APA 2 -- Citations and References-Student Handout/GLA

**How to create in-text citations in APA format:**

* Follow the author-date method of in-text citation. (author’s last name, year of publication) The author's last name and the year of publication for the source should appear in the text.
  + Examples: (Brown, 2010) or Brown (2010) researched…
  + (Colvin & Block, 1994) or Colvin and Block (1994) found that…
  + Always include the publication date. Do not use first initials or first names in the text citation (unless there is more than one author with the same last name.)

**Three types of citations in APA format: Paraphrase, Short quote, Long quote**

* **Paraphrase** (summary): A paraphrase is material from a source which has been simplified and restated in your own words. All paraphrases must be cited, using the author’s last name, and year of publication.
  + For all in text citations, if the author’s name is part of the sentence, place only the year of publication in parentheses.

*Example:*

* Berk (2007) found that children begin to play organized games with rules, once they reach school-age.
  + For all in text citations, when the author’s name is not part of the sentence, place both the name and the year, separated by a comma, in parentheses

*Example:*

* + - * Studies conducted found that children begin to use organized play and games with rules at school-age (Berk, 2007).
* **Short-quote**, (< 40 words): Must be enclosed within quotation marks and cited using the author’s last name, year of publication, and page number or paragraph number if there is no page number.

*Example:*

* Research has shown that “mathematics teaching in elementary school builds on and greatly enriches children’s informal knowledge of number concepts and counting” (Berk, 2007, p. 307).
* (Jones, 2010, para. 147)
* **Long-quote** ( > 40 words): Must be block formatted: indented 5 spaces and double spaced, and cited using the author’s last name, year of publication, and page number.

*Example:*

Berk (2007) found the following to be true:

We have seen that middle childhood brings major advances in perspective taking, the capacity to imagine what other people may be thinking and feeling. These changes support self-self esteem, understanding of others, and a wide variety of social skills. (p. 336)

Works with no identified author or with an Anonymous author

* When a work has **no identified author**, cite the first few words of the reference list entry (usually the title) and the year. Use quotation marks around the title of an article, a chapter or a web page and italicize the title of a periodical, a book a brochure or report. List this source on the References page, place in alphabetical order according to the title

*Examples:*

* On free care (“Study Finds,” 2007)
* the book *College Bound Seniors* (2008) asserts that…
* When the author’s name is designated as “**Anonymous**” cite in text the word Anonymous followed by a comma and the date. (Anonymous, 1998). In the Reference list, an anonymous work is alphabetized by the word Anonymous as the author with the remaining publication data.

# Citation Exercises

**Instructions:** Read the instructions for each exercise below. After completing the exercises, review your answers with the instructor or tutor.

**Exercise # 1: Citations: Paraphrase and cite the following passage.**

When snacking, children often reach for the closest food at hand. If your cupboard has cookies in it that is probably what your child will eat. However, if there are healthier items in the refrigerator or on the kitchen table, your youngster will become accustomed to snacking on these foods.

*Note: Source information: Caring for your school-age child; Ages 5 – 12. Revised in 1995. Page 90. Author, Edward L. Schor, MD.*

**Exercise # 1: Your Answer:**

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**Exercise #2: Citations: Write a short quote using the following paragraph, and cite it.**

When snacking, children often reach for the closest food at hand. If your cupboard has cookies in it, that is probably what your child will eat. However, if there are healthier items in the refrigerator or on the kitchen table, your youngster will become accustomed to snacking on these foods.

*Note: Source information: Caring for your school-age child; Ages 5 – 12. Revised in 1995. Page 90. Author, Edward L. Schor, MD.)*

# Exercise #2: Your Answer:

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# How to Create Reference List using APA format

* References cited throughout text are listed on a new page in alphabetical order by author’s last name.
  + Hanging indentation is used for all references. (Author’s name is flush left. Each subsequent line of the reference is indented 5 spaces.) The entire reference page is double-spaced.
  + All sources cited in the document must be listed in the References; all References must be cited within the document.
* The title References is centered at the top of the page.
  + Do not bold, underline, or use quotation marks for the title.
* References format follows this basic formula regardless of the type of source.

Author’s Last Name, First Initial, Middle initial. (Year of Publication). Title, Publication Data*.*

* Author’s last name, first initial, middle initial (if more than one author include ALL authors and do not re-order the author’s names). (Year of publication). Title of the book or title of the article, Publication data
  + Publication data refers to where the source material is located.For example:Book publishing company information, full website address, journal name, newspaper name, or magazine name. Include issue and page numbers for journals, newspapers and magazines.
  + DO NOT include the date of Retrieval for electronic documents.

*Examples*:

**Books:**

Paloutzian, R. F. (1996). *Invitation to the psychology of religion* (2nd ed.). Boston: Allyn and Bacon.

**Journals and periodicals:**

**Journal articles with DOI (Digital Object Identifier):**

Murzynski, J., & Degelman, D. (1996). Body language of women and judgments of vulnerability to sexual assault. *Journal of Applied Social Psychology, 26,* 1617-1626. doi:10.1111/j.1559-1816.1996.tb00088.x

**Journal articles without DOI, *print version*:**

Colvin, C.R., & Block, J. (1994). Do positive illusions foster mental health? An examination of the Taylor and Brown formulation. *Psychological Bulletin, 116*, 3-20.

