

**Date:** 12 August 2025

**Team Name:** Student Support Specialists

**Project title:** Active social study breaks

**Github:** [TChristoforou/DECO3500](https://github.com/TChristoforou/DECO3500)

### **Team Members**

**Name:** Sakshi Agrawal

**Email** (Use your UQ email): [sakshi.agrawal@student.uq.edu.au](mailto:sakshi.agrawal@student.uq.edu.au)

**Program of Study:** Masters in Interaction Design

**Name:** Mathilde Lykke

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**Program of Study:** Masters in Computer Science

**Name:** Une Marie Stimo

**Email** (Use your UQ email): [u.stimo@student.uq.edu.au](mailto:u.stimo@student.uq.edu.au)

**Program of Study:** Masters in Computer Science

**Name:** Tony Christoforou

**Email** (Use your UQ email): [t.christoforou@student.uq.edu.au](mailto:t.christoforou@student.uq.edu.au)

**Program of Study:** Bachelor of computer science

### **Online tools to stay connected**

#### ***Messaging or Discussions***

Slack

WhatsApp

Microsoft Teams

Other messaging tool:

#### ***Online Meetings***

Zoom

### Microsoft Teams

Google Hangouts

### **Creating Documents**

Google Drive – Doc, Sheets, etc.

### Office 365 – Word, Excel, etc.

Overleaf

Other document tool:

### **Responding to messages and emails**

How often should we check messages and emails?

Messages and Emails - Twice a day, Morning and before the day ends  
Response Time – As soon as possible, acknowledge receipt of messages once you've read them

### **Decision-Making**

We will aim for consensus where possible. If we cannot reach consensus, majority vote will be used. If there is no majority vote, we will flip a coin.

### **Workload agreement**

Tasks will be assigned and tracked using GitHub Projects. Each member is responsible for updating progress on GitHub. If a member cannot complete a task, they must notify the team at least 24 hours before deadline so tasks can be reassigned. All members will contribute to coding, design, and documentation, not just based on existing strengths.

### **Problems or Disagreements**

Conflict includes repeated lack of response to communication, poor quality work, or missed deadlines. Issues will first be raised privately with the team member involved. If unresolved, the issue will be discussed in a team meeting. If still unresolved, the team will escalate to course staff.

### **Team Roles**

TEAM MEMBER (Name + Student ID)	STRENGTHS	WEAKNESS	WHAT DO WE HOPE TO ACHIEVE (Aims + Duties)
<b>Sakshi Agrawal</b> <b>48192327</b>	Designing User Interfaces, Graphic Design, Research and compilation	I know the basics of coding but not very proficient in it.	I aim to work together with my team and find a possible solution to help students. I hope to test out some prototypes and would like to help on

			developing one that is easy to use and interactive.
<b>Tony Christoforou</b> 47851645	Project planning and time management, coding	Graphic design	I'd like to develop my skills working collaboratively, time management skills for meeting deadlines and problem solving skills by creating a solution that addresses the real world problem of student wellbeing.
<b>Mathilde Lykke</b> 4981644	Teamwork, work ethic and software development	Backend coding	Hope to learn more about both physical and mental health resources available for students and work well together as a group. Look forward to learning the perspectives of the others on the group and aim to be a good team member.
<b>Une Marie Stimo</b> 4983125	Frontend, Backend and data analysis, planning and structuring,	Testing and software security	aim to work together to explore a real problem supporting student well-being and show how early design ideas and prototypes can help create useful, people-focused tech solutions.

Sakshi Agrawal *Sakshi*

Tony Christoforou *tony*

Mathilde Lykke *Mathilde Lykke*

Une Marie Stimo *Une Marie Stimo*