



Munjal Auto Industries Limited

CIN: L34100GJ1985PLC007958

Regd. Office: 187, GIDC Industrial Estate, Waghodia

Distt: Vadodara – 391760 (Gujarat)

Tel.: (02668)262421-22 Fax: (02668)262427

Website: www.munjalauto.com

Email: cs@munjalauto.com

August 25, 2022

Ref: Folio No. / DPID & Client ID: [•]

Dear [•],

This is to inform you that the 37th Annual General Meeting (AGM) of your Company will be held on Friday, September 16, 2022 at 11:00 a.m. IST through Video Conferencing (“VC”)/Other Audio-Visual Means (“OAVM”). The notice of 37th AGM along with annual report for the financial year 2021-22 is available on the website of the Company at www.munjalauto.com and can be downloaded from following links:

Notice of 37th AGM - [CLICK HERE](#)

Annual Report 2021-22 - [CLICK HERE](#)

These are also available at the website of the stock exchanges i.e. BSE Limited at www.bseindia.com and National Stock Exchange of India Limited at www.nseindia.com and on the website of CDSL at www.evotingindia.com.com

In view of the COVID-19 pandemic, Ministry of Corporate Affairs (MCA) with reference to Circular Nos. 14/2020 dated April 8, 2020, Circular No.17/2020 dated April 13, 2020, 20/2020 dated May 5, 2020, 02/2021 dated January 13, 2021, 19/2021 dated December 8, 2021, 21/2021 dated December 14, 2021, 2/2022 dated May 5, 2022 and all other relevant circulars issued from time to time (hereinafter collectively referred to as “Circulars”) allowed companies whose AGMs are due in the year 2022, to conduct their AGMs on or before December 31, 2022, in accordance with the requirements laid down in paragraphs 3 and 4 of the General Circular No. 20/2020. Hence, in compliance with these Circulars, the AGM will be conducted through VC. The procedure to join the meeting through VC is provided in the notice of AGM. Also, in terms of the aforesaid Circulars and SEBI Circular No. SEBI/HO/CFD/CMD1/CIR/P/2020/79 dated May 12, 2020, SEBI/HO/CFD/CMD2/CIR/P/2021/11 dated January 15, 2021 and SEBI/HO/CFD/CMD2/CIR/P/2022/62 dated May 13, 2022, the annual report and notice are being sent only in electronic form to those shareholders whose email addresses are registered with the Company or with their respective depository participants as on August 19, 2022.

Pursuant to provisions of Section 108 of the Companies Act, 2013, Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended and Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company is pleased to provide the facility of voting by electronic means viz. “remote e-voting” through CDSL for all members of the Company to enable them to cast their votes electronically, on the ordinary and special business as set out in the notice of AGM.

The remote e-voting period begins on Tuesday, September 13, 2022 at 9:00 a.m. (IST) and ends on Thursday, September 15, 2022 on 5:00 p.m. (IST). During this period, shareholders of the Company, holding shares either in physical form or in dematerialized form, as on the Cut-off Date i.e. Friday, September 09, 2022, may cast their votes electronically. Once the vote on a resolution is cast by the shareholder, the shareholder shall not be allowed to change it subsequently. The remote e-voting module shall be disabled for voting after 5:00 p.m. IST on Thursday, September 15, 2022.

You may cast your vote by following the e-voting procedure and instructions given in the notice of AGM. Kindly note that the EVSN of the AGM is 220808010.

In case of any queries or issues regarding attending AGM & e-Voting from the CDSL e-Voting System, you can write an email to helpdesk.evoting@cdslindia.com or contact at Toll Free No. 1800 22 55 33 or contact Mr. Rakesh Dalvi, Manager, Central Depository Services (India) Limited (CDSL), A Wing, 25th Floor, Marathon Futurex, Mafatlal Mill Compounds, N M Joshi Marg, Lower Parel (East), Mumbai – 400013.

The facility for e-voting shall also be made available at the 37th AGM and the shareholders attending the meeting who have not cast their votes by remote e-voting and otherwise not barred from doing so, shall be able to exercise their voting rights at the meeting. A member may participate in the AGM even after exercising his right to vote through remote e-voting but shall not be allowed to vote again at the AGM.

The members will be provided with a facility to attend the AGM through VC/OAVM through the CDSL e-Voting system. Members may follow the steps mentioned in the AGM notice for access to CDSL e-voting system. After successful login, you are requested to click on the “VC/OAVM link” placed under “Join Meeting” menu against Company’s name. The link for VC/OAVM will be available in Shareholder/Member login where the EVSN (220808010) of Company will be displayed. The VC/OAVM link shall be kept open for the Members from 10:30 a.m. IST i.e. 30 minutes before the time scheduled to start the AGM and the Company may close the window for joining the VC/OAVM facility 30 minutes after the scheduled time to start the AGM.

The attendance of the Members participating in the 37th AGM through VC/OAVM facility shall be counted for the purpose of reckoning the quorum under Section 103 of the Companies Act, 2013.

Shareholders, who wish to seek any clarification or ask any questions regarding the Financial Statements or any other matter to be placed at the AGM can submit their questions in advance from their registered email address mentioning their name, demat account number/folio number, email id, mobile number at cs@munjalauto.com between Friday, August 26, 2022 to Wednesday, August 31, 2022. Such questions by the Members shall be taken up during the meeting and replied by the Company suitably.

Shareholders who would like to express their views/ask questions during the AGM may register themselves as a speaker by sending their request from their registered email address mentioning their name, demat account number/folio number, email id, mobile number at cs@munjalauto.com between Friday, August 26, 2022 to Wednesday, August 31, 2022. Those shareholders who have registered themselves as a speaker will only be allowed to express their views/ask questions during the meeting. Company reserves the right to restrict the number of speakers depending on the availability of time for the AGM.

Thanking you,

Yours faithfully,

For Munjal Auto Industries Limited

Sd/-

Rakesh Johari

Company Secretary & Compliance Officer

This is a system-generated email. Please do not reply to this email.