Sub-Workstream <Name>
Status update as of <Month> <Day>rd <Year>
Sub-Workstream Lead: **Name**

Overall Status	G A R
Trend	➡

Overall Project Status
- xxx
- xxx

Next Steps
- xxx
- xxx

Issues / Risks / Required Decisions / Critical Interdependencies

Type	Description & Proposed Mitigation	Responsible	Due Date
R			DD.MM.YY
I			DD.MM.YY
RD			DD.MM.YY
ID			DD.MM.YY
			DD.MM.YY
			DD.MM.YY

R – Risk; I – Issue; RD – Required Decision; ID - Interdependency

Work Package Status

Work Packages	Status	Comments / Main Issues
WP 1		• xxx • xxx
WP 2		• xxx • xxx
WP 3		• xxx • xxx
WP 4		• xxx • xxx
WP 5		• xxx • xxx
WP 6		• xxx • xxx
WP 7		• xxx • xxx

Main Milestones

Milestone	Due Date	Comments
	DD.MM.YY	xxx
	DD.MM.YY	
	DD.MM.YY	
	DD.MM.YY	
	DD.MM.YY	
	DD.MM.YY	

- 🟢 On track
- 🟡 At risk
- 🔴 At high risk

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Timeline

Main Tasks	MM/YY	MM/YY	MM/YY	MM/YY	MM/YY	MM/YY	Comments
Task 1							Comment 1
Task 2							Comment 2
Task 3							Comment 3
Task 4							Comment 4
Task 5							Comment 5
Task 6							Comment 6
Task 7							Comment 7
Task 8							Comment 8
Task 9							

DD.MM.YY

DD.MM.YY

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Issues / Risks / Required Decisions / Critical Interdependencies

Issues / Risks / Required Decisions / Critical Interdependencies			
Type	**Description & Proposed Mitigation**	**Responsible**	**Due Date**
R			DD.MM.YY
I			DD.MM.YY
RD			DD.MM.YY
ID			DD.MM.YY
			DD.MM.YY
			DD.MM.YY

R – Risk; I – Issue; RD – Required Decision; ID - Interdependency

DD.MM.YYYY   Seite 3

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Consolidated Interdependencies

Consolidated Interdependencies					
T&I Sub-Workstream	**Non T&I Workstream**	**Description**	**Responsible**	**Due Date**	**Status**

R – Risk; I – Issue; RD – Required Decision; ID - Interdependency

DD.MM.YYYY   Seite 4

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