WEEK 1

I. Information

- Chairperson: Nguyễn Thanh Owen

- Secretary: Lê Nguyên Thảo

- **Location:** Library

- *Time*: 10:00 - 14:00, 23/07/2025

Student ID	Name	Present	Absent
23127099	Nguyễn Ngọc Hưng Phát	X	
23127118	Lê Nguyên Thảo	X	
23127269	Đỗ Đăng Nhật Tiến	X	
23127447	Nguyễn Thanh Owen	X	
23127464	Trần Minh Quang	X	

II. Meeting Content

A. Meeting Agenda

- Track the progress of the tasks in PA3.
- Answer questions about the tasks.

B. Task Review Table

No.	Task Description	Responsible Member	Due date	Complete
1	Define software architecture	Đỗ Đăng Nhật Tiến Trần Minh Quang	01/08/2025	15%
2	Class Diagram	Nguyễn Ngọc Hưng Phát Lê Nguyên Thảo Nguyễn Thanh Owen	01/08/2025	0%
3	Admin Management Testing	Trần Minh Quang	01/08/2025	20%
4	Product Management Test (Review, Coupon)	Lê Nguyên Thảo	01/08/2025	20%
5	Product Management Test (Product)	Nguyễn Ngọc Hưng Phát	01/08/2025	20%
6	Product Management Test	Đỗ Đăng Nhật Tiến	01/08/2025	20%

	(Order, Dashboard)			
7	Integrate User Page	Nguyễn Thanh Owen	01/08/2025	20%

C. Progress Of Tasks

- Nguyễn Ngọc Hưng Phát:
 - o To do: Class Diagram
 - o Doing: Product Management Test (Product)
 - o Done:
- Lê Nguyên Thảo
 - o To do: Class Diagram
 - o Doing: Product Management Test (Review, Coupon)
 - o Done:
- Đỗ Đăng Nhật Tiến
 - o To do:
 - Doing: Product Management Test (Order, Dashboard), Define software architecture
 - o Done:
- Nguyễn Thanh Owen
 - o To do: Class Diagram
 - o Doing: Integrate User Page
 - o Done:
- Trần Minh Quang
 - o To do:
 - o Doing: Admin Management Testing, Define software architecture
 - o Done:

D. Meeting Outcomes

- Members involved in testing should regularly update test cases and coverage details.

Ho Chi Minh City, July 23rd, 2025

Leader

WEEK 2

I. Information

- Chairperson: Nguyễn Thanh Owen

- **Secretary:** Lê Nguyên Thảo

- **Location:** Library

- *Time:* 10:00 - 14:00, 30/07/2025

Student ID	Name	Present	Absent
23127099	Nguyễn Ngọc Hưng Phát	X	
23127118	Lê Nguyên Thảo	X	
23127269	Đỗ Đăng Nhật Tiến	X	
23127447	Nguyễn Thanh Owen	X	
23127464	Trần Minh Quang	X	

II. Meeting Content

A. Meeting Agenda

- Track the progress of the tasks in PA3.
- Answer questions about the tasks.

B. Task Review Table

No.	Task Description	Responsible Member	Due date	Complete
1	Define software architecture	Đỗ Đăng Nhật Tiến Trần Minh Quang	01/08/2025	80%
2	Class Diagram	Nguyễn Ngọc Hưng Phát Lê Nguyên Thảo Nguyễn Thanh Owen	01/08/2025	70%
3	Admin Management Testing	Trần Minh Quang	01/08/2025	100%
4	Product Management Test (Review, Coupon)	Lê Nguyên Thảo	01/08/2025	100%
5	Product Management Test (Product)	Nguyễn Ngọc Hưng Phát	01/08/2025	100%
6	Product Management Test	Đỗ Đăng Nhật Tiến	01/08/2025	100%

	(Order, Dashboard)			
7	Integrate User Page	Nguyễn Thanh Owen	01/08/2025	100%
8	Revised Low Fidelity Prototype	Lê Nguyên Thảo	01/08/2025	100%
9	Revised Use-case specification	Nguyễn Ngọc Hưng Phát Lê Nguyên Thảo Nguyễn Thanh Owen	01/08/2025	100%
10	AI Prompt Document	Nguyễn Ngọc Hưng Phát Lê Nguyên Thảo Đỗ Đăng Nhật Tiến Nguyễn Thanh Owen Trần Minh Quang	01/08/2025	40%

C. Progress Of Tasks

- Nguyễn Ngọc Hưng Phát:
 - o To do: AI Prompt Document
 - o Doing: Class Diagram
 - o Done: Product Management Test (Product), Revised Use-case specification
- Lê Nguyên Thảo
 - o To do: AI Prompt Document
 - o Doing: Class Diagram
 - Done: Product Management Test (Review, Coupon), Revised Use-case specification, Revised Low Fidelity Prototype
- Đỗ Đăng Nhật Tiến
 - o To do:
 - o Doing: Define software architecture, AI Prompt Document
 - Done: Product Management Test (Order, Dashboard)
- Nguyễn Thanh Owen
 - o To do: AI Prompt Document
 - o Doing: Class Diagram
 - o Done: Integrate User Page, Revised Use-case specification
- Trần Minh Quang
 - o To do:
 - o Doing: Define software architecture, AI Prompt Document
 - o Done: Admin Management Testing

D. Meeting Outcomes

- Members involved in testing should regularly update test cases and coverage details.

Leader