



Skills4Success Committee Meeting
Thursday September 23rd, 2010
Library-206 (R-206)
1:30 pm – 3:00 pm



Attendees: Brandy Beda (English), Leslie Bretall (Library), Jennifer Brezina (English), Collette Gibson (Math), Audrey Green (Academic Affairs), John Garcia (English), Angela Grigoryan (Math), Lee Hilliard (Computer Networking), Adam Kempler (English), Kevin Kistler (Academic Affairs), Susan Ling (DSP&S), Mojdeh Mahn (TLC), Jose Martin (Modern Languages), Daylene Meuschke (Institutional Research), Catherine Parker (Research), Denée Pescarmona (English), Jasmine Ruys (Admissions), Tracey Sherard (English), Matt Teachout (Math)

I. State Budget and Implications for Basic Skills Planning and Funding.

Due to the fact that we do not currently have a state budget the action plan will not be due until sometime around January. This does not mean we should wait to start working on our action plan for 2010-2011. There will be a year 3 midterm assessment, they want to know where money has gone and what we have accomplished.

II. Recap of Board of Trustees Presentations: FYE and Cal-PASS

Discussion about why high school students have such high API scores at the Hart District, yet they are still testing into basic skills courses at College of the Canyons. We need to work on aligning curriculum, standards and expectations with the Hart District. Valencia High School is now requiring Junior and Seniors who do not take a math class to get a waiver signed by parents saying “my student will not be prepared for math in college”.

III. Membership Confirmation to Academic Senate

The entire Skills4Success committee list will be sent to Edel to be confirmed by Academic Senate. A list of all the S4S subcommittees will also be sent.

IV. Subcommittee Reports

-Cal-PASS: The Math & English PLC’s have met for first meeting of Fall semester. Each group established goals and have set semester plans. Math is looking at how to develop test taking and studying strategies to become a successful math student. English has set a year plan and are working on a lot of projects. The English PLC’s are looking into shadowing teachers from other institutions, and comparing curriculum.

-FYE: Reviewed the debrief session with that was attended by those who participated in the summer orientation sessions. All said they would like to do this program again, and would like to have a social or reunion with the FYE students sometime this semester. Faculty members commented on how much they learned about counseling and Admissions & Records. We will be holding the FYE program again next year; it will be good to have 2 years of data to see if we need to institutionalize this program.

-Supplemental Instruction: SIGMA continues to march on with their workshops, which is a huge job. The PLATO GLA’s are also working nicely. Trying to get rid of materials that we are using from other institutions, and use our own materials instead. Bookmarks are now available in the TLC and counseling. Attendance has been very good for the SI workshops. Math SI attendance has been increasing and are starting to run out of room.

-Professional Development: The Professional development subcommittee has begun meeting. They are looking at the action plan and working on the Teaching Skills certificate with the Institute for Teaching and Learning. Dr. Capet has given his blessing for the Teaching Skills certificate.

-Non Credit to Credit Transition: A few new members have joined this sub committee. They have begun discussing some instruction innovation and have had some good brainstorming session, and have begun looking at programs being run at other colleges.

-Curriculum: English began drafting out objectives for this year, which are in OneNote. English is interested in evaluating curriculum revision and a possible study on prerequisite versus placement. Exploring CTE focus English courses, additional courses that take on Tech writing focus. Math researching progress through math sequence, applied math, accelerated learning, mastery in math, and requiring supplemental instruction.

V. Research Update/OneNote Reminder

Three reports are currently being edited. Catherine is working on math progression write up from Cal-PASS, ESL progression, and Cougar Day/FYE orientation reports. Considering getting video documentation of student comments. Met with Basic Skills coordinator from Glendale and showed them how we are using OneNote, other colleges are now looking at us and how we are documenting our research.

VI. Next Steps

-Action Plan Writing: Need lists from S4S all sub committees to finalize year long goals.

VII. Conferences/Criteria for Travel:

We need to continue tracking conference travel reports.

-RP Group/Strengthening Student Success: October 6-8, 2010, Costa Mesa

-Cal-ADE 2nd Annual Conference: Proposals due Sept 24; Conference date October 22, 2010 San Francisco.

-On-Course National Conference: Proposals due October 15, 2010; Conference date April 1-2, 2011 Long Beach

-League for Innovation Conference: Proposals due October 4, 2010; Conference dates Feb 27-Mar 2, 2011, San Diego

VIII. New Business/Other Discussion

None

IX. Next Meeting

Thursday October 28th, 1:30 pm – 3:00 pm. R-206