neat         1           4 Large Plates         1 Dish Cloth         1 TV Stand Clean/Dusted         1 Clock Clean/Time Correct         1           Microwave Plate Clean         1 Dish Powel         1 Window/Sill Clean         1 Ceiling Fan Clean/Dusted         1 Ceiling Fan Clean/Dusted         1 Ceiling Fan Clean/Neat         1 TV Stand Clean/Dusted         1 Correct I TV Stand Clean/Dusted         1 Ceiling Fan Clean/Dusted         1 Ceiling Fan Clean/Neat         1 TV Stand Clean/Dusted         1 Ceiling Fan Clean/Dusted         1 Ceiling Fan Clean/Dusted         1 TV Stand Clean/Dusted         1 Ceiling Fan Clean/Dusted         1 TV Stand Clean/Dusted         1 Ceiling Fan Clean/Dusted         1 Ceiling Fan Clean/Dusted         1 TV Stand Clean/Dusted         1 Ceiling Fan Clean/Dusted         1 TV Stand Clean/Dusted         1 Picture/Frame Clean         1 Ceiling Fan Clean/Dusted         1 Picture/Frame Clean         1 Ceiling Fan Clean/Dusted         1 Picture/Frame C   | ŀ                             | <u>ITCHEN</u>           |      | Curtains Clean/Dusted         | 1   | Door Clean               | 1 |
| Cupboards clean (Inside)   1   Cutting Board   1   Coffee Mugs   1   1   Cutting Board   1   Corn Opener   1   Door Clean   1   Lamp Clean/Dusted   1   4   Short Glasses   1   Measuring Cups   1   Bed made correctly   1   Phone Clean/Cord Neat   1   4   Bowls   1   1   Dish Towel   1   Bed Skirt Clean/Neat   1   Service Card Clean/Neat   1   4   Small Plates   1   1   Dish Cloth   1   TV Clean/Dusted   1   Clock Clean/Time Correct   1   Vistand Clean/Dusted   1   Clock Clean/Time Correct   1   TV Stand Clean/Dusted   1   Clock Clean/Time Correct   1   TV Stand Clean/Dusted   1   Door Clean   1   Clock Clean/Time Correct   1   TV Stand Clean/Dusted   1   Door Clean   1   TV Stand Clean/Dusted   1   Door Clean   1   Long Mirror Clean   1   TV Stand Drawers Clean   1   Curtains Clean/Dusted   1   Door Clean   1   Toaster Clean   1   Small Pot w/Lid   1   Nicrowave Bowl Clean   1   1   Small Pot w/Lid   1   Nicrowave Bowl Clean   1   1   Trying Pan w/Lid   1   Nightstand Clean/Dusted   1   Picture/Frame Clean   1   Desk Chair Clean/Dusted   1   Nightstand Clean/Dusted   1   Desk Chair Clean Clean   1   Clean/Chair Clean   1   Shower Floor/Tub Clean   1   Substitute Sugars   1   Clean Clean   1   Vanity Mirror Clean   1   Shower Floor/Tub Clean   1   Vanity Sconces   | Cupboards clean (Outside)     | 1 Turner                | 1    | Ceiling Fan Clean/Dusted      | 1   | Walls Clean              | 1 |
| A Short Glasses  | Cupboards clean (Inside)      | 1 Cutting Board         | 1    |                               | BED | ROOM                     |   |
| Fillow Count Correct   Note Pad/Pen   1   4   5   5   5   5   5   6   6   6   6   6  | 4 Coffee Mugs                 | 1 Can Opener            | 1    | Door Clean                    | 1   | Lamp Clean/Dusted        | 1 |
| Fillow Count Correct   Note Pad/Pen   1   4   5   5   5   5   5   6   6   5   6   6  | 4 Short Glasses               | Measuring Cups          | 1    | Bed made correctly            | 1   | Phone Clean/Cord Neat    | 1 |
