

English/Study Skills Workshop/GLA Descriptions:

Reading Textbooks: Identify effective reading strategies and apply them to increase comprehension of college texts.

Note Taking: Take lecture notes effectively using the techniques of the Cornell Method.

Time Management: Evaluate a personal schedule and create an effective time-use plan that prioritizes goals.

Remembering What You Read: Recognize the “reading coma” and how it undermines effective reading and studying. Use active reading strategies to avoid it in the future.

Paragraph Structure: Compose a well-developed source-based paragraph of 8- 11 sentences, including topic and conclusion sentences.

Writer’s Block: Define writer’s block and identify strategies to overcome blocks.

How to Start an Essay: Use effective prewriting strategies to start writing essays.

Outlining Essays: Identify the key components of an effective essay outline. Using a fact sheet provided on a specific topic, create a thesis and outline for an essay on this topic.

Outlining Readings: Identify strategies to create detailed, organized outlines of textbook chapters.

Thesis Development: Identify components of a coherent, unified thesis statement and evaluate various sample thesis statements.

APA Style 1: Identify APA 6th Edition guidelines, including formatting and structure, of a formal APA research paper.

APA Style 2: Cite material retrieved from multiple sources, using APA 6th Edition guidelines, and create a correctly formatted reference page.

MLA Style 1: Create correctly formatted parenthetical citations at a basic level and a correctly formatted Works Cited page in MLA style.

MLA Style 2: Learn more advanced and detailed aspects of MLA citation format including quotes within quotes, block quotes, ellipses and square brackets.

Vocabulary Building: Analyze context and word parts to help increase vocabulary in readings.

Drawing Inferences: Learn to distinguish clues in reading to help find hidden meanings.

Avoiding Plagiarism: Identify effective strategies such as citing, paraphrasing, and summarizing to avoid plagiarism (intentional or unintentional) and its consequences.

Sentence Fragments: Identify components of a complete sentence and learn strategies to correct sentence fragments in writing.

Run-on Sentences: Identify run-on errors between sentences and learn techniques to correct them using periods, semi-colons, subordinating and coordinating conjunctions.

Apostrophes: Identify apostrophe errors in contractions and possession. Learn techniques to use apostrophes correctly.

Commas and Quotation Marks:

Use commas correctly in various contexts such as items in a list, independent clauses, dates, and addresses. Use commas and quotation marks correctly in citing quotes or writing dialogue.

Proofreading: Identify and apply a variety of proofreading strategies to locate surface errors in writing and correct them.

Online Research: Explore COC's online databases and apply research skills by conducting a topic search in one of the library's online databases.

Evaluating Online Sources: Using five reliability criteria to evaluate online sources, determine whether a web source qualifies as valid and locate an additional source that meets the criteria.

Timed Writing: Identify and apply the five steps involved in completing timed writing assignments successfully.

Stress Management: Explore various coping strategies and develop a personal plan to manage stress more effectively.

Preparing for Finals: Identify the resources available on campus and create a 2-week time management plan to complete end-of-the semester projects and assignments.

Test-taking Strategies: Explore your personal test-taking style. Distinguish between effective and ineffective test taking techniques and strategies for multiple choice and essay exams.