TERRAPIN CHRISTENSEN

(818) 641-2062
tchristensendrumz@gmail.com
https://www.linkedin.com/in/terrapin-christensen-381a831b8/
https://tchristensendrumz.github.io/Portfolio/
https://github.com/TChristensenDrumz

Professional Summary

Hard working and collaborative worker with talents in leadership and project management, known for safely and effectively completing tasks on various projects. Respectful, punctual employee with great attention to detail, organizational skill, and ability to multitask.

General Skills

Strong Leadership Skills	Problem Solving	Adaptable	Quick Learner
Organization	Research	Driver's License	

Technical Skills

HTML	CSS	JavaScript	jQuery
Bootstrap	API	Node	NPM

Projects

Home Cooked Comfort

A simple recipe search to help add some variety to your quarantine meals. It is complete with random recipe suggestions, filters for a variety of dietary restrictions, local weather to help you decide what you are in the mood for, and a unit converter for all your measurement needs.
Technologies used: HTML, CSS, Bootstrap, JavaScript, jQuery, Recipe & Weather APIs
https://tchristensendrumz.github.io/Home-Cooked-Comfort/

Weather App

A weather forecast site that incorporates the OpenWeather API to give real time weather forecasts. This site is designed for travelers who want to see weather forecasts for multiple cities so they can plan their trip accordingly.
Technologies used: HTML, CSS, Bootstrap, JavaScript, jQuery, Weather API
https://tchristensendrumz.github.io/Weather-HW/

Schedule App

A simple day planner for employees with a busy schedule who want a daily planner to add events to so they can manage their time effectively. The user is presented with a schedule sheet with the current day posted and 24 time blocks with each hour of the day which they can enter important events into. When the user clicks a save button, their entire schedule is saved in local storage, so they can come back and view/edit their schedule whenever they like.
Technologies used: HTML, CSS, Bootstrap, JavaScript, jQuery
https://tchristensendrumz.github.io/Scheduler-HW/

Professional Work Experience

Production Assistant 02/2020 to 03/2020 Besame Cosmetics – Burbank, CA
- Handled over $500 in funds each day in a fast-paced office and studio environment.
- Identified and set aside equipment in need of maintenance or repair.
- Assessed current inventories and brought in supplies to keep stock within optimal levels for expected demands.
- Verified prices and computed totals to complete accurate invoices.
- Maintained meticulous organization of filming areas by removing debris and sweeping floors.
- Remained alert, active and ready to respond to any request at any time using a variety of available resources.
- Pitched in to help crews with building sets and identified problems that could have resulted in possible safety issues.
- Set up delivery of cosmetic and set materials to arrive in time for production start date.
- Strengthened operational efficiencies and traceability, developing organizational filing systems for confidential company records and reports.
- Produced documents and reports and submitted required production papers to appropriate parties.
- Collaborated with management, sales and engineering to adjust plans and maintain targets.
- Purchased and managed food and refreshments table, providing meals based on talent and staff's dietary restrictions while being cost efficient.
- Reported required compensation of hired talent to the financial division, keeping records and following up with talent to confirm payment.

International Shipment Manager 12/2019 to 02/2020 Besame Cosmetics – Burbank, CA
- Managed the shipping and tracking of products to international customers.
- Remained calm and professional in stressful circumstances and when dealing with unhappy customers, effectively diffusing situations.
- Collaborated with staff to maximize customer satisfaction, streamline procedures and improve bottom-line profitability.
- Assessed, optimized and elevated operations to target current and expected demands.
- Addressed internal and customer-related issues each day and developed strategic resolutions.
- Directed schedule of weekly projects and anticipated timelines for milestones and completion dates.

General Laborer 02/2019 to 12/2019 Besame Cosmetics – Pacoima, CA
- Assisted senior leadership with various projects, including receiving/sending shipments, restocking inventory, pulling inventory for outgoing orders, assembly of products, destruction of faulty products
- Assisted team members with tasks that require group effort
- Handled supply and equipment inventories
- Notified supervisors of defective equipment or material
- Performed thorough quality checks on products and materials to identify any defects

Education
UCLA Extension
Certificate, Fullstack Web Development
2020 - 2021