| 4 Small Plates 1 1 Dish Cloth 1 1 TV Clean/Dusted 1 Clock Clean/Time Correct 1 4 Large Plates 1 1 2 Pot Holders 1 1 TV Stand Clean/Dusted 1 Door Clean 1 Microwave Plate Clean 1 1 Ditcher w/Lid 1 Microwave Bowl Clean 1 1 Large Pot w/Lid 1 Microwave Bowl Clean 1 1 Small Pot w/Lid 1 Curtains Clean/Dusted 1 Door Clean 1 1 Small Pot w/Lid 1 Curtains Clean/Dusted 1 Dicture/Frame Clean 1 Clean/Dusted 1 Dicture/Frame Clean 1 Nightstand Drawer Clean 1 Desk/Chair Clean/Dusted 1 Desk/Chair Clean/Dusted 1 Desk/Chair Clean/Dusted 1 Desk Camp Clean/Dusted 1 Desk Camp Clean/Dusted 1 Desk Camp Clean/Dusted 1 Desk Camp Clean/Dusted 1 Desk Lamp Clean/Dusted 1 Desk Clean 1 Shower Door/Walls Clean 1 Vanity Mirror Clean 1 Shower Door/Walls Clean 1 Vanity Mirror Clean 1 Shower Door/Walls Clean 1 Vanity Sink/Fixtures Clean 1 Shower Fixtures Clean 1 Desk Clean  | 4 Tall Glasses                | Measuring Spoons        | 1    | Pillow Count Correct          | 1   | Note Pad/Pen             | 1 |
| 4 Small Plates 1 1 Dish Cloth 1 1 TV Clean/Dusted 1 Clock Clean/Time Correct 1 4 Large Plates 1 1 2 Pot Holders 1 1 TV Stand Clean/Dusted 1 Door Clean 1 Microwave Plate Clean 1 1 Ditcher w/Lid 1 Microwave Bowl Clean 1 1 Large Pot w/Lid 1 Microwave Bowl Clean 1 1 Small Pot w/Lid 1 Curtains Clean/Dusted 1 Door Clean 1 1 Small Pot w/Lid 1 Curtains Clean/Dusted 1 Dicture/Frame Clean 1 Clean/Dusted 1 Dicture/Frame Clean 1 Nightstand Drawer Clean 1 Desk/Chair Clean/Dusted 1 Desk/Chair Clean/Dusted 1 Desk/Chair Clean/Dusted 1 Desk Camp Clean/Dusted 1 Desk Camp Clean/Dusted 1 Desk Camp Clean/Dusted 1 Desk Camp Clean/Dusted 1 Desk Lamp Clean/Dusted 1 Desk Clean 1 Shower Door/Walls Clean 1 Vanity Mirror Clean 1 Shower Door/Walls Clean 1 Vanity Mirror Clean 1 Shower Door/Walls Clean 1 Vanity Sink/Fixtures Clean 1 Shower Fixtures Clean 1 Desk Clean  |                               |                         | 1    | Bed Skirt Clean/Neat          | 1   | Service Card Clean/Neat  | 1 |
| Microwave Plate Clean  | 4 Small Plates                | 1 Dish Cloth            | 1    | TV Clean/Dusted               | 1   |                          | 1 |
| Microwave Plate Clean  | 4 Large Plates                | 2 Pot Holders           | 1    | TV Stand Clean/Dusted         | 1   |                          | 1 |
| Microwave Pot Clean 1 1 Large Pot w/Lid 1 1 Curtains Clean/Dusted 1 1 Picture/Frame Clean 1 1 Small Pot w/Lid 1 1 Curtains Clean/Dusted 1 1 Picture/Frame Clean 1 1 Frying Pan w/Lid 1 1 Curtains Clean/Dusted 1 1 Thermostar - 72° 1 1 Coffee Maker/Pot 1 Microwave Clock 1 1 Microwave Clock 1 1 Microwave Clock 1 1 Microwave Clock 1 1 Microwave Outside 1 1 Decaf Coffee 1 Microwave Untside 1 Decaf Coffee 1 Decaf Coffee 1 Microwave Untside 1 Decaf Coffee 1 Decaf Coffee 1 Decaf Coffee 1 Microwave Untside 1 Decaf Coffee 1 Dec |                               |                         | 1    |                               |     |                          |   |
