



Skills4Success Committee Meeting
Thursday December 3rd, 2009
Bonelli Hall 330
1:30 pm – 3:00 pm



Attendees: Edel Alonso (Counseling), Alto Benedicto (Chemistry), Gina Bogna (Community Ed), Jennifer Brezina (English), Fred D'Astoli (English), Vincent Devlahovich (Geology), John Garcia (English), Collette Gibson (Math), James Glapa-Grossklag (Distance Learning), Audrey Green (Academic Affairs), Angela Grigoryan (Math), Kim Gurnee (English), Lee Hilliard (Computer Networking), Michael Joslin (Student Services), Kevin Kistler (Academic Affairs), Susan Ling (DSP&S), Heather MacLean (ESL), Mojdeh Mahn (TLC), Jose Martin (Modern Language), Michael McMahan (Humanities), Brandy McGrath (English), Daylene Meuschke (Institutional Research), Catherine Parker (Research), Denée Pescarmona (English), Mary Petersen (English), Debbie Rio (Student Services), Jasmine Ruys (Admissions & Records)

I. Review and Approval of Minutes from October 22nd

Revisions were made to the minutes from October 22nd. Motion to approve minutes to be posted to the S4S website, approved.

II. Sub-Committee Reports

-First Year Experience: The FYE subcommittee has been meeting weekly and has a lot to get accomplished. They have identified Hart days for Spring 2010 and are in the process of looking at current materials and developing new materials. FYE general education course instructors have been identified for the most part, still in need of History, Art, and Political Science.

-Curriculum: Math: The Math subcommittee last met on November 23rd to continue their discussion on placement. They will be meeting again tomorrow to open debate about calculator usage in Math 205. Applied Math group projects are completed.

ESL: The ESL subcommittee is meeting regularly to develop consist assessment, homegrown assessment and an exit exam. They are also working on curriculum for entrance and exit exams. A lot of progress has also been made on the ESL website.

English: The English subcommittee has continued their meetings with the Hart District English Department chairs. The English subcommittee is also moving forward the developmental of reading curriculum with John Garcia.

-Non-Credit to Credit Transition: The Non-Credit to Credit transition subcommittee have met 3 times now, Lee Hilliard has also joined committee. The hot topic currently is managed enrollment, some of the faculty are intimidated by enrollment management scenario. They are also creating a workshop to provide non-credit student to transition.

-Professional Development: Submissions for FLEX presentation were reviewed around cooperative learning experiences. The FLEX schedule should be complete and distributed soon. The Professional Development subcommittee is looking at a thematic FLEX week, create a theme for FLEX that will govern many of our activities.

-Research: The evaluation model for S4S funded projects is now available, the research subcommittee decided to use Microsoft OneNote for this, still are learning the ins and outs of it and there is a training session on OneNote in the Spring if any one is interested. They gave a quick demonstration of how it is set up, all of the S4S projects will now be in one place. OneNote is a great repository for video, lot of functionality that will serve us well for these types of projects. They are also working on a Supplemental Instruction survey to send out to students next week, as well as developing some other surveys to present to the FYE subcommittee.

-Supplemental Instruction: The Supplemental Instruction subcommittee is finishing the semester by attending department meetings to reiterate what SI can do for their departments. All Spring workshops have been scheduled and staffed. Looking for more publicity and marketing to make program more visible. A simple survey will be sent out at the end of this semester to every student that was involved in supplemental instruction.

III. Conference Reports

BSI Regional Meeting: We had a very good group of folks that attended from COC. The purpose of this regional meeting was to identify cheap, easy and quick ways to increase student success.

CCLC Annual Conference: Good conference, one problem was it kind of turned out to be the “COC conference”. Presentations from COC folks were competing against one another for most of the conference. Audrey spoke on the board presentation on the ARCC data, the Board of Trustees are very interested in what S4S is doing and want us to come back in the Spring to update them.

IV. COC Website Focus Group

Jasmine Ruys talked about the COC website focus group that was held in July. Jasmine updated everyone on all of the different aspects of the website. Participants were prompted with 10 things to find on the website. They received some great input on what they were happy with and also received some great feedback.

V. Second Annual Skills4Success Symposium

Denee Pescarmona updated the group on the 2nd Annual Skills4Success Symposium scheduled for February 5th, 2010.

VI. Cal-PASS Launch

Audrey Green let everyone know that the Cal-PASS launch will be held on February 9th, 2010 and will be held most likely in the University Center.

VII. New Business/Other Discussion

None

VII. Next Meeting

Thursday February 25th, 2010. Location TBA