

## Required Documentation Checklist

Complete List of Documents to Support Your Claim

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### How to Use This Checklist

Check off each item as you gather your documents. Not all items may apply to your specific claim. Items marked as "Required" are essential, while "Recommended" items strengthen your claim but are not mandatory.

### Essential Documents (Required)

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#### Government-Issued Photo ID

Driver's license, passport, state ID, or military ID. Must be current and clearly readable.

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#### Proof of Current Address

Utility bill, bank statement, or lease agreement dated within the last 90 days.

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#### Social Security Card or Number Verification

Copy of Social Security card, W-2, or other official document showing your SSN.

### Claim-Specific Documentation

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#### Proof of Damages or Losses

Receipts, invoices, repair estimates, or other evidence of financial impact.

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#### Photographs or Visual Evidence

Clear photos showing damage, conditions, or relevant circumstances.

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#### Correspondence Records

Emails, letters, or other communications related to your claim.

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### **Witness Statements**

Written statements from individuals who can verify your claim details.

### **Financial Documentation (If Applicable)**

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### **Bank Statements**

Statements showing financial transactions related to your claim.

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### **Tax Returns**

Relevant tax documents if claiming income-related losses.

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### **Insurance Documentation**

Insurance policies, claims, or coverage information related to your losses.

### **Medical Documentation (If Applicable)**

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### **Medical Records**

Hospital records, doctor's notes, or treatment documentation.

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### **Medical Bills and Expenses**

Bills, receipts, and insurance explanations of benefits.



### **Document Preparation Tips**

- Make copies of all original documents before submitting
- Ensure all documents are clear and legible
- Organize documents by category for easier review
- If a document is unavailable, explain why in your claim

- Submit documents in accepted formats: PDF, JPG, PNG (under 10MB each)

This checklist serves as a general guide. Specific documentation requirements may vary by claim type.

Contact support if you have questions about required documents for your specific situation.