| Microwave Bowl Clean 1 1 Small Pot w/Lid 1 Toaster Clean 1 1 Frying Pan w/Lid 1 Coffee Maker/Pot 1 Microwave Clock 1 Regular Coffee 1 Microwave Inside 1 Decaf Coffee 1 Desk Lamp Clean/Dusted 1 Decaf Coffee 1 Desk Lamp Clean/Dusted 1 Decaf Coffee 1 Microwave Inside 1 Decaf Coffee 1 Desk Lamp Clean I Desk Lamp Clean Inside Insid |                               |                         | 1    |                               | 1   |                          | 1 |
| Toaster Clean 1 1 Frying Pan w/Lid 1 1 Coffee Maker/Pot 1 Microwave Clock 1 1 Nightstand Clean/Dusted 1 Desk/Chair Clean/Dusted 1 Desk/Chair Clean/Dusted 1 Decaf Coffee 1 Microwave Outside 1 Decaf Coffee 1 Microwave Inside 1 Decaf Coffee 1 Decaf Coffee 1 Microwave Inside 1 Decaf Coffee Inside 1 Decaf Coffee Inside 1 Decaf Coffee Inside |                               |                         | 1    | ,                             | 1   |                          | 1 |
| Coffee Maker/Pot 1 Microwave Clock 1 Regular Coffee 1 Microwave Outside 1 Decaf Coffee 1 Microwave Inside 1 Decaf Coffee 1 Decaf Coffee 1 Microwave Inside 1 Decaf Coffee 1 D |                               |                         |      |                               |     |                          | 1 |
| Regular Coffee   |                               |                         | 1    |                               | _   |                          | 1 |
| 1 Decaf Coffee   |                               |                         | 1    |                               | 1   |                          | 1 |
| 2 Tea's 1 Papertowels under sink 4 Creamer's 1 Trash can under sink 1 Door Clean 1 Shower Floor/Tub Clean 1 Substitute Sugars 1 Sink and Faucet Clean 1 Vanity Mirror Clean 1 Shower Door/Walls Clean 1 Substitute Sugars 1 Ice Bucket/Ice Bag 1 Vanity Sink/Fixtures Clean 1 Shower Fixtures Clean 1 Vanity Sink/Fixtures Clean 1 Shower Curtain Clean 1 Vanity Drawer Clean 1 Shower Vent Clean 1 Vanity Sconces Clean 1 Shower Vent Clean 1 Vanity Sconces Clean 1 Shower Vent Clean 1 Vanity Sconces Clean 1 Shower Vent Clean 1 Vanity Drawer Clean 1 Shower Vent Clean 1 Shower Vent Clean 1 Toulet Paper Plate Vent Clean 1 Toulet Paper (Dean Clean Cle |                               |                         | 1    |                               | 1   |                          | 1 |
| 4 Creamer's 1 Trash can under sink 1 6 Regular Sugars 1 Sink and Faucet Clean 1 Vanity Mirror Clean 1 Shower Floor/Tub Clean 1 Vanity Mirror Clean 1 Shower Door/Walls Clean 1 Vanity Sink/Fixtures Clean 1 Shower Fixtures Clean 1 Vanity Drawer Clean 1 Shower Curtain Clean 1 Vanity Drawer Clean 1 Shower Vent Clean 1 Vanity Drawer Clean 1 Shower Vent Clean 1 Shower Vent Clean 1 Shower Vent Clean 1 Shower Vent Clean 1 Toilet Paper/Bath Soap 1 1 Shower Vent Clean 1 Toilet Paper/Bath Soap 1 1 Conditioner 1 Toilet Clean (Outside) 1 1 Conditioner 1 Toilet Clean (Outside) 1 1 Conditioner 1 Toilet Clean (Outside) 1 1 Conditioner 1 Toilet Clean (Inside) 1 Conditioner 1 Toilet Paper V-Fold 1 Shower Vent Clean 1 Toilet Paper V-Fol |                               |                         | 1    |                               |     | HROOM                    |   |
