



Monticello-UVA Archaeological Field School Essential Information Summer 2025



We hope the information below will answer most questions you might have about this summer's Field School and help you prepare. The University of Virginia (UVA) and the Thomas Jefferson Foundation (MONTICELLO) jointly sponsor this program.

Dates

The Field School classes begin on Monday, June 2 and end Friday, July 11. There is an opening reception and brief house tour on Sunday, June 1. See the *Course Schedule and Syllabus* for details.

Academic Credit

Participants will receive 6 hours of academic credit from the University of Virginia, as Anthropology 5589. Participants must obtain approval from their own institution for these hours to be used as transfer credit.

Enrollment Process for non-University of Virginia Students

In order to enroll, you must create a record in the University of Virginia's Student Information System (SIS). To do this, complete the "*Non-Degree Student*" form found on the Summer Session website: <https://summer.virginia.edu/enrollment-visiting-students>. When choosing the school/institute in the drop-down menu, make sure you select "*other*." After you've completed the form, the Office of Summer and Special Academic Programs will review and approve it, and the system will assign your University of Virginia computing ID.

If you have problems completing the form, please contact Ms. Tonya White at summer@virginia.edu. She will then be in touch with specific information how to set up your account in the SIS. Once your student record has been created in SIS, Summer & Special Academic Programs Office will handle the process of registering you for the course.

Enrollment Process for *Current* University of Virginia Students

If you are currently a registered University of Virginia student, you simply need to notify Monticello's Archaeology Department of your decision to attend the field school: email fieldschool@monticello.org. We will alert University of Virginia's Office of Summer and Special Academic Programs of your intention to enroll. They will handle the process of registering you for the course. ***Do not attempt to use the Student Information System (SIS) to do this yourself.***

Tuition Payment and Financial Aid

Once your enrollment in Anthropology 5589 has been completed by the Office of Summer and Special Academic Programs, you will receive an automatically generated email from the University directing you to your UVA Student Information System (SIS) account. You may make payment online following the instructions in the email or you may pay by check in person at the Cashier's Office in Carruthers Hall.

Your admission to the Monticello-UVA Field School brings with it two, separate forms of financial aid:

- 1) A **Tuition Scholarship** that gives you a 50% discount on UVA-mandated tuition rates: see the next section for details.
- 2) A \$2,000 cash **Fellowship in Archaeological Field Methods** from Monticello's International Center for Jefferson Studies (ICJS).

Tuition Scholarship

Your acceptance in the Field School brings with it a scholarship worth half the full tuition charge mandated by the State of Virginia: <https://summer.virginia.edu/tuition-and-fees-2025>. The full tuition amount depends on whether you are **legal resident of the state of Virginia** and whether, at the time of the Field School, you are working toward your undergraduate degree, or you have already graduated.

Your actual tuition payment to the University of Virginia will be one half of the full tuition amount. Monticello will cover the other half in a separate payment directly to the University.

	\$/Credit	Credits	Total Tuition	Half Tuition
Virginian undergraduate student	\$470	6	\$2,820	\$1,410
Virginian graduate student	\$551	6	\$3,306	\$1,653
Non-Virginian undergraduate student	\$1,736	6	\$10,416	\$5,208
Non-Virginian graduate student	\$1,117	6	\$6,702	\$3,351

Please note that the UVA Student Information System (SIS) that you will use for tuition payment does not know about the Tuition Scholarship. **SIS will ask you to pay the full tuition amount. DO NOT DO THIS!! Make sure that you only pay the half tuition amount, as shown in the right-hand column above.**

ICJS Fellowship in Archaeological Field Methods

Admission to the Field School also brings with it a \$2,000 ***Fellowship in Archaeological Field Methods*** from Monticello's International Center for Jefferson Studies (ICJS). You can expect the stipend to be paid about halfway through the 6-week Field School session.

UVA Housing Option

If you are interested in staying in the University of Virginia dorms while attending the field school, click this link:

<https://conferences.virginia.edu/summer-intern-housing>

Once you get to this page, scroll down to the link for "***Reservations***", click it, and then click "***Reserve Summer Intern Housing***." This brings you to the portal welcome page. Click on "Create Account" and then enter the requested information to login. On the next page click on "Summer Conferences" in the orange navigation bar. Then on the next page look for "Intern and UVA Affiliated Programs Housing 2023," and hit the blue "Select" button. You will be asked to select your affiliation from a drop-down list. Choose "*I am participating in another UVA affiliated program over the summer.*" On the next screen in the Special Requests field, please enter this information about your program:

Name of the Program: Monticello-UVA Archaeological Field School

Supervising Faculty: Fraser Neiman

Supervising Faculty email: fneiman@monticello.org

The registration process will ask you to upload a document that verifies you are participating in a UVA-affiliated program. A pdf of the email from us offering you a spot in the field school will do the trick.

