What you can do with CoPilot for M365

Email drafting: Use CoPilot to compose emails quickly by providing a brief description of the message's intent.

Summarizing emails: Efficiently summarize long email threads to understand the conversation's main points at a glance.

Scheduling assistance: Ask CoPilot to help manage your calendar, suggesting available times for meetings based on your schedule.

Email prioritization: Utilize CoPilot to automatically prioritize incoming emails, ensuring important messages are addressed first.

Quick responses: Generate concise, professional responses to common inquiries with CoPilot, saving time on email communication.