



Skills4Success Committee Meeting
Thursday May 28th, 2009
Library 206 (R-206)
1:30 pm – 3:00 pm



Attendees: Edel Alonso (Counseling), Jennifer Brezina (English), Susan Crowther (MESA), John Garcia (English), Collette Gibson (Math), James Glapa-Grossklag (Distance Learning), Audrey Green (Academic Affairs), Anzhela Grigoryan (Math), Kim Gurnee (English), Lee Hilliard (Computer Networking), Kevin Kistler (Academic Affairs), Susan Ling (DSP&S), Heather Maclean (ESL), Jose Martin (Modern Language), Michael McMahan (Humanities), Daylene Meuschke (Institutional Research), Catherine Parker (Research), Denee Pescarmona (English), Mary Petersen (English), Tracey Sherard (English)

I. Review and Approve Minutes from May 14th

Minutes were passed out and reviewed by those in attendance. Revisions were made, motion to approve minutes to be posted to the S4S website; Jose Martin, second Catherine Parker, approved.

II. Group Reports

-Curriculum:

- Tracey Sherard reported that the English Department has been reviewing some of the reports from the research subcommittee. The English department also has plans to meet with representatives from the Hart District English Departments in September.
- Collette Gibson reported that the Math Department has had two curriculum meetings on May 1st and 15th and will plan to continue these meetings in the Fall, probably once a month. The Math Department will be focusing on curriculum at their upcoming department retreat. Another meeting with representatives from the Hart District Math Departments is scheduled for this upcoming Monday.
- Jennifer Brezina reported that the ESL department is looking at aligning credit and non-credit curriculum. ESL has also created a non-credit conversation course and has revised all credit curriculum which is currently in the curriculum process. Currently all of the non-credit courses are in stage 7 of the curriculum process.

-Supplemental Instruction: Jose Martin reported that the supplemental instruction sub-committee has is currently meeting with faculty members who have showed interest in creating materials for supplemental instruction workshops. They are also working on putting together a workshop schedule for the Fall semester so faculty have an idea of what will be happening before the Spring semester is over.

-Technology-S4S Center: Jennifer Brezina reported the S4S center has been approved by Dr. Capet, the center will have to scale back on hours due to the budget. A half-page ad for the S4S center will be published in the Summer class schedule. They would like to have the S4S center run similar to an open lab where students can pick the activity they want to work on. The sub-committee will meet one more time during the Spring semester so everyone knows what will be going on over the Summer.

-Professional Development: Denee Pescarmona reported that the professional development sub-committee met with Deena Davis who is the new chair of faculty professional development. The sub-committee is working on creating a Fall workshop series based on key chapters in Dr. Kathleen Gabriel's book.

-Budget/Funding: Audrey Green reported that Dr. Capet has approved the six proposals that the budget/funding committee recommended for approval. Audrey also let the group know that we currently we not be moving forward with the proposals for Fall 2009 due to the uncertainty of the budget.

-Research: Daylene Meuschke and Catherine Parker reported that the research sub-committee has expanded the math placement report to include 2006-2007 data. The report is finished and is currently going through edits. The research sub-committee is currently working on a report on students that receive tutoring at The Zone and how they compare to other students in the same classes that do not attend The Zone. Daylene also let the group know that the ARCC has sent out a Basic Skills survey that will need to be completed by June 30th.

III. Upcoming Conferences

-Reading Apprenticeship: Denee asked the group to spread the word about the upcoming WestEd reading Apprenticeship. We need to take advantage of this opportunity as we already have set the funds aside for this conference.

-Basic Skills Boot Camp: The Basic Skills Boot Camp, hosted by Chaffey College, will be held this upcoming weekend. This is a relatively low cost conference and we are sending a team of three.

-Student Success Conference: The Student Success Conference, hosted by the RP Group, will take place October 7-9 at the San Francisco Airport Marriot. Denee & Audrey will be attending and the cost will be covered with funds from the Hewlett Leaders Award. We have also received permission to send a couple more people to this conference using Basic Skills funds. College of the Canyons will be recognized by the Hewlett Leader in Student Success program at this conference.

IV. Presentation Report

-Dr. Kathleen Gabriel, Teaching Unprepared Students: We had more than 60 people attend Dr. Kathleen Gabriel's presentation on her book "Teaching Unprepared Students", including a number of faculty members from the Hart District.

V. Summer Bridge

Denee let the group know that the Summer Bridge program has been approved. Summer Bridge will be free to attend and Denee asked the group to spread the word to any high school connections they might have.

VI. Skills4Success Liaison to Academic Senate

Michael Dermody asked if we wanted a representative from the Skills4Success committee to join the Academic Senate. Lee Hilliard volunteered to be the Skills4Success representative on the Academic Senate.

VII. New Business/Other Discussions

Denee thanked everyone for their support and hard work over the past year and let the group know she really enjoyed being the faculty coordinator for Skills4Success. Audrey also thanked everyone for taking time out of their schedules to be a part of the Skills4Success committee. Audrey also let everyone know that the 2009-2010 Action Plan will be due by October 15th, 2009. We will most likely keep the same schedule for our meetings in the Fall, we will send the dates out once we have them.

VIII. Next Meeting: TBA