

## Format for Writing Statement of Purpose

The statement of purpose should be of two pages.

### **1<sup>st</sup> Paragraph:**

What is your aim in life-

Your career goal- for ex to pursue postgraduate/doctoral studies in that field

You have to also include

Why chosen this field-----Ex:

### **2<sup>nd</sup> Paragraph:**

You should show your excellence in academics. It should be carefully crafted to show your interest in particular field from very beginning like why chosen this field after 12<sup>th</sup>, pursued it with great vigour till your bachelors, show consistency towards the field, write in short about subjects covered (especially linked with your specialisation of masters) during bachelors.

### **3rd Paragraph:**

About your projects done your practical training, your paper presentation seminars/symposiums attended. (Include any technical awards got), publications, reading related journals.

Note: 1) Try to link everything with your interested field.

2) Make this paragraph very technical.

I keep updating my knowledge by reading \_\_\_\_\_ such & such journals (technological advancements – show your know how about the latest). This paragraph should also relate all this to your final aim of doing research work.

### **4th Paragraph:**

It should show your technical skills, managerial skills, skill to handle two or three subordinates, result oriented team development etc.

### **5th Paragraph:**

#### *Extra Curricular Activities*

Student should include interests in sports, dramas, music etc. Should include social activities like

- 1) Being a member of any social club like Jaycee, Prahar, Lions etc.
- 2) Doing any activity like blood donation camps relief camps etc.
- 3) Organizational ability to organize an event of your college.

Note: (Be specific to mention no. of students participating in the event)

### **6th Paragraph:**

- 1) It should be tailored to the University, showing your interest in the research activity of the institution.
- 2) Use good Language & show your inherent skills.
- 3) You have to match your interest with your research activity of institute.

Note: (Visit the website of the institute – Research page, know the particular research interest & write that this attracts me to apply to your University. How you will visualize yourself in the next 10 years.

### **7th Paragraph:**

***Ending paragraph-*** about being given chance to attend the institution, ask for the financial assistance. End it with a sentence like I look forward to

In this para itself you can also insert the following things

A para here relating with the specific university.

Your institute has a sound research base and

Excellent faculty

Technological edge in ..... field

My interest in ..... department

I would greatly benefit from this program and hope that it will be a symbiotic relation.

Presence of other related branches like ..... will help my cause.

Last line.....