



**Skills4Success Committee Meeting**  
**Thursday March 26<sup>th</sup>, 2009**  
**Library 206 (R-206)**  
**1:30 pm – 3:00 pm**



**Attendees:** Edel Alonso (Counseling), Leslie Bretall (Library), Jennifer Brezina (English), Mitjl Capet (Instruction), Susan Crowther (MESA), Collette Gibson (Math), James Glapa-Grossklag (Distance Learning), Audrey Green (Academic Affairs), Kim Gurnee (English), Lee Hilliard (Computer Networking), Adam Kempler (English), Kevin Kistler (Academic Affairs), Mojdeh Mahn (TLC), Jose Martin (Modern Language), Daylene Meuschke (Institutional Research), Catherine Parker (Research), Denee Pescarmona (English), Mary Petersen (English), Russell Richardson (Political Science), Debbie Rio (Enrollment Services), Tracey Sherard (English)

**I. Review and Approve Minutes from February 12th**

Minutes were passed out and reviewed by those in attendance. Revisions were made, motion to approve minutes to be posted to the S4S website; Jose Martin, second Jennifer Brezina, approved.

**II. Research**

Daylene Meuschke and Catherine Parker gave a presentation on 4 different research reports that have been completed. The reports will be available on the intranet and S4S website and the PowerPoint presentation will also be available on the S4S website.

**-Non Credit ESL Profile.** This report profiles enrollment patterns starting in summer 2005 to fall 2008. Data includes: How many times do students take a noncredit ESL level before progressing to a higher level, what is the average number of hours students spend in a level before progressing to a higher level, what is the progression rate from noncredit to credit ESL, How many students attend fewer than ten hours and stop out, how many students start at a higher level then enroll in a lower level, how many students take noncredit ESL classes in the level in which they placed, what are the demographics for the noncredit ESL population (age, gender, ethnicity, and zip code).

**-English 071 and 071L Success Comparison.** This report addresses the success rate in English-071 for students who enrolled in and passed English-071L compared to students who did not pass English-071L and those who did not enroll in English-071L in Fall 2008. This report also shows data on English overall success rates and by ethnicity for English 071, 081, 091, 094, and 101.

**-English Success Rates by Faculty Type.** This report shows the data for success rates of students enrolled in English courses with adjunct instructors and full time instructors. The courses sampled were English 071, 081, 091, and 101.

**-English Progression Analysis.** This report shows data for the progression rates for students who enrolled in English-071 in fall 2004, 2005 and 2006. The courses sampled were English 071, 081, and 091/094. This reports also shows the progression rates for students who started in English-071, 081 and 091/094 in fall 2006 by ethnicity.

Other reports coming soon include: Action Implications for the reports that were presented above, the effectiveness of The Zone, math placement for high school graduates from outside the district, and Identifying courses which may benefit from a supplemental course by analyzing retention/success rates.

### **III. Group Reports**

**Curriculum-** Collette Gibson reported that ESL has made progress coordinating ESL with non credit ESL. Applied math is trying to create problem sets from other disciplines. Math is focusing on offering applied sections of math 60 in fall 2009. Kathy Kubo, George Ryhs and Collette are working on the applied math side.

**Supplemental Instruction-** Collette Gibson is offering some workshops for Math 70 as of right now that are tied to sections in the book prior to exams. Jose Martin and Mary Petersen will co-chair the supplemental instruction work group.

**Technology/Open Computer Lab-** Jennifer Brezina reported that their group has met a couple times since last meeting and are close to submitting a funding proposal. The computer lab will be called the Skills4Success Center. This will not be piloted this semester but rather in fall 2009. They are also coming up with a marketing campaign for students.

**Budget Deadlines-** Denee Pescarmona and Audrey Green held a workshop on March 20th on how to apply for Basic Skills funding. End of spring and summer 2009 proposals will be accepted March 20 - April 15. The proposals will be reviewed by the funding committee; proposals will be blinded when reviewed by the committee. The committee will use the rubric to score the proposals and will let those who submitted proposals know by May 1<sup>st</sup> if accepted or not. Proposals for fall 2009 projects will be accepted May 1 – 20 and will notify those who submit proposals by the end of school year if proposals have been funded.

### **IV. Hewlett Leaders Update/Reminder**

Two members from the Hewlett Leaders in Student Success Program will be visiting us on April 2<sup>nd</sup>. Audrey Green will be putting together criteria on what they are looking for and how they will score us.

### **V. CalADE/NADE membership for campus**

Mary Petersen passed out information on CalADE. They have a website that links to meetings. Mary also spoke about the membership and the potential for the national conference being in California.

### **VI. Conference Report**

Denee Pescarmona attended the CCCC conference in San Francisco and the Innovations conference in Reno and gave a quick report on both of them.

### **VII. Summer Bridge**

Denee Pescarmona reported on the Summer Bridge program. This program will be piloted this summer and is limited 25 students.

### **VII. Next Meeting: April 23<sup>rd</sup> 1:30 – 3:00 in R-206**

There will not be a meeting on April 9<sup>th</sup> due to Spring Break.