**Journal articles without DOI, online version:**

Aldridge, D. (1991). Spirituality, healing and medicine. *British Journal of General Practice, 41,* 425-427. Retrieved from http://www.rcgp.org.uk/publications/bjgp.aspx

**Note:** Remove all hyperlinks from the References page. For articles retrieved from databases, include only the information of the journal article. Database information is not needed. Do not include the date of retrieval.

**For articles retrieved from databases, such as ProQuest, i**nclude ALL of the journal information including the author (s) names, title of article, journal name, volume, page number. **DO NOT** include the web address (i.e: http://ezproxy.canyons.edu...) **Why don’t you include the web address?** Library databases such as ProQuest are a subscription service the college pays a fee to use. Readers of your paper may not have access to ProQuest, so including the url of the ProQuest site doesn’t help the reader locate the source without also including all of the journal information. On your references page, include ALL of the article information including the title, journal name, volume, issue and page so the reader can locate the article using whatever database is accessible to the reader. You can note that it was retrieved via the ProQuest database and include the Document ID, but it’s not required.

**Example from ProQuest** ,

Synovitz, L., Hebert, E., Carlson, G., & Kelley, R.M. (2005). College students sexuality education, sexual behaviors and sexual behavioral intent. *American Journal of Health Studies, 20(1*). 47-57. ProQuest Research Library, Document ID: 210469061.

**Articles or chapters in an edited book:**

Shea, J. D. (1992). Religion and sexual adjustment. In J. F. Schumaker (Ed.), *Religion and mental health* (pp. 70-84). New York: Oxford University Press.

**Articles from magazines:**Kanchier, C. (2000, March/April). Dare to Change. *Psychology Today, 33.* 64-67.

**Exercise #3: APA Reference List:**

**Instructions:** On the following page. create a reference page using the following 4 sources. Format entries correctly according to APA guidelines and include the title References at the top of the page.

**Exercise #3: APA Reference List Exercise:**

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| **Book** |  |
| Author : Kornblum, William | Date of publication: 2003 |
| Title of work: Sociology in a changing world | Publisher: Wadsworth publisher, Publisher location New York |
| **Journal Article** |  |
| Author(s): South, S. J., Spitze, G., & Abercrombie, H. | Date of publication: 2005 |
| Title of work: Women's Employment, Time Expenditure, and Divorce, | |
| Journal Information: Journal of Family Issues, volume 6 issue 1, pages 307-329 | |
| **From a website** |  |
| Author: Franco, Arlene Ann, & Jonathan B. Bartholemew | Date of publication: 2010 |
| Title of work: The downside of divorce, | From the website: Divorce Rights for Dads. |
| Website address: http://www.divorceddads.com/divorcerightsfordadsjournal/2010/downside/ | |
| **Magazine Article** |  |
| Author: Hatchett, B. | Date of publication (2010, March 9). |
| Title of work: The New Marriage. | Magazine name Time volume 135 pages 28 - 31 |

**Exercise #3: Your answer:**

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**Quiz: APA 6th Edition Workshop II (Citations)**

1. A paraphrase is cited using the following:
   1. Quotation marks, authors last name, and page number
   2. Authors last name, and year of publication
   3. Authors last name, and page number
   4. None of the above
2. Are quotation marks used in a paraphrase?
   1. Yes
   2. No
3. How is a direct quote cited?
   1. Quotation marks are used, and the authors last name is included
   2. Quotation marks are used, the authors last name and year of publication is included
   3. Quotation marks are used, the authors last name, the year of publication, and page number are included.
   4. A direct quote does not need to be cited
4. What is the difference between citing a short quote and a long quote?
   1. A long-quote should not be longer than 40 words
   2. A long-quote follows block quoting formatting, and a short-quote is not block formatted
   3. A long-quote does not need to be cited
   4. A short-quote does not need to be cited
5. If you are including a book on your reference page, what is the correct order of information?
   1. Author, title, publication data
   2. Author, page number, title, publication data
   3. Author, year of publication, title, edition, publication data
   4. None of the above
6. What is not required on the reference page?
   1. Hanging indent
   2. Double-spacing
   3. Authors place of birth
   4. Publication data
7. What is the difference between a paraphrase and a direct quote?
   1. They are the same
   2. A direct quote is summarizing information from a source, while a paraphrase is using the exact words of the author.
   3. A paraphrase is summarizing information from a source, while a direct quote is using the exact words of the author.
   4. Paraphrases are not used in APA papers

**Helpful Resources:**

http://www.apastyle.org/learn/tutorials/basics-tutorial.aspx http://www.canyons.edu/offices/Library/APAStyle.asp

http://www.vanguard.edu/faculty/ddegelman/detail.aspx?doc\_id=796

**Final Self-Reflection:**

After taking the following APA Citations Quiz, answer the following questions about what you learned from this workshop.

1. What specific citation skills did you learn in this activity?

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1. Which of your classes require you to cite in APA format?

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1. What are the consequences of not citing sources or not citing sources correctly?

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