

College Success Skills Initiative Request for Funds Proposal

Contact:	Denee Pescarmona
Project Participants:	
Title :	The name of your activity.
	College Success Skills Symposium, FLEX Week, Spring 2009 Adjunct Stipends
Amount & Budget:	Total amount of funds requested and detailed budget.
	\$4000: \$200 stipend for first 20 adjuncts to sign up and then attend the all-day College Success Skills Symposium
Use of Funds	Briefly describe your activity. Please be specific.
	The College Success Skills Taskforce is sponsoring an all-day symposium discussing the idea of Basic Skills at COC and offering techniques and tools for better serving our students coded as "basic skills." The symposium is multi-disciplinary and designed for all faculty and staff at COC.
Timeline	Timeline of your activity? One time or on going activity?
	One time money to stimulate adjunct interest in the College Success Skills Initiative at COC. Adjuncts will be required to sign in to each panel they attend during the College Success Skills Symposium. After attending, each of the first 20 adjuncts to sign up will receive a \$200 stipend from BSI funding.
College of the Canyons CCSI Priorities	<p>The self-assessment identified the areas of concern listed below. Within one or more of these areas, please explain what outcomes you hope to achieve with your proposed activity.</p> <ul style="list-style-type: none"> • Professional development related to basic skills • Curriculum development • Coordination/Organization • Coordination of Student Services and Instruction • Research • Innovation within Instruction <p>Please make references to the priorities identified in the Action Plan.</p>
	The symposium directly connects to Sections C and D of the Action Plan. Adjuncts will be participating in professional development activities and will be receiving tips and strategies to help with their instruction of basic skills students.

Other Initiatives	How will you coordinate your activity with other campus initiatives? Funding under CCSI should be connected with other campus work without duplicating current efforts.
One of the panels for the symposium is being co-hosted by the Institute of Teaching and Learning. Additionally, the Associates Program helped disseminate information about the symposium to adjuncts participating.	
Program Evaluation	Please briefly describe the metrics you will use to assess the effectiveness of the program/activity.
We will use the current FLEX evaluation sheets. Additionally, I will send out a follow-up questionnaire to those adjuncts who participated, soliciting feedback and suggestions for further presentations.	
Channels for Dissemination	Please describe how you intend to disseminate information to faculty and staff on the status and evaluation of the proposed project? Be specific.
<p>I will be presenting my findings to the CCSI Taskforce during a spring meeting. Additionally, I will be asking adjuncts who attended to offer comments and quotes for the Spring Newsletter.</p>	

Audrey Green
(Signature of Requestor)

1/14/09
(Date)

(Signature of Department Chair/Supervisor)

(Date)