Here's a quick summary of the housing arrangements offered by UVA.

You will be housed in the Copeley Apartments at \$49 per night + 5.3% sales tax. Click here for details regarding apartment layouts:

<http://conferences.virginia.edu/copeley-apartments>

You can find further information about minimum stay requirements and change/cancellation policies on the initial Summer Intern Housing link.

- Apartments have kitchens, but they are not furnished with any pots, pans, etc.
- No linens are provided.
- Housekeeping will replenish trash bags and toilet paper each week, but cleaning bedrooms, bathrooms, and common areas is the responsibility of the residents.

- To obtain keys to your room at Copeley, you will check in at the Conference Services Office in Gibbons House between the hours of 8am and 7pm on Sunday, June 1. Here's a map to find Gibbons House, which is located across Alderman Road from the football stadium and Aquatic and Fitness Center:
<https://housing.virginia.edu/contact>
- If you plan on parking a car at Copeley, you will need to call Parking and Transportation at 434-924-7231 during business hours (9am-5pm Monday through Friday) to obtain a Summer Parking Permit. Payment by credit card will be required to obtain a permit. Be sure to tell them you are staying in Intern Housing in Copeley to get the proper permit.

You are under no obligation to choose UVA housing -- we offer it as a convenient option. You are welcome to find accommodation on your own. Charlottesville has a brisk summer sublet market. Airbnb is also an option.

US Mail

While you are at the field school you may have your US mail sent to the following address:

[Your Name]
Archaeological Field School
Monticello
P.O. Box 316
Charlottesville, VA 22902

Transportation

You are responsible for your own transportation to Charlottesville and for your return trip home at the end of the session. You are also responsible for your transportation to the site each day (Monticello is located approximately 6 miles from UVA). We will arrange carpools to and from Monticello, to minimize the number of cars in the Monticello lot. So, if you do not have a car, getting to Monticello will not be a problem. If you need help getting to Monticello on the first day, let us know and we will make the necessary arrangements.

It is possible to bike to Monticello from UVA or downtown Charlottesville - this is how one of us gets to work every day! If you want to try this option, make sure you use Monticello's Saunders Trail (<http://www.monticello.org/site/visit/saunders-monticello-trail>), not Route 53. Biking on Route 53 is extremely dangerous!

Health Insurance

The Field School is administered by Summer and Special Academic Programs at the University of Virginia. This means that tuition covers only instructional costs and does not include health insurance. ***During your stay in Charlottesville, you are not eligible to be seen by UVA Student Health Services. If you do need to see a physician, you will need to rely on your own insurance coverage.***

Daily Schedule

We'll meet at the Monticello Visitor's Center at 8:30 a.m. Most lectures will take at the Visitor's Center in Classroom 7, after which we will take the shuttle bus up to the site on the East Lawn. On days with no morning lectures, plan to be at the shuttle stop at the Visitor's Center at 8:30 for the ride up. There will be a 30-minute break at noon for lunch. We will close at the site at 4:00 p.m. to be back to the Visitor's Center at 4:30.

You are responsible for your own bag lunch each day.

Clothing and Shoes

You will need to bring comfortable work clothing and a hat. The red-clay soil of Monticello Mountain will *permanently* stain all work clothes and shoes. Your shoes should be sturdy enough to protect your feet from wayward sticks, stones, and sharp shovel blades. ***Open-toe shoes and sandals are not permitted for fieldwork.*** Most archaeologists prefer lightweight work boots for safety and comfort, although sneakers will work. Avoid shoes with heavy lug treads because they can damage the site. Plan to wear socks at all times.

You will want to bring a pair of heavy work gloves to protect your hands while digging and screening. We recommend the kind with leather palms and cloth backs.

Bathing suits or similar tight-fitting garments are not appropriate nor are t-shirts with provocative messages.

Be prepared for the unexpected chilly, damp day by packing a light jacket.

The site we are working on this summer has very little shade. We will have tents that will help with the sun. However, a good hat and sunscreen are essential. So is a water bottle. Dehydration is a real risk. You may want to bring a small cooler to protect your lunch food from the Virginia heat

A Trowel?

We encourage you to bring your own trowel. Make sure it's a Marshalltown (size 45-5), which can be obtained at most hardware stores. We do have trowels here on hand; so, if you can't get one don't worry. However, most archaeologists prefer to have their own.

Physical Demands

Archaeological excavation is a physically taxing exercise. It requires bending, shoveling, and lifting and carrying of equipment and buckets of dirt. Therefore, we strongly recommended that you arrive in as good physical condition as possible. It's not too late for even a few weeks of exercise, which may minimize the sore muscles and stiff backs the first few days of fieldwork inevitably produce. Any regular exercise between now and then will help you work up to the physical demands of daily fieldwork.

We look forward to meeting you, and to a rewarding summer. Should you have any questions, please contact us at fieldschool@monticello.org.

4.8.2025