

COLLEGE SUCCESS SKILLS TASK FORCE

Thursday October 23rd, 2008

BONH 330

2:00 – 3:00 pm

Attendees: Alto Benedicto (Chemistry), Jennifer Brezina (Community Education), Susan Crowther (MESA), Fred D'Astoli (English), Diane Fiero (Instruction), John Garcia (English), Collette Gibson (Math), Audrey Green (Program Development), Anzhela Grigoryan (Math), Lee Hilliard (Computer Networking), Adam Kempler (English), Heather MacLean (ESL), Michael McMahan (Humanities), Mojdeh Mahn (TLC), Daylene Meuschke (Institutional Development), Denée Pescarmona (English), Mary Petersen (English).

I. 2008-2009 Plan Review

Audrey Green informed the Task Force that the revised 2008-2009 Basic Skills Action Plan was sent out to the Chancellor's Office on October 14th. The revised plan reflected the items that were prioritized by each subgroup.

II. College Success Skills Requested for Funds Form

The task force made two additional changes to the request for funds form before finalizing it. The form will now ask for a detailed budget as well as a total amount of money requested. The form will also have a timeline section asking if the activity will be an on-going or one-time activity. Once the College Success Skills website is live, the form will be posted on the site. The website should be up and running by November 15th.

III. Project Work Groups

Audrey Green asked for volunteers for smaller project works groups. Audrey asked that faculty members be the team leaders of these subgroups which could include other people that are not members of the College Success Skills Task Force. Volunteers for the smaller project works groups were as follows:

Curriculum: The English department currently has a curriculum sub-committee that could help out in this area, a request would be sent from Collette Gibson for a math representative for this work group, and Heather MacLean volunteered on behalf of the ESL department.

Supplemental Instruction: Mojdeh Mahn agreed to be the lead of this work group, Susan Crowther and Mary Petersen volunteered as well. Collette Gibson agreed to help with this work group as well depending on her schedule.

Pilot Non-Credit Computer Lab: Jennifer Brezina volunteered to be the lead of this work group. Anzhela Grigoryan also volunteered for this work group and a computer support representative will be asked to join this work group as well.

IV. Survey Dissemination

The Basic Skills Initiative Training Needs Survey was finalized and distributed to all faculty members. The adjunct faculty received paper copies of the survey in their campus mailboxes and full time faculty received the survey online survey via Survey Monkey.

V. February 2nd Symposium

The Task Force was asked for recommendations for a keynote speaker for the February 2nd Basic Skills Symposium. Four names were suggested for a keynote speaker: Barbara Illowsky; Mathematics & Statistics Professor - DeAnza College, Janet Fulks; Biology Professor - Bakersfield College, Julie Adams; Executive Director - Academic Senate for California Community Colleges, and Rose Asera; Project Director - Strengthening Pre-collegiate Education in Community Colleges (SPECC). Denee Pescarmona spoke about the request for presentations that will be part of the February 2nd symposium. Denee has created a flyer that will be distributed to all faculty, staff, and administrators seeking presenters for the symposium.

VI. Regional Meeting Update: Mary Petersen

Mary Petersen provided an update on the BSI Regional meeting “Basic Skills Faculty: From Here to There: Plotting a Path through the Basic Skills Curriculum and Creating an Accurate Picture of Student Success in Basic Skills” she attended on October 16th & 17th.

VII. Next Meeting:

The next meeting will be held on November 6th in BONH 330 from 2:00 pm – 3:00 pm.