



College Success Skills Initiative Request for Funds Proposal

Contact:	Dr. Edel Alonso, Counseling Department Chair
Project Participants:	Counseling Faculty
Title and Amount	The name of your activity? How much money are you requesting?
\$53,000 for a Counseling Outreach Program to students enrolled in ENG 071 & 081 basic skills English courses.	
Use of Funds	Briefly describe your activity. Please be specific.
<p>Funds will be used to hire an adjunct Counseling faculty to organize, lead, and monitor Counseling outreach efforts to the students enrolled in ENG 071 and 081 basic skills English courses. The Counseling Outreach Program to students enrolled in basic skills English 071 and 081 classes will be a collaborative effort between Student Services and Instruction. The Counseling faculty will visit the classrooms to explain Counseling Services, Career Technical Certificate Programs, and other educational opportunities at COC. The counselors will also collect program interest surveys from students. There will be follow-up contacts with students to provide information on programs of interest as well as to schedule a private individual appointment with a Counselor to develop individual student educational plans.</p>	
Timeline	
November through December 2008 Winter 2009 Spring 2009	
College of the Canyons CCSI Priorities	The self-assessment identified the areas of concern listed below. Within one or more of these areas, please explain what outcomes you hope to achieve with your proposed activity. <ul style="list-style-type: none"> • Professional development related to basic skills • Curriculum development • Coordination/Organization • Coordination of Student Services and Instruction • Research • Innovation within Instruction Please make references to the priorities identified in the Action Plan.
<p>The Counseling Outreach Program to students enrolled in basic skills English 071 and 081 classes will be a collaborative effort between Student Services and Instruction. The Counseling faculty will visit the ENG 071 and 081 classrooms for a short presentation to students, to collect a program interest survey, and to promote educational opportunities at COC. In return, the English instructors will grant points and/or extra credit for the students to develop individual educational plans as a result of follow-up individual counseling appointments.</p>	

Other Initiatives	How will you coordinate your activity with other campus initiatives? Funding under CCSI should be connected with other campus work without duplicating current efforts.
This Counseling outreach activity to basic skill students in ENG 071 and 081 courses supports the basic skills Initiative plan as well as Counseling efforts to support student academic success.	
Program Evaluation	Please briefly describe the metrics you will use to assess the effectiveness of the program/activity.
The Counseling Department will maintain an EXCEL spreadsheet listing all student contacts for this outreach effort: class visit, student survey, follow-up contact, individual appointment, and individual student education plan.	
Channels for Dissemination	
<p>The Counseling Faculty will report on this Counseling Outreach Effort to Basic Skills Students via:</p> <ol style="list-style-type: none"> 1. Updates to Basic Skills Initiative Task Force 2. Report in Counseling Department Newsletter 3. Student Services Division Meeting. 	