



## Skills4Success Committee Meeting

Thursday May 14<sup>th</sup>, 2009

Library 206 (R-206)

1:30 pm – 3:00 pm



**Attendees:** Edel Alonso (Counseling), Gina Bogna (Community Education), Jennifer Brezina (English), John Garcia (English), Collette Gibson (Math), James Glapa-Grossklag (Distance Learning), Anzhela Grigoryan (Math), Kim Gurnee (English), Lee Hilliard (Computer Networking), Adam Kempler (English), Susan Ling (DSP&S), Heather Maclean (ESL), Mojdeh Mahn (TLC), Jose Martin (Modern Language), Daylene Meuschke (Institutional Research), Catherine Parker (Research), Deneé Pescarmona (English), Mary Petersen (English), Russell Richardson (Political Science), Debbie Rio (Enrollment Services), Patty Robinson (Social Science and Business), Jasmine Ruys (Admissions), Tracey Sherard (English)

### I. Review and Approve Minutes from April 23rd

Minutes were passed out and reviewed by those in attendance. Revisions were made, motion to approve minutes to be posted to the S4S website; Jose Martin, second Jennifer Brezina, approved.

### II. Conference Reports

**-SBCC Colloquium:** Tracey Sherard and Deneé Pescarmona reported on the SBCC Colloquium that a group from College of the Canyons attended. Tracey felt this was a good experience given that College of the Canyons will be holding a similar event in the upcoming year with the money we received from the Hewlett Leaders in Student Success Program. Deneé let the group know that SBCC started their partnership for student success a year before the Basic Skills Initiative was introduced. SBCC designated over a million dollars before any Basic Skills Initiative money was made available. Tracey, Deneé, Jennifer Brezina, Kim Gurnee, Mary Petersen and Jose Martin attended the SBCC Colloquium.

**-BSI Regional Meeting:** Jennifer Brezina, Catherine Parker, and Collette Gibson reported on the Basic Skills Regional Meeting they attended at LA Mission College. Jennifer reported that the usual colleges were represented such as Chaffey and SBCC. Grossmont College presented about their learning communities program and LA Trade Tech gave a presentation about cross curricular vocational instructors. Catherine let the group know that El Camino presented about outreach and counseling services and that Chaffey College gave a report on their student success centers. Collette demonstrated the new Basic Skills Initiative website for the group.

**-BSI Non-Credit Meeting:** Debbie Rio passed out a handout and gave a presentation about the BSI Non-Credit Meeting that a group from College of the Canyons attended. As a result of this meeting, a new sub-committee is being formed to bridge the gap between credit and non-credit courses. Debbie, Myriam Altouji, Gina Bogna, Heather MacLean, and Jasmine Rhys, attended the BSI Non-Credit meeting.

**-Hewlett leaders Announcement:** Audrey Green and Deneé Pescarmona attended a meeting in Sacramento where College of the Canyons was officially recognized by the Hewlett Leaders in Student Success Program. Chaffey College and Mendocino College were the other two Colleges recognized by the Hewlett Leaders. The PAL program, the Associates Program, professional development for adjuncts, and the applied math projects were a few of the things College of the Canyons was recognized for. College of the Canyons was awarded \$15,000 from the Hewlett Leaders which will be used for dissemination of information and train the trainer workshops. Audrey and Deneé spoke with Chaffey College representatives about doing some group work together.

### III. Group Reports

**-Curriculum:** Deneé Pescarmona reported that the curriculum group will be meeting next Thursday. The English department met with English representatives from the Hart District on May 13<sup>th</sup> and plan to continue meeting on a regular basis.

**-Supplemental Instruction:** Mary Petersen reported that they will be submitting their funding proposal for Fall 2009 and that they have met with all of the departments to plan and visualize exactly what the supplemental instruction workshops will be. Jose Martin reported that they have been contacting faculty members that have volunteered to teach the workshops in the Fall.

**-Professional Development:** Denée Pescarmona reported that they are looking at 4 more Wednesday workshops in Fall 2009. Edel Alonso and Bob Maxwell will most likely do another presentation similar to the ones they gave this Spring.

**-Technology:** Jennifer Brezina reported that the funding committee has recommended approval for the Skills4Success Center and they are now waiting for final approval from Dr. Capet. Jennifer also reported their may be an additional demonstration from PLATO and SkillsTutor of their respective software soon.

**-Budget/Funding:** Denée Pescarmona let the group know that the budget/funding sub-committee met on May 4<sup>th</sup> to review all of the proposals that were submitted for Spring and Summer 2009. The total of all of the proposals came to over \$260,000. All proposals that were recommended for approval by the budget/funding sub-committee were forwarded to Dr. Capet for final approval. The deadline for submitting funding proposals for Fall 2009 projects will be May 20<sup>th</sup>.

**-Research:** Daylene Meuschke and Catherine Parker reported to the group about what research projects they have been working on. The math placement analysis report will be expanded to include classes for 2006 and 2007, they are also looking at the last math class a student takes in high school and how that correlates with what math class they place in at College of the Canyons. The supplemental instruction report is wrapping up; this report will not include data from on-line classes but only on-ground classes. They have also started the report on the effectiveness of The Zone but this could take a little while. They only have data from Fall 2008 on The Zone and they would like to get a complete year of data before producing a final report.

#### **IV. Upcoming Conferences**

**-Reading Apprenticeship:** College of the Canyons will be sending two faculty members to the Reading Institute put on by WestEd. The two faculty members that attend the reading institute can pass on the information to the Skills4Success committee as well as other college faculty and staff. Information on the Reading Institute was passed out to the group

**-Basic Skills Boot Camp:** We currently have approved three people from College of the Canyons to attend the Basic Skills Boot Camp on May 29 – 31. There is a possibility that we may be able to send more representatives from College of the Canyons.

**-Strengthening Student Success Conference:** College of the Canyons will be giving a presentation at this conference which is being held on October 7 – 9 at the San Francisco Airport Marriott. College of the Canyons will most likely be sending a team of 5 representatives.

#### **V. Upcoming Presentations**

Denée Pescarmona asked the group to spread the word about Dr. Kathleen Gabriel's presentation on May 27<sup>th</sup>. If anyone would like a copy of Dr. Gabriel's book, contact Patrick Backes in Audrey Green's office.

#### **VI. BSI Action Plan**

Denée Pescarmona let the group know that as of now the submission deadline for the 2009-2010 Basic Skills Initiative Action Plan has not been moved up to mid September as previously thought.

#### **VII. New Business/Other Discussions**

Denée Pescarmona let the group know if they wanted anything added to the agenda for our next meeting to send it to her or Patrick Backes.

#### **VIII. Next Meeting: May 28<sup>th</sup>, 2009 1:30 – 3:00 in R-206**