| 6 Regular Sugars 1   |                               |                         | 1    |                               |     |                          | 1 |
| 6 Substitute Sugars 1  |                               |                         | 1    | Vanity Mirror Clean           | 1   | Shower Door/Walls Clean  | 1 |
| 6 Salts  |                               |                         | 1    |                               | 1   |                          | 1 |
| 6 Peppers 1 Freezer 1 2 Lids 1 Refrigerator 1 4 Dinner Forks 1 Menu Clean/Current 1 4 Teaspoons 1 Kitchen Table 1 5 Large Spoons 1 Phone Clean/Cord Neat 1 1 Pairing Knife 1 Note Pad/Pen 1 1 Chef Knife 1 Trash/Recycle Bin Clean 1 1 Serving Spoon 1 Kitchen Floor Clean 1 1 Serving Spoon 1 Kitchen Floor Clean 1 1 Current HBO Guide 1 1 End table clean/dusted 1 Remote Clean/Working 1 1 Freezer 1 Vanity Drawer Clean 1 Bath/Hand Towels Stocked 1 1 Bath Mat 1 1 Bath Mat 1 1 Shampoo 1 Toilet Paper/Bath Soap 1 1 Conditioner 1 Toilet Clean (Outside) 1 1 Lotion 1 Toilet Clean (Inside) 1 2 Glasses with covers 1 Toilet Paper - V-Fold 1 Soap Dish Clean 1 Toilet Paper Holder Clean 1 1 Face Soap 1 Trash Can Empty/Clean 1 1 Kleenex Box Clean/Stocked 1 Floor Clean/No Hair 1 1 Face Soap 1 A CLOSET 1 1 Pillow w/Pillow Case 1 Dry Cleaning Form 1   |                               |                         | 1    |                               |     | Shower Curtain Clean     | 1 |
| 2 Lids   |                               |                         | 1    | Vanity Drawer Clean           | 1   | Shower Vent Clean        | 1 |
| 4 Dinner Forks 1 Menu Clean/Current 1 Amenity Tray Clean 1 Bath Mat 1 3 Wash Clothes 1 Energy Conservation Card 1 4 Dinner Knives 1 Kitchen Chairs 1 Shampoo 1 Toilet Paper/Bath Soap 1 1 Phone Clean/Cord Neat 1 Shampoo 1 Toilet Clean (Outside) 1 1 Pairing Knife 1 Note Pad/Pen 1 Lotion 1 Toilet Clean (Inside) 1 Chef Knife 1 Trash/Recycle Bin Clean 1 Serving Spoon 1 Kitchen Floor Clean 1 Soap Dish Clean 1 Toilet Paper - V-Fold 1 Soap Dish Clean 1 Toilet Paper Holder Clean 1 Face Soap 1 Trash Can Empty/Clean 1 Face Soap 1 Trash Can Empty/Clean 1 Floor Clean/No Hair 1 Sofa Clean/No Stains 1 Remote Clean/Working 1 Pillow w/Pillow Case 1 Dry Cleaning Form 1   |                               |                         | 1    |                               | 1   |                          | 1 |
| 4 Teaspoons 1 Kitchen Table 1 1 4 Dinner Knives 1 Kitchen Chairs 1 1 1 Shampoo 1 Toilet Paper/Bath Soap 1 1 Phone Clean/Cord Neat 1 1 Conditioner 1 Toilet Clean (Outside) 1 1 Chef Knife 1 Note Pad/Pen 1 1 Lotion 1 Toilet Clean (Inside) 1 1 Serving Spoon 1 Kitchen Floor Clean 1 Serving Spoon 1 Kitchen Floor Clean 1 Soap Dish Clean 1 Toilet Paper - V-Fold 1 Soap Dish Clean 1 Toilet Paper Holder Clean 1 Face Soap 1 Trash Can Empty/Clean 1 Face Soap 1 Trash Can Empty/Clean 1 Face Soap 1 Trash Can Empty/Clean 1 Kleenex Box Clean/Stocked 1 Floor Clean/No Hair 1 Sofa Clean/No Stains 1 Remote Clean/Working 1 Pillow w/Pillow Case 1 Dry Cleaning Form 1   |                               |                         | 1    | , ,                           |     |                          | 1 |
