

# Postage Statement — First-Class Mail — Easy Nonautomation Letters, Cards, or Flats

Post Office: Note Mail Arrival Date &amp; Time

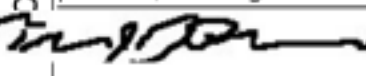
This form may be used only for a single nonautomation rate mailing of identical-weight pieces. Use PS Form 3600-R for all other First-Class Mail mailings. Checklists and other tools for mailers are available on the Postal Explorer website at [pe.usps.com](http://pe.usps.com).

<b>Mailer</b>	Permit Holder's Name and Address and Email Address, if Any	Telephone	Post Office of Mailing	Permit No.	Weight of a Single Piece 0. _____ pound
			Type of Postage <input type="checkbox"/> Permit Imprint <input type="checkbox"/> Precanceled Stamps <input type="checkbox"/> Metered	Fed. Agency Code	Number and Type of Containers
			Mailing Date	Statement Seq. No.	
	Customer No. _____	Processing Category <input type="checkbox"/> Letters (including card rate) <input type="checkbox"/> Flats			Total Pieces

Category		Presort Level	Rate	Number of Pieces	Total
<b>Postage</b>	Cards Eligible for Card Rates	Postage	B1. Presorted	.241 x	
			B2. Single Piece	.260 x	
	Letters	Postage	B3. Presorted	x	
			B4. Single Piece	x	
	Flats	Postage	B5. Presorted	x	
			B6. Single Piece	x	
<b>Total Postage (Add parts totals)</b>					
Rate at Which Postage Affixed (Check one) <input type="checkbox"/> Correct <input type="checkbox"/> Lowest <input type="checkbox"/> Neither _____ pcs. x \$ _____ = <b>Postage Affixed</b>					
<b>Net Postage Due (Subtract postage affixed from total postage)</b>					
For USPS Use Only: Additional Postage Payment (State reason)					
For postage affixed add additional payment to net postage due; for permit imprint add additional payment to total postage.					
<b>Total Adjusted Postage Affixed</b>					
Postmaster: Report Total Postage in (Permit imprint only) <b>AIC 121</b>					
<b>Total Adjusted Postage Permit Imprint</b>					

**Certification**

The mailer's signature certifies acceptance of liability for and agreement to pay any revenue deficiencies assessed on this mailing, subject to appeal. If an agent signs this form, the agent certifies that he or she is authorized to sign on behalf of the mailer and that the mailer is bound by the certification and agrees to pay any deficiencies. In addition, agents may be liable for any deficiencies resulting from matters within their responsibility, knowledge, or control. The mailer hereby certifies that all information furnished on this form is accurate, truthful and complete; that the mail and supporting documentation comply with all postal standards and the mailing qualifies for the rates and fees claimed; and that the mailing does not contain any matter prohibited by law or postal regulation. I understand that anyone who furnishes false or misleading information on this form or who omits information requested on this form may be subject to criminal and/or civil penalties, including fines and imprisonment. Privacy Notice: For information regarding our Privacy Policy visit [www.usps.com](http://www.usps.com).

 Printed Name of Mailer or Agent Signing Form \_\_\_\_\_ Telephone \_\_\_\_\_

<b>USPS Use Only</b>	Weight of a Single Piece 0. _____ pound	Are postage figures at left adjusted from mailer's entries? If yes, reason: <input type="checkbox"/> Yes <input type="checkbox"/> No				
	Total Pieces	Total Weight				
	Total Postage					
	Presort Verification Performed? (Check one) <input type="checkbox"/> Yes <input type="checkbox"/> No		Date Mailer Notified	Contact	By (Initials)	Round Stamp (Required)
	I CERTIFY that this mailing has been inspected concerning: (1) eligibility for postage rates claimed; (2) proper preparation (and presort where required); (3) proper completion of postage statement; and (4) payment of required annual fee.					
	Verifying Employee's Signature		Print Verifying Employee's Name		Time AM PM	