



# Binta Yakubu

Stock Controller

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Lagos, Nigeria

Dynamic and results-driven professional with a proven track record at Beauty and Fragrance Int'l, excelling in inventory management and customer service. Adept at optimizing stock levels and enhancing client satisfaction through effective communication and problem-solving skills. Committed to driving operational efficiency and fostering strong relationships in fast-paced environments.

## WORK EXPERIENCE

### STOCK CONTROLLER ASSISTANT MANAGER

Beauty and fragrance int'l

02/2022 - Present

lagos, Nigeria

Beauty and fragrance int'l

*Achievements/Tasks*

- Tracking shipments, assisting in inventory audits, and managing reports of purchases and pricing.
- Implement and maintain effective inventory control procedures to optimize stock levels and minimize discrepancies.
- Regularly conduct stock counts, audits, and cycle counts.

### CASHER/CUSTOMER SERVICE REPRESENTATIVE

Beauty and fragrance int'l

02/2017 - 02/2021

lagos, Nigeria

Beauty and fragrance int'l

*Achievements/Tasks*

- Providing exceptional service, building loyal relationships and solving problems.
- Ensure customers/clients are satisfied with every part of the flooring experience from initial greeting through order completion

### RECEPTIONIST

Austen Royal Furniture

02/2015 - 05/2015

lagos, Nigeria

Austen Royal Furniture

*Achievements/Tasks*

- Responsible for taking customer orders and bookings
- Direct relationship with third-party vendors; courier services and advertising agents.

### Substitute Teacher (NYSC)

Sam Smith School

11/2014 - 10/2014

ilorin, Nigeria

Sam Smith School

## EDUCATION

### BSc in Science, Finance

University of ilorin

10/2013

ilorin, Nigeria

## SKILLS

Customer service

Technical & Analytical

Organizational & Problem-Solving

Communication & Collaboration

Regulatory & Compliance Knowledge

## COURSES, TRAINING, AND SEMINARS

### Computer Training in Data Processing/ Desktop Publishing

Beauty and fragrance int'l

### Customer service excellence in the 21st century (UNIVERSAL ANCHOR LIMITED).

Beauty and fragrance int'l

## LANGUAGES

English

Native or Bilingual Proficiency

## INTERESTS

Sociology

nature

Culture

Music