| 4 Dinner Knives 1 Kitchen Chairs 1 1 Charge Spoons 1 Phone Clean/Cord Neat 1 Pairing Knife 1 Note Pad/Pen 1 Chef Knife 1 Trash/Recycle Bin Clean 1 Serving Spoon 1 Kitchen Floor Clean 1 Serving Spoon 1 Kitchen Floor Clean 1 Current HBO Guide 1 Floor Clean 1 Face Soap 1 Trash Can Empty/Clean 1 Face Soap 1 Trash Can Empty/Clean 1 Floor Clean/No Hair 1 Floor Clean/No Hair 1 Floor Clean/No Stains 1 Remote Clean/Working 1 Pillow w/Pillow Case 1 Dry Cleaning Form 1 Toilet Paper Bath Soap 1 Conditioner 1 Toilet Clean (Outside) 1 Lotion 1 Toilet Paper - V-Fold 1 Soap Dish Clean 1 Trash Can Empty/Clean 1 Face Soap 1 Trash Can Empty/Clean 1 Floor Clean/No Hair 1 Floor Clean/No Hair 1 Pairing Knife 1 Conditioner 1 Toilet Paper Bath Soap 1 Toilet Clean (Outside) 1 Floor Clean (Inside) 1 Face Soap 1 Face Soap 1 Trash Can Empty/Clean 1 Floor Clean/No Hair   |                               |                         | 1    |                               | 1   | Energy Conservation Card | 1 |
| 2 Large Spoons1Phone Clean/Cord Neat11Conditioner1Toilet Clean (Outside)11 Pairing Knife1Note Pad/Pen11Lotion1Toilet Clean (Inside)11 Chef Knife1Trash/Recycle Bin Clean12 Glasses with covers1Toilet Paper - V-Fold11 Serving Spoon1Kitchen Floor Clean1Soap Dish Clean1Toilet Paper Holder Clean11 Ficture/Frame Clean1Current HBO Guide1Face Soap1Trash Can Empty/Clean12 Find table clean/dusted1Homewood Card1Kleenex Box Clean/StockedFloor Clean/No Hair12 Find table clean/dusted1"Be at Home" Directory1Bed-N-Bag Neat14 Clip Hangers13 Find table clean/No Stains1Remote Clean/Working1Pillow w/Pillow Case1Dry Cleaning Form1   |                               |                         | 1    | 1 Shampoo                     | 1   |                          |   |
| 1 Pairing Knife 1 Note Pad/Pen 1 1 1 Lotion 1 Toilet Clean (Inside) 1 1 Chef Knife 1 Trash/Recycle Bin Clean 1 2 Glasses with covers 1 Toilet Paper - V-Fold 1 Soap Dish Clean 1 Toilet Paper Holder Clean 1 Face Soap 1 Trash Can Empty/Clean 1 Face Soap 1 Trash Can Empty/Clean 1 End table clean/dusted 1 Homewood Card 1 Lamp clean/dusted 1 "Be at Home" Directory 1 Sofa Clean/No Stains 1 Remote Clean/Working 1 Plillow w/Pillow Case 1 Dry Cleaning Form 1   |                               |                         |      |                               |     |                          | 1 |
| 1 Chef Knife1Trash/Recycle Bin Clean12 Glasses with covers1Toilet Paper - V-Fold11 Serving Spoon1Kitchen Floor Clean1Soap Dish Clean1Toilet Paper Holder Clean1LIVING ROOM/DINING ROOM1Face Soap1Trash Can Empty/Clean1Picture/Frame Clean1Current HBO Guide1Kleenex Box Clean/StockedFloor Clean/No Hair1End table clean/dusted1Homewood Card1CLOSETLamp clean/dusted1Bed-N-Bag Neat14 Clip Hangers1Sofa Clean/No Stains1Remote Clean/Working11 Pillow w/Pillow Case1Dry Cleaning Form1   | 1 Pairing Knife               | Note Pad/Pen            | 1    |                               | 1   |                          | 1 |
| 1 Serving Spoon1 Kitchen Floor Clean1 Soap Dish Clean1 Toilet Paper Holder Clean1LIVING ROOM/DINING ROOM1 Face Soap1 Trash Can Empty/Clean1Picture/Frame Clean1 Current HBO Guide1 Kleenex Box Clean/StockedFloor Clean/No Hair1End table clean/dusted1 Homewood Card1 Be at Home" Directory1 Bed-N-Bag Neat1 4 Clip Hangers1Sofa Clean/No Stains1 Remote Clean/Working1 Pillow w/Pillow Case1 Dry Cleaning Form1  |                               | Trash/Recycle Bin Clean |      |                               |     |                          | 1 |
| LIVING ROOM/DINING ROOM Picture/Frame Clean  |                               | Kitchen Floor Clean     |      |                               | 1   |                          | 1 |
| Picture/Frame Clean  |                               |                         |      | *                             |     |                          | 1 |
| End table clean/dusted1Homewood Card1CLOSETLamp clean/dusted1"Be at Home" Directory1Bed-N-Bag Neat14 Clip Hangers1Sofa Clean/No Stains1Remote Clean/Working11 Pillow w/Pillow Case1Dry Cleaning Form1  |                               |                         | 1    |                               |     |                          | 1 |
| Lamp clean/dusted1"Be at Home" Directory1Bed-N-Bag Neat14 Clip Hangers1Sofa Clean/No Stains1Remote Clean/Working11 Pillow w/Pillow Case1Dry Cleaning Form1   |                               |                         |      |                               |     |                          |   |
| Sofa Clean/No Stains 1 Remote Clean/Working 1 1 Pillow w/Pillow Case 1 Dry Cleaning Form 1   |                               |                         | 1    | Bed-N-Bag Neat                |     |                          | 1 |
|  |                               |                         |      |                               | _   |                          | 1 |
| Torraci dora dicari 💹   Meleni dirari dicari 🛌   11 Diarinel/ Duadic Deu I au 🚛 14 Lauriul V Daes 🔛  |                               |                         | 1    | 1 Blanket/Double Bed Pad      |     | 2 Laundry Bags           | 1 |
|  |                               |                         |      | ,                             |     |                          | 1 |
|  |                               |                         |      |                               |     |                          | 1 |
| Current Magazine 1 TV Stand Clean/Dusted 1 4 Bar Hangers 1 Floor Clean/No Hair 1   |                               | ,                       |      |                               | _   |                          |   |

ITEM REPLACEMENT

**COMMENTS** 

**MISC - CUSHIONS, CARPETS** 

MAINTENANCE TOTAL POINTS: DEDUCTIONS:

OUTSTANDING - 0-7 Points 95% or Higher MEETS EXPECTATIONS-7-15Points 90%-94% NEEDS IMPROVEMENT - 16+ Points 89% or Lower

**Employees Signature / Date**